

May 13, 2025

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON MAY 13, 2025.**

9:00 a.m.	<div>1. CALL TO ORDER</div> <div>2. ADOPTION OF AGENDA</div> <div>3. ADOPTION OF MINUTES</div> <div>* A. Council as a Whole Committee Meeting Minutes – April 28, 2025</div> <div>* B. Council Meeting Minutes – April 29, 2025</div> <div>* C. Special Council Meeting Minutes – April 30, 2025</div> <div>4. FINANCE</div> <div>5. STAFF REPORTS</div> <div>* A. Chief Administrative Officer Report</div> <div>* B. Director of Agriculture &amp; Parks/Agriculture Fieldman Report</div> <div>* C. Director of Public Works Report</div> <div>6. COUNCILLOR CONCERNS</div>
9:30 a.m.	<div>7. DELEGATIONS</div> <div>* A. Bluesky Music Festival – Request for Sponsorship</div> <div>8. DEVELOPMENT &amp; SUBDIVISIONS</div> <div>* A. Development Permit Application No. 25-04-DEV</div> <div>9. COMMITTEE/BOARD REPORTS</div> <div>10. OLD BUSINESS</div> <div>* A. Pending Report from April 29, 2025</div> <div>11. NEW BUSINESS</div> <div>* A. Policy AG07 – Clubroot of Canola</div> <div>* B. Policy AG08 – Blackleg of Canola</div> <div>* C. Policy AG12 – Shelterbelt Seedling Program</div> <div>* D. Delegation – Bluesky Music Festival</div> <div>E. Award of RFP No. ADM-01-25: 2023 Wildfire Reclamation – Grazing Lease #37410</div> <div>* F. Fairview Livestock Committee (Fairview Rodeo) – Application for Community Assistance Grant</div> <div>G. Utility Arrears Transfer to Tax Roll</div> <div>* H. Tender Policy ADM07</div> <div>* I. Proposed Procurement Policy</div> <div>12. INFORMATION ITEMS</div> <div>* A. Crossroads Women’s Shelter</div> <div>* B. Letter of Introduction – North West Peace Crime Watch Association</div> <div>* C. 2025 Seniors’ Week Declaration</div> <div>* D. Agricultural Moisture Situation Update – April 30, 2025</div> <div>13. NEXT MEETING – MAY 27, 2025</div> <div>14. CLOSED SESSION</div> <div>15. Adjournment</div>

**Attend Electronically:** <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVdVmQT09>  
**Attend by Phone (long distance charges may apply):** 1-587-328-1099

**Meeting ID:** 913 236 1715                      **PIN:** 123456

May 13, 2025

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON MAY 13, 2025 COMMENCING AT 9:00 A.M.

**PRESENT AT THE MEETING:**

**COUNCIL MEMBERS PRESENT:**

John Przybylski	Councillor
Nolan Robertson	Councillor – Via Zoom
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor – Via Zoom

**REGRETS:**

**OTHERS IN ATTENDANCE:**

Tim Schindel	Chief Administrative Officer – Via Zoom
Lyndsey Lawrence	Director, Legislative Services/Development Officer (Recorder)

**CALL TO ORDER**

Reeve Kolodychuk called the meeting to order at 9:02 a.m.

**AGENDA**

**AGENDA**

<b>MOTION #25-188</b>	<b>Moved that Council adopt the agenda for the</b>
Councillor Przybylski	<b>May 13, 2025 Council Meeting as presented.</b>
	<b>CARRIED.</b>

**ADOPTION OF MINUTES**

**MINUTES**

Revision:

- Councillor Robertson appears twice, must be revised such that he only appears once, by Zoom.

<b>MOTION #25-189</b>	<b>Moved that Council approve the April 28, 2025</b>
Councillor Richardson	<b>Council as a Whole Committee Meeting Minutes</b>
	<b>as amended.</b>
	<b>CARRIED.</b>

**MINUTES**

<b>MOTION #25-190</b>	<b>Moved that Council approve the April 29, 2025</b>
Councillor Przybylski	<b>Council Meeting Minutes as presented.</b>
	<b>CARRIED.</b>

**MINUTES**

<b>MOTION #25-191</b>	<b>Moved that Council approve the April 30, 2025</b>
Councillor Robertson	<b>Council Meeting Minutes as presented.</b>
	<b>CARRIED.</b>

**FINANCE**

There were no Finance Items.

**STAFF REPORTS**

**CAO REPORT**

Chief Administrative Officer, Tim Schindel, presented his report to Council.

**Moved that Council receive the Chief Administrative Officer's report as presented. CARRIED.**

# DIRECTOR, PUBLIC WORKS REPORT

**Moved that Council receive the Agricultural Fieldman's report as presented.**

**CARRIED.**

**MOTION #25-194**  
Councillor Robertson

**Moved that Council receive the Director of Public Works' report as presented.**

**CARRIED.**

## DELEGATION – BLUESKY MUSIC FESTIVAL

The delegation requested for the Bluesky Music Festival:

- This year, it is being organized by Long Story Records and they are entering into a rental agreement with Bluesky Community & Recreation Centre (who own the land) and have indicated that they have appropriate insurance. The delegation confirmed that Heilan Beer House, has appropriate licensing and insurance as well.

This year, key changes include:

- Council thanked the delegation for their appearance; the delegation left the meeting at 9:25 a.m.

Councillor Przybylski indicated that a ratepayer contacted him regarding the firefighting equipment remaining in the well shed in Whitelaw. Further, he had been contacted regarding the lack of bins being provided for the yearly spring cleanup in the Hamlet. Lastly, he had received a request to donate the rental of the two hand washing stations for the Whitelaw Centennial.

**MOTION #25-195**  
**Councillor Przybylski**

**Moved that Council donate the cost associated with the rental of two hand washing stations to Whitelaw Agricultural Society for the Whitelaw Centennial Event, provided the required deposit is paid.**

## DEFEATED.

Reeve Kolodychuk inquired about donation of the cost associated with the barbecue rental for the HPEC annual health professional appreciation barbecue for rural health week.

**MOTION #25-196**                      **Moved that Council donate the cost associated with the rental of the barbecue to HPEC for use for their annual health professional appreciation barbecue for rural health week.**  
Reeve Kolodychuk  
**DEFEATED.**

**DEVELOPMENT & SUBDIVISIONS**

**DEVELOPMENT  
PERMIT  
APPLICATION NO.  
25-04-DEV**

**MOTION #25-197**                      **Moved that Council approve Development Permit Application No. 25-04-DEV, for the Installation of a Sewage Holding Tank on Unit 12, Condominium Plan 1521924 (Dunvegan Summer Village) subject to the conditions as attached, as presented by the Development Officer.**  
Councillor Richardson  
**CARRIED.**

**COMMITTEE/BOARD REPORTS**

Councillors reported on the following Board/Committee meetings they attended from April 29, 2025 to May 12, 2025:

Councillor Przybylski:      April 30, 2025 – Special Council Meeting (Budget)  
   May 5, 2025 – ICF Committee  
   May 6, 2025 – Declamation Judge for STM School  
   May 7, 2025 – North Peace Housing Foundation (Manning)

Reeve Kolodychuk:          April 30, 2025 – Special Council Meeting (Budget)  
   May 5, 2025 – ICF Committee

Councillor Richardson:      April 30, 2025 – Special Council Meeting (Budget)

Councillor Robertson:      April 30, 2025 – Special Council Meeting (Budget)

**MOTION #25-198**                      **Moved that Council accept the Committee/Board Reports as presented.**  
Councillor Przybylski  
**CARRIED.**

**OLD BUSINESS**

**PENDING REPORT**

**MOTION #25-199**                      **Moved that Council accept the April 29, 2025 Pending Report as presented.**  
Councillor Przybylski  
**CARRIED.**

**NEW BUSINESS**

**POLICY AG07 –  
CLUBROOT OF  
CANOLA**

**MOTION #25-200**                      **Moved that Council adopt Policy AG07 – Clubroot of Canola, as presented.**  
Councillor Przybylski  
**CARRIED.**

**POLICY AG08 –  
VIRULENT  
BLACKLEG OF  
CANOLA**

**MOTION #25-201**  
Councillor Robertson      **Moved that Council adopt Policy AG08 – Virulent Blackleg of Canola, as presented.**  
**CARRIED.**

**POLICY AG12 –  
SHELTERBELT  
SEEDLING  
PROGRAM**

**MOTION #25-202**  
Councillor Robertson      **Moved that Council adopt Policy AG12 – Shelterbelt Seedling Program, as presented.**  
**CARRIED.**

**DELEGATION –  
BLUESKY MUSIC  
FESTIVAL**

**MOTION #25-203**  
Reeve Kolodychuk      **Moved that Council approve use of the Municipality’s overflow area for parking (as directed by the Department of Public Works) and the use of the Municipality’s outdoor skating rink in the Hamlet of Bluesky, provided that a facility use agreement is executed to the satisfaction of the Municipality.**  
**CARRIED.**

**MOTION #25-204**  
Councillor Kolodychuk      **Moved that Council not approve funding for the Bluesky Music Festival; further, that Administration direct the Bluesky Music Festival to apply to the Community Assistance Grant Program for the 2026 funding year.**  
**CARRIED.**

Council recessed at 10:30 a.m. due to technical difficulties.

Council resumed at 10:48 a.m.

**AWARD OF RFP  
NO. ADM-01-25:  
2023 WILDFIRE  
RECLAMATION –  
GRAZING LEASE  
#37410**

**MOTION #25-205**  
Councillor Robertson      **Moved that Council award RFP No. ADM-01-25: 2023 Wildfire Reclamation – Grazing Lease #37410 to MDP Oilfield Services Ltd. for the proposal price of \$179,300 plus GST.**  
**CARRIED.**

**FAIRVIEW  
LIVESTOCK  
COMMITTEE  
(FAIRVIEW  
RODEO)**

**MOTION #25-206**  
Councillor Robertson      **Moved that Council not approve the funding request from the Fairview Livestock Committee (Fairview Rodeo).**  
**CARRIED.**

**UTILITY ARREARS  
– TRANSFER TO  
TAX ROLL**

**POLICY ADM07 –  
TENDER POLICY**

**REDEVELOPED  
POLICY ADM07 –  
PROCUREMENT**

**MOTION #25-207**  
Councillor Przybylski

Moved that Council approve and direct administration to make the following transfers of utility arrears to their respective tax rolls:

- \$783.40 from Utility Account No. 0022054.10 to Tax Roll 002054;
- \$652.45 from Utility Account No. 002035.05 to Tax Roll 002035;
- \$273.54 from Utility Account No. 002211.05 to Tax Roll 002211;
- \$101.59 from Utility Account No. 002232.05 to Tax Roll 002232;
- \$355.60 from Utility Account No. 002240.07 to Tax Roll 002240;
- \$285.51 from Utility Account No. 002265.06 to Tax Roll 002265; and,
- \$421.42 from Utility Account No. 002291.09 to Tax Roll 002291.

CARRIED.

**MOTION #25-208**  
Councillor Przybylski

Moved that Council direct Administration to proceed with the procurement relating to the remainder of the reclamation for deeded parcels by way of request for quotations, provided that the procurement does not exceed \$75,000.00 in total.

CARRIED.

Revisions:

- Threshold for Council approval to be \$75,000.00 for any type of procurement.
- Evaluation team to consist of three members, unless not practical.

Policy ADM14 – Signing Authority will be revised to reflect the changes to procurement threshold requiring Council approval.

**MOTION #25-209**  
Councillor Robertson

Moved that Council direct Administration to revise redeveloped Policy ADM07 – Procurement as directed to be considered at the May 27, 2025 Council meeting for adoption.

CARRIED.

**INFORMATION ITEMS**

Council was presented with the following information for review:

- a. Crossroads Women’s Shelter
- b. Letter of Introduction – North West Peace Crime Watch Association
- c. 2025 Seniors’ Week Declaration
- d. Agricultural Moisture Situation Update – April 30, 2025

**MOTION #23-210**  
Councillor Przybylski

Moved that Council send a letter of support for grant applications of the Crossroads Women’s Shelter.

CARRIED.

**MOTION #23-211**  
Councillor Przybylski

Moved that Council declare Seniors’ Week as June 2 – 8, 2025. Further, that the Seniors BBQ be scheduled for Wednesday, June 4, 2025 at the Friedenstal Hall.

CARRIED.

**MOTION #23-212**      **Moved that Council accept the information items**  
**Councillor Robertson**      **as presented.**  
**CARRIED.**

**NEXT COUNCIL MEETING**


**Next Council Meeting is scheduled for May 27, 2025 at 9:00 a.m.**

**CLOSED SESSION**

**There were no closed sessions.**

**ADJOURNMENT**

**Reeve Kolodychuk adjourned the meeting at 11:35 a.m.**

  
\_\_\_\_\_  
**Reeve Kolodychuk**

  
\_\_\_\_\_  
**Chief Administrative Officer**