

September 12, 2023

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON SEPTEMBER 12, 2023.

- 9:00 a.m.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes – August 16, 2023
 4. FINANCE
 5. STAFF REPORTS
 - * A. Director of Agriculture & Parks/Agriculture Fieldman Report
 - * B. Director of Public Works Report
 - * C. Chief Administrative Officer Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 - * A. Glenda Farnden, STARS
 - 9:45 a.m. * B. Jim Allan, FARS
 - 10:00 a.m. * C. Fairview and District Playschool Society
 - 10:15 a.m.
 8. DEVELOPMENT & SUBDIVISIONS
 - * A. Bylaw No. 1006/DEV/2023
 - * B. Development Permit Application No. 23-15-DEV
 9. COMMITTEE/BOARD REPORTS
 - * A. NWP Community Advisory Council – Councillor Przybylski
 - * B. North Peace Housing Foundation – Councillor Hostetler
 10. OLD BUSINESS
 - * A. Pending Report – August 16, 2023
 - * B. Town of Fairview Aquatic Center – Waterslide Stairs and Roof Repairs
 11. NEW BUSINESS
 - * A. Fall RMA Conference
 - B. Request to Arrange Public Meeting
 - * C. FCM Community Buildings Retrofit Grant
 - * D. 2023 Stronger Together Annual Conference
 - * E. NWP President’s Ball
 - * F. Elk Island Recreation Group – Request for Assistance
 - * G. Bridge File No. 72863 – Failure
 - H. Delegation – STARS
 - I. Delegation – FARS
 - J. Delegation – Fairview and District Playschool Society
 12. INFORMATION ITEMS
 - * A. Email from Jessica Stevenson (AHS) Re: Fairview Municipal Airport
 - * B. Correspondence Federal Minister of Energy and Natural Resource Re: Hydroelectricity
 - * C. Response to PREDA from Acting NWP President & CEO, Vanessa Sheane
 - * D. Fairview Public Library Board Minutes - August 24, 2023
 - * E. RCMP 3rd Quarter report
 - Fairview Provincial Detachment Crime Statistics
 - RCMP Provincial Policing Report
 - Correspondence from Fairview Detachment Commander, Cpl Lacey Blair
 - * F. Response from Honourable Rajan Sawhney, Minister of Advanced Education Re: NWP
 - * G. Correspondence from Resident Re: Rocks in Municipal Road Allowance
 - * H. Nomination for Minister’s Seniors Service Awards
 - * I. Support letter from Northern Sunrise County - NWP
 13. NEXT MEETING
 - A. September 26, 2023 at 9:00 a.m.

14. CLOSED SESSIONS
 - A. Closed Per Section 27(1)(a) of the FOIP ACT, RSA 2000, Chapter F-25 – Legal Opinion
 - B. Closed Per Section 17(2)(a) of the FOIP ACT, RSA 2000, Chapter F-25 – Legal Opinion
 15. Adjournment
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Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVDVmQT09>

Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

September 12,
2023

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON SEPTEMBER 12, 2023 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

John Przybylski	Councillor
Joshua Hostetler	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

REGRETS:

Nolan Robertson	Councillor
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OTHERS IN ATTENDANCE:

Robert Jorgensen	Chief Administrative Officer
Lyndsey Lawrence	Director, Legislative Services/Development Officer

CALL TO ORDER

Reeve Kolodychuk called the meeting to order at 9:33 am

AGENDA

AGENDA

Deletion:

Item 8B: Development Permit Application No. 23-16-DEV

Additions:

Item 14B: Closed as per Section 17(2)(a) of the *FOIP Act*, R.S.A. 2000, c. F-25

Item 11H: Delegation – STARS

Item 11I: Delegation – FARS

Item 11J: Delegation – Fairview and District Playschool Society

Revisions:

Item 9B to be revised to read:

North Peace Housing Foundation – Councillor Hostetler

Item 14A to be revised to read:

Closed Per Section 27(1)(a) of the *FOIP Act*, RSA 2000, Chapter F-25 – Legal Opinion.

MOTION #23-363

Councillor Przybylski

Moved that Council adopt the agenda for the September 12, 2023 Council Meeting as amended.

CARRIED.

ADOPTION OF MINUTES

MINUTES

Revisions:

Removal of “Nolan Robertson” from “Council Members Present:” and addition of “Nolan Robertson” to “Regrets:”

In Councillor Concerns, “Councillor Richardson” should be replaced by “Councillor Hostetler” such that the following statement reads “Councillor

PK

Hostetler indicated that rural addressing signage has been damaged by provincial highway mowers.”

MOTION #23-364 **Moved that Council approve the August 16, 2023**
Councillor Hostetler **Council Meeting Minutes as amended.**
CARRIED.

FINANCE

There were no finance items.

STAFF REPORTS

**DIRECTOR,
AGRICULTURE &
PARKS REPORT**

Director of Agriculture and Parks’ report was presented to Council.

MOTION #23-365 **Moved that Council receive the Director of**
Councillor Hostetler **Agriculture and Parks’ report as presented.**
CARRIED.

**DIRECTOR,
PUBLIC WORKS
REPORT**

Director of Public Works’ report was presented to Council.

MOTION #23-366 **Moved that Council receive the Director of**
Councillor Przybylski **Public Works’ report as presented.**
CARRIED.

CAO REPORT

The Chief Administrative Officer, Robert Jorgensen, presented his report to Council.

MOTION #23-367 **Moved that Council receive the Chief**
Councillor Hostetler **Administrative Officer’s report as presented.**
CARRIED.

DELEGATIONS

**DELEGATION –
STARS**

The delegation, Glenda Farnden of STARS, joined the meeting at 9:55 a.m.

The delegation provided Council a presentation regarding the services provided by STARS and thanked Council for their annual contribution and ongoing support.

The delegation left the meeting at 10:17 a.m.

**DELEGATION –
FARS**

The delegation, Jim Allan, Don Wieben and Brian Wilson of FARS, joined the meeting at 9:55 a.m.

The delegation advised Council of future planned uses of their leased Airport Hangar Lot. In particular, FARS provided Council additional information regarding the T33 Jet Aircraft recently moved onto their Lot.

The delegation left the meeting at 10:42 a.m.

**DELEGATION –
FAIRVIEW &
DISTRICT
PLAYSCHOOL
SOCIETY**

The Delegation, Brittnee Vasseur of the Fairview and District Playschool Society, joined the meeting at 10:08 a.m.

The delegation, provided updated budget documents to Council. Further, she detailed the operational and financial situation of the Fairview and District Playschool Society.

The delegation left the meeting at 11:08 a.m.

Council recessed at 11:08 a.m.



Council resumed at 11:24 a.m.

COUNCILLOR CONCERNS

Councillor Richardson was contacted by a ratepayer inquiring about why the Council Meeting Minutes were not up-to-date on the website. Administration confirmed that they will ensure that this issue is addressed as soon as possible.

Councillor Richardson also emphasized that the Municipality must investigate and make priority, economic development.

Councillor Hostetler was contacted by a ratepayer regarding bridge file priority and personal property being placed in municipal roadways.

Reeve Kolodychuk was contacted by a ratepayer regarding a culvert on Range Road 822, east of Highway 732. This culvert was installed recently and the roadway over the culvert is consistently rutted – it is graded sporadically, but there may need to be a more intensive rehabilitation of the road to reduce operational maintenance. Further, Reeve Kolodychuk expressed that there may be a need to change how we're grading our roads to ensure that loss of gravel is minimized. A ratepayer also contacted Reeve Kolodychuk to request elected official presence at the Disaster Recovery Program meeting and tour on September 14, 2023. Lastly, Reeve Kolodychuk was contacted by Vanessa Sheane who advised that they will be temporarily accommodating classes from STM School due to a closure to accommodate ongoing asbestos abatement.

DEVELOPMENT & SUBDIVISIONS

**BYLAW NO.
1006/DEV/2023**

MOTION #23-368 **Moved that Council give first reading to Bylaw
Councillor Przybylski** **No. 1006/DEV/2023, being a bylaw to amend
Land Use Bylaw No. 876.**

CARRIED.

MOTION #23-369 **Moved that Council schedule a Public hearing
Councillor Przybylski** **for Bylaw No. 1006/DEV/2023, being a bylaw to
amend Land Use Bylaw No. 876, for 9:30 a.m. on
October 10, 2023.**

CARRIED.

COMMITTEE/BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended from August 16, 2023 to September 11, 2023:

Councillor Richardson: September 1, 2023 – PREDA
Councillor Hostetler: August 28, 2023 – Mighty Peace Tourism
 Association
 September 6, 2023 – North Peace Housing
 Foundation
Councillor Przybylski: August 17, 2023 – MMSA Executive Meeting

Council recessed at 12:15 p.m. for lunch.

Council resumed at 12:57 p.m.

Councillor Przybylski

August 17, 2023 – NWP Community Advisory Council
August 25, 2023 – MMSA Board Meeting
August 28, 2023 – PRSDAB Pre-Hearing Meeting
August 31, 2023 – PRSDAB Hearing
September 5, 2023 – PRSDAB Decision Meeting

Reeve Kolodychuk: August 24, 2023 – FCSS Virtual Training Session
August 28, 2023 – NWP Student Intake
August 28, 2023 – Fairview Rural Water Co-Op
August 31, 2023 – FCSS Virtual Training Session
September 5-8, 2023 – CARE Conference

Councillor Robertson: No reports available.

MOTION #23-370 Moved that Council accept the Committee/Board
Councillor Hostetler Reports as presented.

CARRIED.

OLD BUSINESS

PENDING REPORT

MOTION #23-371 Moved that Council accept the August 16, 2023
Councillor Przybylski Pending Report as presented.

CARRIED.

MOTION #23-372 Moved that Council request a joint Council
Councillor Richardson meeting with M.D. of Peace No. 135 and Clear
Hills County in November, 2023.

CARRIED.

**TOWN OF
FAIRVIEW
AQUATIC CENTER
– REPAIRS**

MOTION #23-373 Moved that Council approve funding
Councillor Przybylski approximately 1/3 of the cost of repairs (less
\$30,000.00 for pool draining) to the Fairview
Regional Aquatic Center in the estimated
amount of \$165,483.00 and further, that it be
funded \$106,325.00 from Recreation Reserve
and \$59,158.00 from Rate Stabilization Fund.

CARRIED.

NEW BUSINESS

**FALL RMA
CONFERENCE**

MOTION #23-374 Moved that Council permit any Councillor, CAO
Councillor Hostetler and CAO approved municipal employees
wishing to attend the 2023 RMA Fall Convention,
to do so.

CARRIED.

MOTION #23-375 Moved that Council permit Councillor Przybylski
Councillor Hostetler and Councillor Hostetler to attend EOEP Course:
Municipal Corporate Planning and Finance and
permit Councillor Richardson to attend EOEP
Course: Effective Meetings at the 2023 RMA Fall
Convention.

CARRIED.

**REQUEST TO
ARRANGE PUBLIC
MEETING**

MOTION #23-376
Councillor Richardson

Moved that Council defer the request to arrange a public meeting pending receipt of the report regarding the Value Scoping Session being held at NWP Fairview Campus on October 4 & 5, 2023.

CARRIED.

Council recessed at 2:20 p.m.

Council resumed at 2:33 p.m.

**FCM COMMUNITY
BUILDINGS
RETROFIT GRANT**

MOTION #23-377
Councillor Richardson

Moved that Council direct Administration to send out letters to non-profits in the Municipal District of Fairview No. 136 to gauge interest in applying for FCM Community Buildings Retrofit Grant.

CARRIED.

**2023 STRONGER
TOGETHER
ANNUAL
CONFERENCE**

MOTION #23-378
Councillor Przybylski

Moved that Council permit Councillor Richardson to attend the 2023 Stronger Together Annual Conference.

CARRIED.

**NWP
PRESIDENT'S
BALL**

MOTION #23-379
Reeve Kolodychuk

Moved that Council purchase two tickets to attend the Northwestern Polytechnic President's Ball on October 21, 2023 at the Tara Centre, Evergreen Park.

CARRIED.

**ELK ISLAND
RECREATION
GROUP –
REQUEST FOR
ASSISTANCE**

MOTION #23-380
Councillor Hostetler

Moved that Council approve \$3,500.00 in financial assistance to be provided to Golden Meadow Community Club, designated to be exclusively used by the Elk Island Recreation sub-group for the restoration of Elk Island Park. Further, that this be funded from 7-72-770-00

CARRIED.

**BRIDGE FILE NO.
72863 – FAILURE**

MOTION #23-382
Councillor Przybylski

Moved that Council defer the decision relating to Bridge File No. 72863 to a Council meeting following the receipt of the report from the engineer.

CARRIED.

**DELEGATION -
STARS**

MOTION #23-383
Councillor Przybylski

Moved that Council accept the presentation of STARS as information.

CARRIED.

**DELEGATION -
FARS**

MOTION #23-384 **Moved that Council direct Administration to investigate applicable setbacks and increasing the size of the Airport Hangar Lot leased by FARS.**
Councillor Richardson

CARRIED.

**DELEGATION –
FAIRVIEW AND
DISTRICT
PLAYSCHOOL
SOCIETY**

MOTION #23-385 **Moved that Council allocate \$7500 for the Fairview and District Playschool Society for the 2024 budget, providing funding is not received through applicable FCSS grant.**
Councillor Richardson

CARRIED.

INFORMATION ITEMS

Council was presented with the following information for review:

- A. Email from Jessica Stevenson (AHS) Re: Fairview Municipal Airport
- B. Correspondence Federal Minister of Energy and Natural Resource Re: Hydroelectricity
- C. Response to PREDA from Acting NWP President & CEO, Vanessa Sheane
- D. Fairview Public Library Board Minutes - August 24, 2023
- E. RCMP 3rd Quarter report
 - Fairview Provincial Detachment Crime Statistics
 - RCMP Provincial Policing ReportCorrespondence from Fairview Detachment Commander, Cpl Lacey Blair
- F. Response from Honourable Rajan Sawhney, Minister of Advanced Education Re: NWP
- G. Correspondence from Resident Re: Rocks in Municipal Road Allowance
- H. Nomination for Minister's Seniors Service Awards
- I. Support letter from Northern Sunrise County - NWP

MOTION #23-386 **Moved that Council send response correspondence to the Federal Minister of Energy and Natural Resources requesting:**
Councillor Przybylski

- Detailed information regarding the \$40 billion in Federal tax measures, public financing, grants and contributions that are available to private and public entities to build clean, affordable and reliable electricity systems.

CARRIED.

MOTION #23-387 **Moved that Council accept the information items as presented.**
Councillor Hostetler

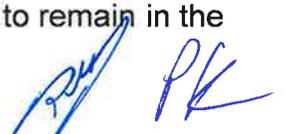
CARRIED.

**NEXT COUNCIL
MEETING**

Next Council Meeting is scheduled for September 26, 2023 at 9:00 a.m.

**CLOSED
SESSIONS**

Council invited CAO Jorgensen and Lyndsey Lawrence to remain in the closed session for Agenda Item 14A.



MOTION #23-388
Councillor Przybylski

Moved that Council close the meeting at 3:25 p.m. to the public for:

- Agenda Item 14A – Closed per Section 27(1)(a) of the *FOIP Act*, R.S.A. 2000, c. F-25.

CARRIED.

MOTION #23-389
Councillor Hostetler

Moved that Council open the meeting to the public at 3:50 p.m.

CARRIED.

Council recessed at 3:50 p.m. to allow for the return of the public.

Council resumed at 3:55 p.m.

MOTION #23-390
Councillor Przybylski

Moved that Council defer consideration of item 14B – CAO Annual Performance Appraisal to the September 26, 2023 Council meeting.

CARRIED.

DEVELOPMENT
PERMIT
APPLICATION NO.
23-15-DEV

MOTION #23-391
Councillor Richardson

Moved that Council direct the Development Officer to request the following information from the Applicant:

- Written and stamped confirmation from a qualified engineer working in a relevant discipline that the proposed development complies with the recommendations of the 2013 Geotechnical Assessment completed by SNC Lavalin.
- Legal land survey prepared by a qualified Alberta Land Surveyor identifying the top, height, slope and elevation of the bank of the subject site.

CARRIED.

MOTION #23-392
Councillor Richardson

Moved that Council direct Administration to contract a certified Legal Land Surveyor to conduct a survey of the Dunvegan Summer Village Bareland Condominium Development (situate upon lands legally described as Condominium Plan 1521924). Such Legal Land Survey will, at a minimum, identify:

- Top of bank (elevation) as determined by the Legal Land Surveyor and the Development Officer;
- Bottom of bank (elevation) as determined by the Legal Land Surveyor and the Development Officer;
- Any other such information as may be requested by CAO Jorgensen in consultation with the Development Officer and/or Mackenzie Municipal Services Agency.

CARRIED.

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 4:00 p.m.



Reeve Kolodychuk



Chief Administrative Officer