



<b>Policy Number:</b>	<b>TRN27</b>
<b>Policy Title:</b>	<b>Road Classification</b>
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Responsible Department:	Department of Public Works

## PURPOSE

The purpose of this policy is to establish a road classification system that shall be used to categorize each road within the Municipal District of Fairview No. 136. The road classification system will:

- Guide and inform short-term and long-term municipal road asset management;
- Serve as the foundation for a proactive road construction, maintenance and rehabilitation program which will assign a level of service to each road class;
- Enable the Municipality to make strategic investments in road assets, maximizing its resources.

## SCOPE

This policy applies to all developed roads within the boundaries of the Municipal District of Fairview No. 136.

## DEFINITIONS

*Council:* means the duly elected Council members of the Municipal District of Fairview No. 136.

*Municipality:* means the Municipal District of Fairview No. 136.

## POLICY

### 1.0 Road Classification and General Priority

Municipal road classes, listed in order of general priority, are as follows:

#### Collector Road:

- Connect traffic from surrounding residential roads to Provincial Highways;
- Have higher traffic volumes than surrounding residential roads; and,
- Are shared with residential, commercial, forestry, energy, agricultural, hunting and other recreational uses.

#### Residential Road:

- Provide access to year-round residential development, including Hamlets;
- Are low volume and not typically used for long distance travel;
- Are shared with residential, commercial, forestry, energy, agricultural, hunting and other recreational uses.

#### Field Access Road:

- Provide access to undeveloped agricultural fields or areas with no year-round residential development;
- Primarily used for agricultural field access;
- Generally carry only localized traffic volume, which increases periodically due to the seasonal demands of agriculture;
- Can often be a no-exit road;

- Are shared with residential, commercial, forestry, energy, agricultural, hunting and other recreational uses.

Recreational Road:

- Provide access to recreational properties or areas;
- Are low volume and not typically used for long distance travel;
- Are shared with residential, commercial, forestry, energy, agricultural, hunting and other recreational uses.

Provincial Highways:

- Generally have the highest traffic volume in the Municipality, including local and through traffic;
- Connect traffic from one Provincial Highway to another, and community to community;
- Within the jurisdiction of the Province of Alberta.

**2.0 Assigned Levels of Service**

2.1 Levels of service respective to the service provided will be assigned to each road class (within the jurisdiction and boundaries of the Municipality) in related policies of Council.

**3.0 Road Classification Map**

3.1 A map identifying the designated class of each road within the Municipal District of Fairview No. 136 shall be developed and maintained by the Department of Public Works and approved by Council. The Road Classification Map is attached hereto as Schedule "A."

**4.0 Road Classification Amendment**

4.1 Once a class has been designated to a particular road, an amendment to the Road Classification Map (Schedule "A") shall be required to change said class.

4.2 To request an amendment to the Road Classification Map (Schedule "A") to change the designated class of a particular road, an Applicant shall be required to complete and submit an Amendment Application, together with any applicable fee, to Council for consideration.

4.3 Applicable fees for an Amendment Application shall be established in the Fees and Rates Bylaw. If an Amendment Application is completed and submitted by Council or a Municipal employee, acting on behalf of the Municipality, no fee is applicable.

4.4 In considering an Amendment Application, Council shall require the Applicant to provide and shall take into consideration information relating to, but not limited to:

- Development patterns;
- Road users;
- Road uses;
- Road conditions;
- Financial impacts;
- Traffic impacts;
- Municipal Asset Management Policies, Procedures and Practices; and,
- Alternatives to amendment.

4.5 Council reserves the right to exercise its sole and unfettered discretion to determine what information the Applicant is required to submit pursuant to section 4.4 herein. The Applicant may be required to acquire the services of a qualified professional, in a relevant discipline, to gather such information for consideration by Council, in the format directed by Council.

4.6 All costs associated with the preparation and submission of an Amendment Application, together with supporting information, shall be borne solely by the Applicant.

4.7 Council shall provide written notification of its decision regarding an Amendment Application to the Applicant.

**FORMS AND REFERENCES**

- Amendment Application

**DOCUMENT HISTORY**

<b>Action</b>	<b>Date</b>
Approved as Policy TRN27 – Road Classification	November 28, 2023 (Motion No. 23-546)