

November 15, 2023

**MINUTES OF A MEETING OF THE AGRICULTURAL SERVICE BOARD OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON WEDNESDAY, November 15, 2023, COMMENCING AT 9:00 A.M.**

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PRESENT AT THE MEETING:

MEMBERS PRESENT:

Phil Kolodychuk     Reeve  
Nolan Robertson    Councillor – Chairman  
Barry Dewitz         ASB Member  
Kent Moskalyk       ASB Member  
Garth Shaw           ASB Member

OTHERS IN ATTENDANCE

Kaitlin McLachlan    Director, Agriculture and Parks  
Robert Jorgensen     CAO  
Fiona Ness             Recorder

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CALL TO ORDER

Chairman Robertson called the meeting to order at 8:59 a.m.

AGENDA

Addition:

10E – Yellowhead County Letter re: Alberta Drought Livestock Assistance program

Member Dewitz

**Moved that the Agricultural Service Board (ASB) adopt the agenda for the November 15, 2023 ASB Meeting as presented.**

**CARRIED.**

MINUTES -  
OCTOBER 12, 2023

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) approve the October 12, 2023 ASB Meeting minutes as presented.**

**CARRIED.**

FINANCE

FINANCIAL  
STATEMENT

Members reviewed the Financial Statement to October 31, 2023.

Member Kolodychuk

**Moved that the Agricultural Service Board (ASB) accept the Financial Statement to October 31, 2023 for information.**

**CARRIED.**

STAFF REPORTS

DIRECTOR,  
AGRICULTURE AND  
PARKS  
REPORTS

The Director, Agriculture and Parks, Kaitlin McLachlan presented her reports to the Agricultural Service Board (ASB) for review. This included reports from October 12 to November 9, 2023.

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) receive the Director, Agriculture and Parks' reports as presented.**

**CARRIED.**

**MEMBERS/  
COUNCILLOR-  
CONCERNS/REPORTS**

(Verbal).

**DELEGATIONS**

No Delegations.

**OLD BUSINESS**

**SECOND SHOULDER-  
ONLY CUT ON RIGHT-  
OF-WAYS**

The Board discussed the 2024 Right-of-Way Mowing program.

**The Agricultural Service Board (ASB) directed the Director, Agriculture and Parks to investigate moving the timing of the full ROW mow to later in the year to alleviate the need for a second shoulder-only cut.**

**BRUSHING – RESULTS  
FROM REQUESTS FOR  
PROPOSALS**

The Board discussed the results from the Request for Proposals for the 2024 Right of Way Brushing program.

Member Moskalyk

**Move that the Agricultural Service Board ASB not accept any of the received proposals for the 2024 Right of Way Brushing program.**

**CARRIED.**

Member Dewitz

**Moved that the Agricultural Service Board (ASB) rescope and put out a revised Request for Proposals for the 2024 Right of Way Brushing program.**

**CARRIED.**

The meeting recessed at 9:57 a.m.  
The meeting resumed at 10:03 a.m.

**DRAFT 2024-2026 ASB  
OPERATING BUDGET**

The Board discussed the draft 2024-2026 ASB operating budget.

Robert Jorgensen left the meeting at 10:31 a.m.

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) defer**

**decision on the 2024-2026  
Operating Budget to the next  
ASB meeting.**

**CARRIED.**

**DRAFT 2024-2028 ASB  
CAPITAL BUDGET**

The Board discussed the draft 2024-2028 ASB capital budget.

**PCBFA CONTRACT  
AMENDMENT REQUEST**

The Board discussed PCBFA's request.

Member Moskalyk

**Moved that the Agricultural  
Service Board (ASB) accept the  
request for information.**

**CARRIED.**

**NEW BUSINESS**

**2024 ASB PROVINCIAL  
CONFERENCE**

The Board discussed the 2024 ASB Provincial Conference being held in Lethbridge from January 22-24, 2024.

Member Dewitz

**Moved that the Agricultural  
Service Board (ASB) approve  
any members who wish to attend  
the Provincial ASB Conference  
may do so.**

**CARRIED.**

Robert Jorgensen rejoined the meeting at 10:41 a.m.  
Dennesha Ferguson joined the meeting at 10:43 a.m.

Member Moskalyk

**Moved that the Agricultural  
Service Board (ASB) defer  
decision on the 2024-2026  
Operating Budget to the next  
ASB meeting.**

**CARRIED.**

Member Dewitz

**Moved that the Agricultural  
Service Board (ASB) defer  
decision on the 2024-2028  
Capital Budget to the next ASB  
meeting.**

**CARRIED.**

Dennesha Ferguson left the meeting at 11:00 a.m.

**V.S.I.**

The Board discussed the municipality's participation in the V.S.I Program for 2024.

Member Shaw

**Moved that the Agricultural  
Service Board (ASB) recommend  
that Council approve 2024 V.S.I.  
funding at 60% producer-paid,**

**40% municipality-paid, with a limit of 100 pregnancy tests and 5 semen tests.**

**CARRIED.**

**INFORMATION ITEMS**

The following items were presented for review:

- a. Big Lakes County Letter re: Maintaining the Integrity of our Pesticide Regulatory System
- b. Big Lakes County Letter re: Support for University of Calgary Faculty of Veterinary Medicine Programs
- c. County of Warner Letter re: Appreciation for the Increase of Funding for Agricultural Service Boards
- d. Upcoming Events
- e. Yellowhead County Letter re: Alberta Drought Assistance Program

Member Shaw

**Moved that the Agricultural Service Board (ASB) direct the Director, Agriculture & Parks to draft a letter in support of the Alberta Drought Assistance Program.**

**CARRIED.**

Member Kolodychuk

**Moved that the Agricultural Service Board (ASB) accept the information items as presented.**

**CARRIED.**

**ROUND TABLE**

11:14 a.m.

**NEXT ASB MEETING**

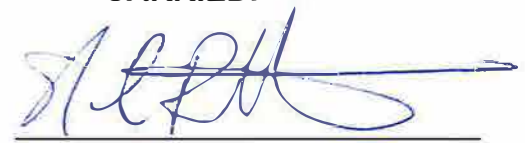
The next Agricultural Service Board (ASB) meeting will be Monday, December 11, 2023 at 9:00 a.m.

**ADJOURNMENT**

Member Robertson

**Moved that the November 15, 2023, Agricultural Service Board (ASB) Meeting be adjourned at 11:17 a.m.**

**CARRIED.**



CHAIRMAN



DIRECTOR, AGRICULTURE AND PARKS