

December 17, 2024

AGENDA OF A SPECIAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 1:00 P.M.. ON DECEMBER 17, 2024 FOR THE PURPOSE OF BUDGET DELIBERATIONS.

1:00 P.M.

1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. 2025 INTERIM OPERATIONS BUDGET (DRAFT)
 4. 2025 INTERIM CAPITAL BUDGET (DRAFT)
 5. 5 YEAR CAPITAL PLAN (DRAFT)
 6. 2025 CONTRACTED GRAVEL HAUL RATES
 7. RESCIND POLICY ADM24 – DECEMBER PAY POLICY
 8. CLOSED SESSION
 - Closed per Section 19(1) of the *FOIP Act*, R.S.A. 2000, c. F-25.
 9. NEXT MEETING
 10. ADJOURNMENT
-

Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVDVmQT09>

Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

**SPECIAL COUNCIL MEETING (BUDGET) MINUTES
December 17, 2024**

- Allocation of 40,000 metric tonnes of gravel (includes 5,000 metric tonnes of contingency gravel allocation) to the 2025 Gravel Program.

Changes to projected operating revenue relating to tax rate changes, fees and rates changes, or asset dispersal are anticipated to be reflected in the 2025 Operating Budget, to be approved in Spring of 2025.

MOTION #24-603 **Moved that Council adopt the 2025 Interim
Councillor Robertson Operating Budget, as revised.**

CARRIED.

**GRANTS TO
ORGANIZATIONS**

Council reviewed the minutes from the December 9, 2024 Council as a Whole Committee Meeting, and confirmed the following funding to be included in the 2025 Interim Operating Budget:

- STARS – \$5,000.00
- Fairview Medical Clinic Operating Society – \$8,167.00
- Health Professional Enhancement Committee - \$1,600.00
- Grimshaw Gravel Aquifer Association - \$200.00
- FCSS - \$15,023.00
- Seniors' Check-In Line Society – \$0
- Handi-Van Operating Costs - \$10,000.00
- Highland Park Community Association \$3,500.00 (Operating Expense for Maintenance of Pratt's Landing)
- Fairview & District Chamber of Commerce - \$320.00 (Membership)
- Fairview Pioneer Museum - \$2,500.00
- Fairview Flyers' – \$0
- Fairview Lions Club - \$500.00
- VSI - \$6,200.00
- PCBFA - \$7,500.00
- Fairview 4-H Multi-Club - \$500.00
- AB Invasive Species Council - \$1,000.00
- AB Farm Safety Centre - \$1,300.00
- Mighty Peace Watershed Alliance – \$0
- Northern Ag-Link - \$7,500.00 per year for 2025/2026 (reserve allocation – Economic Development)
- Fairview Ski Club - \$40,000.00
- Town of Fairview (Economic Development) - \$7,500.00
- Whitelaw Ag Society - \$5,000.00
- Golden Meadow Community Group - \$500.00
- EEO Community Centre - \$19,000
- Fairview and District Playschool Society - \$0
- Fairview Library Board - \$69,825 (Requisition)
- Fairview Daycare and Playschool Society - \$0
- Fairview Fine Arts Centre – \$0
- EEO Parents Council – \$0
- North Peace Youth Support Association - \$0
- NPARA (Peace Agronomy Update) - \$250.00
- Community Futures (SongRise) - \$0
- Waterhole Oldtimers' Association - \$0
- Maskwa Medical Centre - \$10,000.00
- Town of Fairview Capital Requests - \$52,500 (HVAC) (tentative, subject to change following adoption of the 2025 Operating and Capital Budgets in Spring, 2025).
- Town of Fairview SCOP Funding Application - \$0

A Contingency Fund for grants to organizations, to be set at in the amount of \$16,100.00 shall be included in the 2025 Interim Operating Budget for requests from third-party organizations. Funding requests from the contingency fund, shall be considered on a case-by-case basis by Council upon receipt of a written request at a regular council meeting.

**SPECIAL COUNCIL MEETING (BUDGET) MINUTES
December 17, 2024**

Written notifications of funding shall be sent in January, 2025. Council will complete written approvals of all funding pursuant to the Community Assistance Grant Program, together with determination of reporting and recognition requirements, and provide Administration with a signed approval.

MOTION #24-604 **Moved that Council rescind Motion No. 21-080, it
Councillor Hostetler being a standing motion to provide STARS
annual funding in the amount of \$20,000.00
CARRIED.**

MOTION #24-605 **Moved that Council approve annual funding in
Councillor Hostetler the amount of \$5,000.00 to STARS.
CARRIED.**

MOTION #24-606 **Moved that Council rescind Policy TRN24 –
Councillor Robertson Gravel Supply Policy.
CARRIED.**

2025 INTERIM CAPITAL BUDGET (DRAFT)

Council reviewed the draft 2025 Interim Capital Budget and directed revisions.

As revised, the 2025 Interim Capital Budget anticipates capital revenues in the amount of 1,067,257 and capital expenditures in the amount of 1,503,157.

The 2025 Interim Capital Budget anticipates the following:

- LGFF funding of 707,000, which shall be transferred to 2026 Capital Budget for completion of the Range Road 50 Realignment
- Capital Recreation Reserve Allocation of \$75,000.00
- 435,900 transfer from 2025 Interim Operating Budget
- Delay of completion of Range Road 50 Realignment to 2026
- Delay of completion of Bridge File No. 76189 to 2026 (providing same is allowable through STIP Program)

Changes to projected capital revenue relating to tax rate changes, fees and rates changes, or asset dispersal are anticipated to be reflected in the 2025 Capital Budget, which shall be approved in Spring of 2025.

At 3:25 p.m., Council considered an extension to the meeting time, due to an unexpected interruption relating to CAO Recruitment.

MOTION #24-607 **Moved that Council extend the meeting time
Councillor Przybylski beyond 4:30 p.m.
CARRIED UNANIMOUSLY.**

Council recessed at 3:30 p.m.

Council resumed at 4:35 p.m.

MOTION #24-608 **Moved that Council adopt the 2025 Interim
Councillor Robertson Capital Budget, as revised.
CARRIED.**

5-YEAR CAPITAL PLAN

Council reviewed the 5-Year Capital Plan.

MOTION #24-609 **Moved that Council directed Administration to
Councillor Przybylski make revisions based on the approved 2025
Interim Operating and Capital Budgets, to be
referred to Council for consideration during 2025
Operating and Capital Budget deliberations.
CARRIED.**

2025 CONTRACTED GRAVEL HAUL RATES

MOTION #24-610 **Moved that Council set 2025 Contracted Gravel Haul Rates at:**
Councillor Robertson

- Basic Load Factor at \$1.25; and,
- Tonne Kilometre at \$0.189

CARRIED.

POLICY ADM10 – DECEMBER PAY POLICY

MOTION #24-611 **Moved that Council rescind Policy ADM10 – December Pay Policy.**
Councillor Robertson **CARRIED.**

NEXT COUNCIL MEETING

No Special Council Meeting scheduled at this time.

CLOSED SESSION

MOTION #24-612 **Moved that Council close the meeting at to the 4:45 p.m. public for:**
Councillor Richardson

- Agenda Item 8 – Closed per Section 19(1) of the *FOIP Act*, R.S.A. 2000, c. F-25.

CARRIED.

MOTION #24-613 **Moved that Council open the meeting to the public at 5:00 p.m.**
Councillor Robertson **CARRIED.**

Council recessed at 5:00 p.m. to allow for the return of the public.

Council resumed at 5:05 p.m.

MOTION #24-614 **Moved that Council proceed with the personnel matter as discussed.**
Councillor Hostetler **CARRIED.**

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 5:06 p.m.



Reeve Kolodychuk



Interim Chief Administrative Officer

Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
A	- Chief Administrative Officer	Hourly	\$69.70	\$72.49	\$75.39	\$78.40	\$81.54	\$84.80	\$88.19	\$91.72	\$95.39
		1820	\$126,854.98	\$131,929.18	\$137,206.35	\$142,694.60	\$148,402.38	\$154,338.48	\$160,512.02	\$166,932.50	\$173,609.80
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
B	- Director, Corporate Services & Finance - Director, Legislative Services / Development Officer - Director, Public Works - Director, Agriculture and Parks	Hourly	\$52.00	\$54.08	\$56.24	\$58.49	\$60.83	\$63.26	\$65.79	\$68.42	\$71.16
		2210	\$114,910.97	\$119,507.41	\$124,287.71	\$129,259.22	\$134,429.58	\$139,806.77	\$145,399.04	\$151,215.00	\$157,263.60
		2080	\$108,151.50	\$112,477.56	\$116,976.67	\$121,655.73	\$126,521.96	\$131,582.84	\$136,846.15	\$142,320.00	\$148,012.80
		1950	\$101,392.03	\$105,447.72	\$109,665.62	\$114,052.25	\$118,614.34	\$123,358.91	\$128,293.27	\$133,425.00	\$138,762.00
		1820	\$94,632.57	\$98,417.87	\$102,354.58	\$106,448.77	\$110,706.72	\$115,134.99	\$119,740.38	\$124,530.00	\$129,511.20
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
C	- Public Works Foreman	Hourly	\$42.96	\$44.68	\$46.47	\$48.33	\$50.26	\$52.27	\$54.36	\$56.54	\$58.80
		2210	\$94,951.73	\$98,749.80	\$102,699.79	\$106,807.78	\$111,080.10	\$115,523.30	\$120,144.23	\$124,950.00	\$129,948.00
		2080	\$89,366.33	\$92,940.99	\$96,658.63	\$100,524.97	\$104,545.97	\$108,727.81	\$113,076.92	\$117,600.00	\$122,304.00
		1950	\$83,780.94	\$87,132.18	\$90,617.46	\$94,242.16	\$98,011.85	\$101,932.32	\$106,009.62	\$110,250.00	\$114,660.00
		1820	\$78,195.54	\$81,323.36	\$84,576.30	\$87,959.35	\$91,477.73	\$95,136.83	\$98,942.31	\$102,900.00	\$107,016.00
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
D	- Heavy Equipment Mechanic	Hourly	\$38.74	\$40.29	\$41.90	\$43.58	\$45.32	\$47.13	\$49.02	\$50.98	\$53.02
		2210	\$85,618.04	\$89,042.76	\$92,604.47	\$96,308.65	\$100,161.00	\$104,167.44	\$108,334.13	\$112,667.50	\$117,174.20
		2080	\$80,581.68	\$83,804.95	\$87,157.15	\$90,643.44	\$94,269.17	\$98,039.94	\$101,961.54	\$106,040.00	\$110,281.60
		1950	\$75,545.33	\$78,567.14	\$81,709.83	\$84,978.22	\$88,377.35	\$91,912.44	\$95,588.94	\$99,412.50	\$103,389.00
		1820	\$70,508.97	\$73,329.33	\$76,262.51	\$79,313.01	\$82,485.53	\$85,784.95	\$89,216.35	\$92,785.00	\$96,496.40
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
E	- Corporate Services Assistant (Clerk III)	Hourly	\$34.82	\$36.21	\$37.66	\$39.17	\$40.73	\$42.36	\$44.06	\$45.82	\$47.65
		2210	\$76,950.47	\$80,028.48	\$83,229.62	\$86,558.81	\$90,021.16	\$93,622.01	\$97,366.89	\$101,261.56	\$105,312.03
		2080	\$72,423.97	\$75,320.93	\$78,333.76	\$81,467.11	\$84,725.80	\$88,114.83	\$91,639.42	\$95,305.00	\$99,117.20
		1950	\$67,897.47	\$70,613.37	\$73,437.90	\$76,375.42	\$79,430.44	\$82,607.65	\$85,911.96	\$89,348.44	\$92,922.38
		1820	\$63,370.97	\$65,905.81	\$68,542.04	\$71,283.72	\$74,135.07	\$77,100.48	\$80,184.50	\$83,391.88	\$86,727.55
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
F	- Agriculture & Parks Operator - Public Works Operator	Hourly	\$29.02	\$30.18	\$31.38	\$32.64	\$33.94	\$35.30	\$36.71	\$38.18	\$39.71
		2210	\$64,124.07	\$66,689.03	\$69,356.59	\$72,130.86	\$75,016.09	\$78,016.73	\$81,137.40	\$84,382.90	\$87,758.22
		2080	\$60,352.06	\$62,766.15	\$65,276.79	\$67,887.87	\$70,603.38	\$73,427.51	\$76,364.62	\$79,419.20	\$82,595.97
		1950	\$56,580.06	\$58,843.26	\$61,196.99	\$63,644.87	\$66,190.67	\$68,838.30	\$71,591.83	\$74,455.50	\$77,433.72
		1820	\$52,808.06	\$54,920.38	\$57,117.19	\$59,401.88	\$61,777.96	\$64,249.08	\$66,819.04	\$69,491.80	\$72,271.47
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
G	- Finance Assistant (Clerk II) - Administrative Assistant (Clerk II) - Recreation/ Cemetery Lead Operator	Hourly	\$28.13	\$29.25	\$30.42	\$31.64	\$32.91	\$34.22	\$35.59	\$37.01	\$38.49
		2210	\$62,161.73	\$64,648.20	\$67,234.13	\$69,923.50	\$72,720.44	\$75,629.25	\$78,654.42	\$81,800.60	\$85,072.62
		2080	\$58,505.16	\$60,845.37	\$63,279.18	\$65,810.35	\$68,442.76	\$71,180.47	\$74,027.69	\$76,988.80	\$80,068.35
		1950	\$54,848.59	\$57,042.53	\$59,324.23	\$61,697.20	\$64,165.09	\$66,731.69	\$69,400.96	\$72,177.00	\$75,064.08
		1820	\$51,192.02	\$53,239.70	\$55,369.28	\$57,584.06	\$59,887.42	\$62,282.91	\$64,774.23	\$67,365.20	\$70,059.81
Level		Hours	Dev Step 1	Dev Step 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
H	- Weed Inspector - Public Works Labourer - Recreation/ Cemetery Operator	Hourly	\$22.53	\$23.43	\$24.37	\$25.34	\$26.35	\$27.41	\$28.50	\$29.65	\$30.83
		2210	\$49,786.36	\$51,777.81	\$53,848.92	\$56,002.88	\$58,243.00	\$60,572.72	\$62,995.63	\$65,515.45	\$68,136.07
		2080	\$46,857.75	\$48,732.06	\$50,681.34	\$52,708.59	\$54,816.94	\$57,009.62	\$59,290.00	\$61,661.60	\$64,128.06
		1950	\$43,929.14	\$45,686.30	\$47,513.76	\$49,414.31	\$51,390.88	\$53,446.51	\$55,584.38	\$57,807.75	\$60,120.06
		1820	\$41,000.53	\$42,640.55	\$44,346.17	\$46,120.02	\$47,964.82	\$49,883.41	\$51,878.75	\$53,953.90	\$56,112.06