

October 12, 2023

MINUTES OF A MEETING OF THE AGRICULTURAL SERVICE BOARD OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON WEDNESDAY, OCTOBER 12, 2023, COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

MEMBERS PRESENT:

Phil Kolodychuk	Chairman/Reeve
Nolan Robertson	Councillor
Barry Dewitz	Member
Kent Moskalyk	Member

REGRETS

Lorne Frank	Member
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OTHERS IN ATTENDANCE

Kaitlin McLachlan	Director of Agriculture & Parks
Robert Jorgensen	Chief Administrative Officer
Lyndsey Lawrence	Director of Legislative Services, Recorder

CALL TO ORDER

Chairman Kolodychuk called the meeting to order at 9:00 a.m.

AGENDA

Addition:

10G: Provincial Committee White Paper on Extension

Member Robertson

Moved that the Agricultural Service Board (ASB) adopt the agenda for the October 12, 2023 ASB Meeting as amended.

CARRIED.

**MINUTES -
JUNE 15, 2023**

Member Dewitz

Moved that the Agricultural Service Board (ASB) approve the June 15, 2023 ASB Meeting minutes as presented.

CARRIED.

FINANCE

**FINANCIAL
STATEMENT**

Members reviewed the Financial Statement to September 30, 2023.

Member Dewitz

Moved that the Agricultural Service Board (ASB) accept the Financial Statement to September 30, 2023 for information.

CARRIED.

STAFF REPORTS

**DIRECTOR,
AGRICULTURE AND
PARKS
REPORTS**

The Director, Agriculture and Parks, Kaitlin McLachlan, presented her reports to the Agricultural Service Board (ASB) for review. This included reports from June 15 to September 15, 2023.

Member Robertson

Moved that the Agricultural Service Board (ASB) receive the Director, Agriculture and Parks' reports as presented.

CARRIED.

**MEMBERS/
COUNCILLOR-
CONCERNS/REPORTS**

No reports provided.

ASB CHAIR'S MEETING

Chairperson Koldychuk provided a report regarding the Agricultural Service Board Chair's Meeting on July 18, 2023.

Member Dewitz

Moved that the Agricultural Service Board (ASB) accept Chairperson Kolodychuk's report regarding the ASB Chair's Meeting on July 18, 2023 as information.

CARRIED.

DELEGATIONS

There were no delegations.

OLD BUSINESS

**PCBFA CONTRACT
AMENDMENT REQUEST**

The Board discussed PCBFA's request to amend their contract regarding crop exemptions near the airport.

Member Robertson

Moved that the Agricultural Service Board (ASB) table the discussion regarding the PCBFA's request to amend their contract pending further investigation.

CARRIED.

**POLICY REVIEW –
RIGHT-OF-WAY
BRUSHING**

The Board reviewed and discussed the amended Brushing Policy TRN 26.

Amendment:

Section 4 to be amended to read as follows:

"Brushing work shall be limited to Municipal road allowances. At the discretion of the Director of Agriculture and Parks, additional area of up to 8 metres (25 feet) from the road allowance boundary onto private land may be brushed to accommodate piles, to remove dead fall jeopardizing safe travel on the municipal road, clear line-of-site at intersections, or for aesthetic considerations."

Member Moskalyk

Moved that the Agricultural Service Board (ASB) recommend that Council adopt the Brushing Policy TRN 26 as amended.

CARRIED.

**RIGHT-OF-WAY
BRUSHING PROJECT
UPDATE**

The Director of Agriculture and Parks provided the Board an update regarding the Right-of-Way Brushing Program and the upcoming Right-of-Way Brushing Project.

The Board discussed the Right-of-Way Brushing Project Request for Proposals that was issued on October 11, 2023.

Member Robertson

**Moved that the Agricultural Service Board (ASB) accept the update from the Director of Agriculture and Parks regarding the Right-of-Way Brushing Project as information.
CARRIED.**

NEW BUSINESS

**RIGHT-OF-WAY
MOWING 2024**

The Board reviewed the 2019-2023 roadside mowing expenses and discussed the 2024 Right-of-Way Mowing Program as proposed by the Director of Agriculture and Parks.

The Director of Agriculture and Parks will investigate the cost of second yearly shoulder cut completed by a contracted service provider.

Member Dewitz

Moved that the Agricultural Service Board (ASB) recommend that Council approve the 2024 Mowing Program, and further, recommend that Council integrate it into the 2024 budget.

CARRIED.

**DRAFT 2024 ASB
PROGRAM BUDGET**

Director of Agriculture and Parks presented the draft 2024 ASB Program Budget to the Board for review.

The Board reviewed and discussed the draft 2024 ASB Program Budget.

Member Dewitz

Moved that the Agricultural Service Board accept the draft 2024 ASB Program Budget as information.

CARRIED.

**ENVIRONMENTAL FARM
PLAN TECHNICIAN
REQUEST**

Member Moskalyk

Moved that the Agricultural Service Board (ASB) recommend that the Director, Agriculture and Parks become an Alberta Environmental Farm Plan Technician, to assist municipal ratepayers with access to funding.

CARRIED.

**PROHIBITED SPECIES
BYLAW**

Member Robertson

Moved that the Agricultural Service Board (ASB) recommend that the Director, Agriculture and Parks draft a Prohibited and Noxious Species Bylaw.

CARRIED.

2024 TREE SEEDLING PROGRAM

Member Dewitz

Moved that the Agricultural Service Board (ASB) recommend that the Director, Agriculture and Parks adjust the ratepayer ordering timeframe for the Tree Seedling Program to open in mid-October and close in January, to give an accurate seedling order to the tree nurseries.

CARRIED.

ATTENDANCE AT THE PEACE REGIONAL ASB CONFERENCE

The Board discussed attendance at the Peace Regional ASB Conference being held on October 26, 2023, in Brownvale, Alberta.

Member Moskalyk

Moved that all Agricultural Service Board (ASB) members wishing to attend the 2023 Regional ASB Conference, are permitted to do so.

CARRIED.

RESOLUTIONS FOR REGIONAL ASB CONFERENCE

The Board discussed resolutions they would like brought forward at the Regional ASB Conference.

Member Robertson

Moved that the Agricultural Service Board (ASB) not bring forward any resolutions for consideration at the Regional ASB Conference being held on October 26, 2023 in Brownvale, Alberta.

CARRIED.

INFORMATION ITEMS

The following items were presented for review:

- A. Saddle Hills County Letter RE: Condition of Grass & Forage Crops and Potential Livestock Feed Shortages
- B. Saddle Hills County Letter RE: Funding for Diagnostic Services Unit at the University of Calgary Veterinary Medicine
- C. Clear Hills County: Declaration of Agricultural Disaster
- D. Northern Lights County: Declaration of Agricultural Disaster
- E. Brazeau County: Alberta Weed Control Act
- F. Southern Municipal Agricultural Disaster Declarations
- G. Provincial Committee White Paper on Extension

Member Dewitz

Moved that the Agricultural Service Board (ASB) accept the information items as presented.

CARRIED.

ROUND TABLE

Nolan Robertson – None.

Barry Dewitz – None.

Kent Moskalyk – Has received inquiries regarding the 2024 roadside mowing program and seeks direction regarding response to such inquiries. ASB advised that he can advise that the ASB has recommended that Council approve the 2024 Mowing Program (with one

full cut being completed by a contracted service provider) and have recommended that Council integrate it into their 2024 Budget.

CAO Robert Jorgensen – None.

Chairman Kolodychuk – None.

NEXT ASB MEETING

The next Agricultural Service Board (ASB) meeting will be on November 15, 2023 at 9:00 a.m.

ADJOURNMENT

Chairman Kolodychuk

Moved that the September 15, 2023, Agricultural Service Board (ASB) Meeting be adjourned at 11:08 a.m.

CARRIED.



CHAIRMAN



**DIRECTOR, AGRICULTURE AND
PARKS**