

October 25, 2022

**AGENDA OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 1:00 P.M. ON TUESDAY, OCTOBER 25, 2022.**

---

1:00 p.m.

1. CALL TO ORDER
2. ELECTION OF REEVE
3. OATH OF OFFICE FOR REEVE
4. ELECTION OF DEPUTY REEVE
5. OATH OF OFFICE FOR DEPUTY REEVE
6. ADOPTION OF AGENDA
7. COUNCIL PERSONAL CODE OF CONDUCT – Review
8. DATE, TIME AND PLACE OF REGULAR MEETINGS
9. PER DIEM AND EXPENSIVE REIMBURSEMENT – Policy ADM26
10. APPOINTMENT OF ASSESSOR (Kevin Lawrence – KCL Consulting Inc.)
11. APPOINTMENT OF AUDITOR (Doyle & Co.)
12. COMMITTEE/BOARD APPOINTMENTS
  - A. Agricultural Service Board
    - (1) Council Members
    - (2) Chairman
  - B. Local Assessment Review Board (3 members)
  - C. Composite Assessment Review Board (2 members)
  - D. Chamber of Commerce
  - E. Economic Development Committee
  - F. E.E. Oliver Joint Operating Committee
  - G. E.E. Oliver Liaison
  - H. Emergency Management Advisory Committee
  - I. Emergency Management – Director
  - J. Emergency Management – Deputy Director
  - K. Fairview and District Volunteer Fire Department
  - L. Fairview Medical Clinic Operating Society
  - M. Fairview Recreation Advisory Committee
  - N. Fairview Regional Airport Advisory Committee
  - O. Fairview Rural Water Project
  - P. Fairview Ski Club Committee
  - Q. FCSS
  - R. Fort Dunvegan Historical Society
  - S. Grimshaw Gravel Aquifer management Advisory Association
  - T. Health Professional Enhancement Committee
  - U. IDP/ICF Working Committee
  - V. Mackenzie Municipal Services Agency (MMSA)
  - W. Mighty Peace Tourism Association
  - X. North Peace Housing Foundation
  - Y. North Peace Protocol Steering Committee
  - Z. North Peace Regional Landfill Commission
  - AA. North Western Right-of-Way Acquisition Committee
  - BB. GPRC Fairview Community Advisory Council
  - CC. Northern Transportation Advocacy Bureau
  - DD. Peace Library System
  - EE. Peace Regional Economic Development Association
  - FF. Peace Regional Subdivision and Development Appeal Board
  - GG. Peace Valley Conservation, Recreation & Tourism Society
  - HH. Rural Crime Watch
  - II. Fairview Co-Op Seed Cleaning Plant
  - JJ. V.S.I. Services 1980 Ltd.
  - KK. Weed and Pest Control Appeal Board (M.D. of Peace No. 135)
  - LL. Fairview Library Board
15. Adjournment

---



**Attend Electronically:** <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzNON3JTZnAyL2tBVDVmQT09>  
**Attend by Phone (long distance charges may apply): 1-587-328-1099**

**Meeting ID: 913 236 1715**

**PIN: 123456**

A handwritten signature in black ink, consisting of stylized, overlapping letters, located in the bottom right corner of the page.

October 25, 2022

**MINUTES OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON OCTOBER 25, 2022 COMMENCING AT 1:00 P.M .**

**PRESENT AT THE MEETING:**

**COUNCIL MEMBERS PRESENT:**

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

**REGRETS:**

**OTHERS IN ATTENDANCE:**

Robert Jorgensen	Chief Administrative Officer
Lyndsey Lawrence	Director, Legislative Services/Development Officer

**CALL TO ORDER**

CAO Robert Jorgensen called the meeting to order at 2:03 p.m.

**ELECTION OF REEVE**

CAO Robert Jorgensen called for nominations for Reeve.

**MOTION #22-444**      **Nominated Councillor Philip Kolodychuk for the position of Reeve for the Municipal District of Fairview No. 136.**  
Councillor Richardson

**CARRIED.**

Councillor Philip Kolodychuk accepted the nomination.

CAO Robert Jorgensen called a second time for nominations for Reeve.

CAO Robert Jorgensen called a third time for nominations for Reeve.

**MOTION #22-445**      **Moved that Council nominations for Reeve cease.**  
Councillor Przybylski

**CARRIED.**

CAO Robert Jorgensen declared Councillor Philip Kolodychuk elected as Reeve of the Municipal District of Fairview No. 136.

Reeve Kolodychuk thanked Council for the confidence they have entrusted in him for the position of Reeve for the upcoming term.

**OATH OF OFFICE FOR REEVE**

Reeve Kolodychuk signed the oath of office as the Reeve of the Municipal District of Fairview No. 136. Lyndsey Lawrence witnessed and notarized the signature of the Reeve. Attached as Schedule "A."

**ELECTION OF DEPUTY REEVE**

Council decided to continue with a rotational schedule, with each Councillor assuming the responsibility of Deputy Reeve on a quarterly basis.



**MOTION #22-446**  
Councillor Robertson

Moved that each Councillor be appointed as Deputy Reeve as per the following 3-month terms:

Councillor Robertson  
November 1, 2022 – January 31, 2023

Councillor Hostetler  
February 1, 2023 – April 30, 2023

Councillor Przybylski  
May 1, 2023 – July 31, 2023

Councillor Richardson  
August 1, 2023 – October 31, 2023

**CARRIED.**

**OATH OF OFFICE  
FOR DEPUTY  
REEVE**

Councillor Robertson, Councillor Richardson, Councillor Hostetler, and Councillor Przybylski signed the oath of office as Deputy Reeve. Lyndsey Lawrence witnessed and notarized the signatures of the Deputy Reeves. Attached as Schedule "B."

**ADOPTION OF  
AGENDA**

Deletion: Item 12. K. Fairview and District Volunteer Fire Department

**MOTION #22-447**  
Councillor Richardson

Moved that Council adopt the agenda for the October 25, 2022, Organizational Meeting as presented with the above-noted deletion.

**CARRIED.**

**COUNCIL  
PERSONAL CODE  
OF CONDUCT**

Council members reviewed the Personal Code of Conduct.

**DATE, TIME AND  
PLACE OF  
REGULAR  
MEETINGS**

**MOTION #22-448**  
Councillor Przybylski

Moved that Council Meetings be scheduled for the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month as day meetings, with the meetings commencing at 9:00 a.m.

**CARRIED.**

**PER DIEM AND  
EXPENSE  
REIMBURSEMENT  
– POLICY ADM 26**

**MOTION #22-449**  
Councillor Robertson

Moved that Council amend Policy ADM 26 as follows:

- Section 5.3 (a): Rate per Kilometer is \$0.61 per kilometer, in accordance with the Government of Canada Reasonable Allowance Rate, effective January 1, 2023.
- Section 4.3 (b): For the purposes of clarity, the hourly categories shall be reworded to read "Less than 2 hours, 2 hours to 4 hours inclusive, More than 4 hours," with the corresponding amounts to remain the same.
- Section 4.3 (c): For the purposes of clarity, the hourly categories shall be reworded to read "Less than 2 hours, 2 hours to 4 hours



- inclusive, More than 4 hours,” with the corresponding amounts to remain the same.
- Section 4.4 (a): For the purposes of clarity, the hourly categories shall be reworded to read “Less than 2 hours, 2 hours to 4 hours inclusive, More than 4 hours,” with the corresponding amounts to remain the same.
  - Section 4.5 (a) For the purposes of clarity, the hourly categories shall be reworded to read “Less than 2 hours, 2 hours to 4 hours inclusive, More than 4 hours,” with the corresponding amounts to remain the same.

Further, that all other provisions of ADM 26 remain unchanged.

CARRIED.

**APPOINTMENT OF ASSESSOR**

**MOTION #22-450**  
Councillor Richardson

Moved that Council appoint Kevin Lawrence with KCL Consulting Inc. as the assessor for the Municipal District of Fairview No. 136, as per the agreement.

CARRIED.

**APPOINTMENT OF AUDITOR**

**MOTION #22-451**  
Councillor Przybylski

Moved that Council appoint Doyle & Company from Edmonton, Alberta as the auditor for the Municipal District of Fairview No. 136.

CARRIED.

**COMMITTEE/BOARD APPOINTMENTS**

**AGRICULTURE SERVICE BOARD**

**MOTION #22-452**  
Councillor Richardson

Moved Councillor Robertson and Reeve Kolodychuk as members.

CARRIED.

**MOTION #22-453**  
Councillor Przybylski

Moved Reeve Kolodychuk Chairman of the Agriculture Service Board.

CARRIED.

**MOTION #22-454**  
Councillor Robertson

Moved that Kent Moskalyk be appointed as the Member-at-Large for the Agriculture Service Board for a three-year term ending October, 2025.

CARRIED.

**LOCAL ASSESSMENT REVIEW BOARD**

**MOTION #22-455**  
Councillor Przybylski

Moved Councillor Richardson as member.

CARRIED.

**COMPOSITE ASSESSMENT REVIEW BOARD**

**MOTION #22-456**  
Councillor Hostetler

Moved Councillor Richardson as member.

CARRIED.



**CHAMBER OF  
COMMERCE**

**MOTION #22-457**  
Councillor Richardson      **Moved Councillor Przybylski as member and  
Councillor Hostetler as alternate.**  
**CARRIED.**

**ECONOMIC  
DEVELOPMENT  
COMMITTEE**

**MOTION #22-458**  
Councillor Robertson      **Moved that Council as a whole is the Economic  
Development Committee.**  
**CARRIED.**

**E.E. OLIVER JOINT  
OPERATING  
COMMITTEE**

**MOTION #22-459**  
Councillor Przybylski      **Moved Councillor Hostetler and Councillor  
Robertson as members.**  
**CARRIED.**

**E.E. OLIVER  
LIAISON**

**MOTION #22-460**  
Councillor Hostetler      **Moved CAO Robert Jorgensen as liaison.**  
**CARRIED.**

**EMERGENCY  
MANAGEMENT  
ADVISORY  
COMMITTEE**

**MOTION #22-461**  
Councillor Przybylski      **Moved Councillor Richardson and Hostetler as  
members.**  
**CARRIED.**

**EMERGENCY  
MANAGEMENT –  
DIRECTOR**

**MOTION #22-462**  
Councillor Richardson      **Moved that CAO Robert Jorgensen be appointed  
as Director of Emergency Management.**  
**CARRIED.**

**EMERGENCY  
MANAGEMENT –  
DEPUTY  
DIRECTOR**

**MOTION #22-463**  
Councillor Robertson      **Moved that Lyndsey Lawrence be appointed as  
Deputy Director of Emergency Management.**  
**CARRIED.**

**FAIRVIEW  
MEDICAL CLINIC  
OPERATING  
SOCIETY**

**MOTION #22-464**  
Councillor Hostetler      **Moved Reeve Kolodychuk as member and  
Councillor Przybylski as alternate.**  
**CARRIED.**

**FAIRVIEW  
RECREATION  
ADVISORY  
COMMITTEE**

**MOTION #22-465**  
Councillor Hostetler      **Moved Councillor Hostetler and Councillor  
Robertson as members. Councillor Richardson  
as alternate.**  
**CARRIED.**



**FAIRVIEW  
REGIONAL  
AIRPORT  
ADVISORY  
COMMITTEE**

**MOTION #22-466**  
Councillor Robertson

**Moved Councillor Przybylski and Councillor Hostetler as members. Reeve Kolodychuk as alternate.**

**CARRIED.**

**FAIRVIEW RURAL  
WATER PROJECT**

**MOTION #22-467**  
Councillor Robertson

**Moved Reeve Kolodychuk as member and Councillor Hostetler as alternate.**

**CARRIED.**

**FAIRVIEW SKI  
CLUB COMMITTEE**

**MOTION #22-468**  
Councillor Hostetler

**Moved Councillor Robertson as member and Councillor Richardson as alternate.**

**CARRIED.**

**FAMILY &  
COMMUNITY  
SUPPORT  
SERVICES (FCSS)**

**MOTION #22-469**  
Councillor Richardson

**Moved Reeve Kolodychuk and Councillor Przybylski as members. Council Hostetler as alternate.**

**CARRIED.**

**FORT DUNVEGAN  
HISTORICAL  
SOCIETY**

**MOTION #22-470**  
Councillor Richardson

**Moved Councillor Robertson as member and Councillor Przybylski as alternate.**

**CARRIED.**

**GRIMSHAW  
GRAVEL AQUIFER  
MANAGEMENT  
ADVISORY  
ASSOCIATION**

**MOTION #22-471**  
Councillor Richardson

**Moved Councillor Przybylski as member.**

**CARRIED.**

**HEALTH  
PROFESSIONAL  
ENHANCEMENT  
COMITTEE**

**MOTION #22-472**  
Councillor Richardson

**Moved Reeve Kolodychuk as member and Councillor Przybylski as alternate. CAO Robert Jorgensen as Treasurer.**

**CARRIED.**

**IDP/ICF WORKING  
COMMITTEE**

**MOTION #22-473**  
Councillor Robertson

**Moved Councillor Richardson and Reeve Kolodychuk as members and Councillor Przybylski as alternate.**

**CARRIED.**



**MACKENZIE  
MUNICIPAL  
SERVICES  
AGENCY**

**MOTION #22-474**  
Councillor Hostetler

**Moved Councillor Przybylski as member and  
Reeve Kolodychuk as alternate.  
CARRIED.**

**MIGHTY PEACE  
TOURISM  
ASSOCIATION**

**MOTION #22-475**  
Councillor Przybylski

**Moved Councillor Hostetler as member and  
Councillor Richardson as alternate.  
CARRIED.**

**NORTH PEACE  
HOUSING  
FOUNDATION**

**MOTION #22-476**  
Councillor Richardson

**Moved Councillor Hostetler as member and  
Councillor Przybylski as alternate.  
CARRIED.**

**NORTH PEACE  
PROTOCOL  
STEERING  
COMMITTEE**

**MOTION #22-477**  
Councillor Hostetler

**Moved Reeve Kolodychuk as member and  
Councillor Robertson as alternate.  
CARRIED.**

**NORTH PEACE  
REGIONAL  
LANDFILL  
COMMISSION**

**MOTION #22-478**  
Councillor Przybylski

**Moved Reeve Kolodychuk as member and  
Councillor Richardson as alternate.  
CARRIED.**

**NORTH WESTERN  
RIGHT-OF-WAY  
ACQUISITION  
COMMITTEE**

**MOTION #22-479**  
Councillor Hostetler

**Moved Councillor Robertson as member.  
CARRIED.**

**NWP FAIRVIEW  
COMMUNITY  
ADVISORY  
COUNCIL**

**MOTION #22-480**  
Councillor Robertson

**Moved Councillor Przybylski as member and  
Councillor Hostetler as alternate.  
CARRIED.**

**NORTHERN  
TRANSPORT-  
ATION ADVOCAY  
BUREAU**

**MOTION #22-481**  
Councillor Hostetler

**Moved Councillor Richardson as member and  
Councillor Robertson as alternate.  
CARRIED.**

**PEACE LIBRARY  
SYSTEM**





**PEACE REGIONAL  
ECONOMIC  
DEVELOPMENT  
ASSOCIATION**

**MOTION #22-482**  
Councillor Przybylski

Moved Councillor Richardson as member and  
Councillor Hostetler as alternate.  
**CARRIED.**

**PEACE REGIONAL  
SUBDIVISION AND  
DEVELOPMENT  
APPEAL BOARD**

**MOTION #22-483**  
Councillor Przybylski

Moved Councillor Richardson as member and  
Councillor Robertson as alternate.  
**CARRIED.**

**PEACE VALLEY  
CONSERVATION,  
RECREATION &  
TOURISM  
SOCIETY**

**MOTION #22-484**  
Councillor Robertson

Moved that Councillor Przybylski be appointed  
as member and Fiona Ness be appointed as  
clerk.  
**CARRIED.**

**RURAL CRIME  
WATCH**

**MOTION #22-485**  
Councillor Robertson

Moved Councillor Richardson as member and  
Councillor Robertson as alternate.  
**CARRIED.**

**FAIRVIEW CO-OP  
SEED CLEANING  
PLANT**

**MOTION #22-486**  
Councillor Richardson

Moved Councillor Przybylski as member and  
Councillor Hostetler as alternate.  
**CARRIED.**

**V.S.I. SERVICES  
(1980) LTD.**

**MOTION #22-487**  
Councillor Richardson

Moved Councillor Robertson as member and  
Reeve Kolodychuk as alternate.  
**CARRIED.**

**WEED AND PEST  
CONTROL  
APPEAL BOARD  
(M.D. OF PEACE  
NO. 135)**

**MOTION #22-488**  
Councillor Hostetler

Moved Councillor Richardson as member and  
Reeve Kolodychuk as alternate.  
**CARRIED.**

**FAIRVIEW  
LIBRARY BOARD**

**MOTION #22-489**  
Councillor Hostetler

Moved the Municipal District of Fairview No. 136  
Council as the Weed and Pest Appeal Board for  
the Municipal District of Peace No. 135 for the  
period between January 1, 2023 to December 31,  
2022.  
**CARRIED.**

**MOTION #22-490**  
Councillor Hostetler

Moved Councillor Richardson as member and  
Trustee.  
**CARRIED.**



ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 3:01 p.m.

  
\_\_\_\_\_  
Reeve Kolodychuk


  
\_\_\_\_\_  
Chief Administrative Officer

**OFFICIAL OATH**

*JH* I, *affirm* Joshua Hostetler  
do swear that I will diligently, faithfully and to the best of my ability, execute  
according to law, the office of **DEPUTY REEVE** for the Municipal District of  
Fairview No. 136, so help me God.

*JH* *Affirm*  
SWORN before me at the Town of  
Fairview in the Province of Alberta,  
this 25<sup>th</sup> day of October, A.D., 2022

*Joshua Hostetler*  
\_\_\_\_\_  
Signature

*JH*   
\_\_\_\_\_  
Commissioner for Oaths in the Province of Alberta  
*-NOTARY PUBLIC fff*


*Lyndsey Lawrence, No Expiry*  
\_\_\_\_\_  
Print Name and Expiry Date

**OFFICIAL OATH**

I, Jahn Przybylski,  
do swear that I will diligently, faithfully and to the best of my ability, execute  
according to law, the office of **DEPUTY REEVE** for the Municipal District of  
Fairview No. 136, so help me God.

SWORN before me at the Town of  
Fairview in the Province of Alberta,  
this 25<sup>th</sup> day of October, A.D., 2022

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Commissioner for Oaths in the Province of Alberta  
NOTARY PUBLIC *JP*


Lyndsey Lawrence, No Expiry  
\_\_\_\_\_  
Print Name and Expiry Date


**OFFICIAL OATH**

I, *Philip Kolodychuk*,

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, this 25<sup>th</sup> day of October, A.D., 2022

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Commissioner for Oaths in the Province of Alberta  
*NOTARY PUBLIC* *PK*

*Lyndsey Lawrence, No Expiry*  
\_\_\_\_\_  
Print Name and Expiry Date

**OFFICIAL OATH**

I, Nolan Robertson,  
do swear that I will diligently, faithfully and to the best of my ability, execute  
according to law, the office of **DEPUTY REEVE** for the Municipal District of  
Fairview No. 136, so help me God.

SWORN before me at the Town of  
Fairview in the Province of Alberta,  
this 25<sup>th</sup> day of October, A.D., 2022

  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Commissioner for Oaths in the Province of Alberta

UP  
NOTARY PUBLIC

Lyndsey Lawrence, No Expiry  
\_\_\_\_\_  
Print Name and Expiry Date

**OFFICIAL OATH**

I, Dalen Richardson,  
do swear that I will diligently, faithfully and to the best of my ability, execute  
according to law, the office of **DEPUTY REEVE** for the Municipal District of  
Fairview No. 136, so help me God.

SWORN before me at the Town of  
Fairview in the Province of Alberta,  
this 25<sup>th</sup> day of October, A.D., 2022

  
\_\_\_\_\_  
Signature



Commissioner for Oaths in the Province of Alberta

*LR* *4/2/22* **NOTARY PUBLIC**

Lyndsey Lawrence, No Expiry  
Print Name and Expiry Date