

January 28, 2025

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON JANUARY 28, 2025.

- 9:00 a.m.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes – January 14, 2025
 4. FINANCE
 - * A. Statement of Operations to December 31, 2024
 - * B. Bank Reconciliation to December 31, 2024
 5. STAFF REPORTS
 - * A. Chief Administrative Officer Report
 - * B. Director of Agriculture & Parks/Agriculture Fieldman Report
 - * C. Director of Public Works Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 8. DEVELOPMENT & SUBDIVISIONS
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending Report from December 17, 2024
 - * B. Salary Grid – Proposed Revision
 11. NEW BUSINESS
 - A. Update of Banking Signing Authority
 - B. CAO Board/Committee Appointments
 - * C. Invitation to Meet with Minister Devin Dreeschen at the 2025 RMA Spring Convention
 - * D. Women in the North Conference – Sponsorship Request
 - * E. Peace River Area Monitoring – Invitation to Provide Feedback re: Expanded Air Monitoring
 - * F. Proposed Amendment: Policy TRN28 – Road Maintenance
 - * G. Proposed Amendment: Policy TRN21 – Winter Road Maintenance
 - * H. Policy AG09 – Veterinary Services Incorporated (VSI)
 - * I. Policy AG11 – Coyote Control
 12. INFORMATION ITEMS
 - * A. Correspondence from the Ministry of Forestry and Parks
 13. NEXT MEETING – February 11, 2025
 14. CLOSED SESSION
 - * A. Closed per Section 17 of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, C. F-25 – *Third Party's Personal Privacy*.
 15. Adjournment
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Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVDVmQT09>
Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

January 28, 2025

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON JANUARY 28, 2025 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

REGRETS:

OTHERS IN ATTENDANCE:

Tim Schindel	Chief Administrative Officer
Lyndsey Lawrence	Director, Legislative Services/Development Officer (Recorder)

CALL TO ORDER

Reeve Kolodychuk called the meeting to order at 9:01 a.m.

AGENDA

AGENDA

Addition:

Item 11J: RMA Board Governance Review Member Survey

MOTION #25-025 Councillor Hostetler	Moved that Council adopt the agenda for the January 28, 2025 Council Meeting, as amended. CARRIED.
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ADOPTION OF MINUTES

MINUTES

MOTION #25-026 Councillor Robertson	Moved that Council approve the January 14, 2025 Council Meeting Minutes as presented. CARRIED.
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FINANCE

FINANCIAL STATEMENTS

The Statement of Operations ending December 31, 2024 was provided for Council's review. Attached as Schedule "A."

MOTION #25-027 Councillor Przybylski	Moved that the Statement of Operations ending December 31, 2024 be accepted as presented. CARRIED.
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BANK RECONCILIATION

The Bank Reconciliation ending December 31, 2024 was provided for Council's review. Attached as Schedule "B."



Councillor Richardson: January 23, 2025 – RMA Board Governance Review

Councillor Hostetler: January 23, 2025 – Fairview Public Library Board
January 28, 2025 – Mighty Peace Tourism Association

Councillor Robertson: January 16, 2025 – Agricultural Service Board

MOTION #25-032 Moved that Council accept the Committee/Board
Councillor Robertson Reports as presented.

CARRIED.

OLD BUSINESS

PENDING REPORT

MOTION #25-033 Moved that Council accept the January 14, 2025
Councillor Hostetler Pending Report as presented.

CARRIED.

Council recessed at 10:38 a.m.

Council resumed at 10:48 a.m.

Director of Corporate Services and Finance joined the meeting at 10:53 a.m.

Director of Corporate Services and Finance, Sarah Borchuk, Director of Legislative Services, Lyndsey Lawrence, and CAO Tim Schindel left the meeting at 10:58 a.m.

MOTION #25-034 Moved that Council close the meeting at 11:00
Reeve Kolodychuk a.m. to the public for:
• Agenda Item 14A – Closed per Section 17 of the FOIP Act, R.S.A. 2000, c. F-25 – Third Party's Personal Privacy.

CARRIED.

MOTION #25-035 Moved that Council open the meeting to the
Councillor Przybylski public at 11:40 a.m.

CARRIED.

Council recessed at 11:40 a.m. to allow for the return of the public.

Council resumed at 11:52 a.m.

MOTION #25-036 Moved that Council rescind Motion No. 24-569,
Councillor Richardson which approved a Salary Grid to be effective on January 1, 2025. Further, that the Salary Grid approved by Motion No. 22-506 (effective January 1, 2023) remain in effect.

CARRIED.

MOTION #25-037 Moved that Council direct CAO Tim Schindel to
Councillor Richardson comprehensively review the Compensation Review (and subsequent Remodelling Report) conducted by Improve Consulting Group; further, that CAO Tim Schindel develop a new Salary Grid based on such review, which shall be brought back to Council at a later date for consideration.

CARRIED.

SALARY GRID –
PROPOSED
REVISION

NEW BUSINESS

UPDATE OF
BANKING
SIGNING
AUTHORITY

MOTION #25-038
Councillor Robertson

Moved that the Municipal District of Fairview No. 136 update signing authority for Account #7418304 and Account #7418312 at the Servus Credit Union to require two signatures:

- One being Councillor Philip Kolodychuk, Councillor John Przybylski, Councillor Dalen Richardson, Councillor Josh Hostetler or Councillor Nolan Robertson, and
- One being CAO Tim Schindel, Director of Corporate Services and Finance Sarah Borchuk, or Director of Legislative Services/Development Officer Lyndsey Lawrence.

CARRIED.

CAO BOARD/
COMMITTEE
APPOINTMENTS

MOTION #25-039
Councillor Robertson

Moved that Council appoint CAO Tim Schindel and Sarah Borchuk as Clerks for the Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED.

MOTION #25-040
Councillor Przybylski

Moved that Council appoint CAO Tim Schindel as the E.E. Oliver Liaison.

CARRIED.

MOTION #25-041
Councillor Hostetler

Moved that Council CAO appoint Tim Schindel as the Director of Emergency Management and Lyndsey Lawrence as the Deputy Director of Emergency Management.

CARRIED.

MOTION #25-042
Councillor Richardson

Moved that Council CAO appoint Tim Schindel as the Health Professional Enhancement Committee Treasurer.

CARRIED.


INVITATION TO
MEET WITH
MINISTER DEVIN
DREESHEN AT
THE 2025 RMA
SPRING
CONVENTION

MOTION #25-043
Councillor Robertson

Moved that Council accept the invitation to meet with Devin Dreeschen at the 2025 RMA Spring Convention as information.

CARRIED.

WOMEN IN THE
NORTH
CONFERENCE –
SPONSORSHIP
REQUEST



**PEACE RIVER
AREA
MONITORING –
INVITATION TO
PROVIDE
FEEDBACK RE:
EXPANDED AIR
MONITORING**

MOTION #25-044
Councillor Richardson

Moved that Council deny the Sponsorship request for the Women in the North Conference. Further, that Administration advise Community Futures Peace Country to apply through the Community Assistance Grant Funding Program for the 2026 funding year.

CARRIED.

**PROPOSED
AMENDMENT:
POLICY TRN28 –
ROAD
MAINTENANCE**

MOTION #25-045
Councillor Przybylski

Moved that Council accept the invitation to provide feedback re: the Expanded Air Monitoring Program as information.

CARRIED.

**PROPOSED
AMENDMENT:
POLICY TRN21 –
WINTER ROAD
MAINTENANCE**

MOTION #25-046
Councillor Robertson

Moved that Council amend Policy TRN28 – Road Maintenance, as proposed.

CARRIED.

**POLICY AG09 –
VETERINARY
SERVICES
INCORPORATED
(VSI)**

MOTION #25-047
Councillor Robertson

Moved that Council amend Policy TRN21 – Winter Road Maintenance, as proposed.

CARRIED.

**POLICY AG11 –
COYOTE
CONTROL**

MOTION #25-048
Councillor Robertson

Moved that Council adopt Policy AG09 – Veterinary Services Incorporated (VSI) as proposed.

CARRIED.

MOTION #25-049
Councillor Robertson

Moved that Council adopt Policy AG11 – Coyote Control as presented.

CARRIED.

**RMA BOARD OF
GOVERNANCE
REVIEW MEMBER
SURVEY**

Council completed and submitted the online RMA Board of Governance Review Member Survey during the meeting.



INFORMATION ITEMS

Council was presented with the following information for review:

- a. Correspondence from the Ministry of Forestry and Parks

MOTION #25-050 **Moved that Council accept the information items
Councillor Robertson as presented.**

CARRIED.

**NEXT COUNCIL
MEETING**

Next Council Meeting is scheduled for February 11, 2025 at 9:00 a.m.

CLOSED SESSION

Council invited CAO Tim Schindel to remain in the closed session for Agenda Item 14A. Director of Legislative Services, Lyndsey Lawrence, left the meeting at 12:33 p.m.

MOTION #25-051 **Moved that Council close the meeting at 12:33
Councillor Przybylski p.m. to the public for:**

- **Agenda Item 14A – Closed per Section 17
of the FOIP Act, R.S.A. 2000, c. F-25 –
Third Party's Personal Privacy.**

CARRIED.

MOTION #25-052 **Moved that Council open the meeting to the
Councillor Richardson public at 1:58 p.m.**

CARRIED.

Council recessed at 1:58 p.m. to allow for the return of the public.

Council resumed at 2:03 p.m. plus a minimum of five minutes.

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 2:03 p.m.



Reeve Kolodychuk



Chief Administrative Officer