AGENDA OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA ON TUESDAY, OCTOBER 22, 2019 AT 9:00 A.M.

9:00 A.M.

- 1. CALL TO ORDER
- 2. OATH OF OFFICE FOR COUNCILLORS
- 3. ELECTION OF REEVE
- 4. OATH OF OFFICE FOR REEVE
- 5. ELECTION OF DEPUTY REEVE
- 6. OATH OF OFFICE FOR DEPUTY REEVE
- ADOPTION OF AGENDA
- 8. PERSONAL CODE OF CONDUCT REVIEW
- DATE, TIME & PLACE OF REGULAR MEETINGS
- 10. PER DIEM AND EXPENSE REIMBURSEMENT POLICY # 97-P-1
- 11. APPOINTMENT OF ASSESSOR (Kevin Lawrence KCL Consulting)
- 12. APPOINTMENT OF AUDITOR (Doyle & Co.)
- 13. COMMITTEE/BOARD APPOINTMENTS
 - A. Agricultural Service Board
 - 1) Council Members
 - 2) Members-at-Large
 - 3) Chairman
 - B. Local Assessment Review Board (3 members)
 - C. Composite Assessment Review Board (2 members)
 - D. Chamber of Commerce
 - E. Economic Development Committee
 - F. E.E. Oliver Joint Operating Committee
 - G. E.E. Oliver Liaison
 - H. Emergency Management Committee
 - I. Emergency Management -Director
 - J. Emergency Management Deputy Director
 - K. Fairview and District Volunteer Fire Department
 - L. Fairview Library Board
 - M. Fairview Medical Clinic Operating Society
 - N. Fairview Recreation Advisory Committee
 - O. Fairview Regional Airport Advisory Committee
 - P. Fairview Rural Water Project
 - Q. Fairview Ski Club Committee
 - R. FCSS
 - S. Fort Dunvegan Historical Society
 - T Grimshaw Gravel Aquifer Management Advisory Association
 - U. Health Professional Enhancement Committee
 - V. IDP/ICF Working Committee
 - W. Joint Budget Discussion Group
 - X. Mackenzie Municipal Services Agency (MMSA)
 - Y. Mighty Peace Tourist Association
 - Z. North Peace Housing Foundation
 - AA. North Peace Protocol Steering Committee
 - BB. North Peace Regional Landfill Commission
 - CC. North Western Right-of-Way Acquisition Committee
 - DD. Northern Transportation Advocacy Bureau
 - EE. Peace Library System
 - FF. Peace Regional Economic Development Assoc.
 - GG. Peace Regional Subdivision and Development Appeal Board
 - HH. Peace Valley Conservation, Recreation & Tourism Society
 - II. Rural Crime Watch
 - JJ. Seed Cleaning Plant
 - KK. V.S.I. Services 1980 Ltd.
 - LL. Weed Enforcement Appeal Board
 - MM. Heart of the Peace Recreation Society

OCTOBER 22, 2019 MINUTES OF ORGANIZATIONAL MEETING, OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 HELD IN COUNCIL CHAMBERS, THE MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, OCTOBER 22, 2019 AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

James Adams

Phil Kolodychuk

Bev Wieben

Ray Skrepnek

Peggy Johnson

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox - Chief Administrative Officer Sandra Rendle - Recorder Chris Eakin - The Post

CALL TO <u>ORDER</u>

CAO Sandra Fox called the organizational meeting to order at 9:04 A.M.

OATH OF OFFICE

FOR COUNCILLOR Peggy Johnson, Ray Skrepnek, James Adams, Phil Kolodychuk and Bev Wieben signed the oath of office as the Councillors of the Municipal District of Fairview No. 136. Sandra Rendle witnessed and commissioned the signatures of the Councillors. Attached as Schedule "A".

ELECTION OF

REEVE

CAO Sandra Fox called for nominations for Reeve.

19-430

Councillor Skrepnek

Nominated Councillor Johnson for the position of Reeve for the Municipal District of Fairview No. 136.

Councillor Johnson accepted the nomination.

CAO Sandra Fox called a 2nd time for nominations for Reeve.

Sandra Fox called a 3rd time for nominations for Reeve.

19-431

Councillor Skrepnek

Moved that nominations cease. CARRIED

CAO Sandra Fox declared Councillor Johnson elected as Reeve of the Municipal District of Fairview No. 136.

Reeve Johnson thanked Council for the confidence they have entrusted in her for the position of Reeve for the upcoming term.

OATH OF OFFICE FOR REEVE

Reeve Johnson signed the oath of office as the Reeve of the Municipal District of Fairview No. 136. Sandra Rendle witnessed and commissioned the signature of the Reeve. Attached as Schedule "B".

ELECTION OF DEPUTY REEVE

Council decided to continue with a rotational basis with each Councillor taking the responsibility of Deputy Reeve on a quarterly basis.

19-432

Councillor Skrepnek

Moved that each Councillor be appointed as Deputy Reeve as per the following 3-

month terms:

Councillor Kolodychuk

November 1, 2019 - January 31, 2020

Councillor Skrepnek

February 1, 2020 - April 30, 2020

Councillor Wieben

May 1, 2020 - July 31, 2020

Councillor Adams

August 1, 2020 - October 31, 2020

CARRIED

OATH OF OFFICE

DEPUTY REEVE

Councillor Wieben, Councillor Kolodychuk, Councillor Adams and Councillor Skrepnek signed the oath of office as Deputy Reeve. Sandra Rendle witnessed and commissioned the signatures of the Deputy Reeves. Attached as Schedule "C".

ADOPTION OF AGENDA

Addition:

MM. Heart of the Peace Recreation Society

19-433

Councillor Adams

Moved that Council adopt the agenda for the October 22, 2019 Organizational Meeting as presented with above noted

addition.

CARRIED

PERSONAL CODE OF

CONDUCT

19-434

Councillor Wieben

Moved that Council accept the Code of

Conduct as presented.

CARRIED

DATE, TIME & PLACE OF

REGULAR

MEETINGS

19-435

Councillor Kolodychuk

Moved that the 2nd and 4th Tuesday of each month be scheduled for Council

Meetings, as day meetings. Meetings

commence at 9:00 A.M.

CARRIED

PER DIEM AND EXPENSE REIMBURSEMENT - POLICY # 97-P-1

19-436

Councillor Adams

Moved that Council approve the Per Dien and Expense Reimbursement Policy # 97

P-1 as presented.

CARRIEI

CARRIED

APPOINTMENT

OF

ASSESSOR

19-437

Councillor Wieben

Moved that Council appoint Kevin

Lawrence with KCL Consulting Services as the assessor for the Municipal District

of Fairview No. 136, as per the

agreement.

APPOINTMENT

OF

AUDITOR

19-438

Councillor Kolodychuk

Moved to appoint Doyle & Company from

Edmonton, Alberta as the auditor for the Municipal District of Fairview No.136.

CARRIED

COMMITTEE/BOARD APPOINTMENTS

AGRICULTURE SERVICE BOARD (ASB)

19-439

Councillor Skrepnek

Moved Councillor Kolodychuk

and Councillor Wieben as members.

CARRIED

19-440

Councillor Adams

Moved that Kent Moskalyk be appointed

as the Member-at-Large for the

Agriculture Service Board for a three

year term ending October 2022.

CARRIED

19-441

Councillor Wieben

Moved Councillor Kolodychuk be

appointed as Chairman to the Agriculture

Service Board.

CARRIED

LOCAL ASSESSMENT REVIEW BOARD

19-442

Councillor Adams

Moved to appoint Ken Landry and

Councillor Skrepnek to the Local

Assessment Review Board.

CARRIED

COMPOSITE ASSESSMENT REVIEW BOARD

19-443

Councillor Kolodychuk

Moved to appoint Ken Landry and

Councillor Skrepnek to the Composite

Assessment Review Board.

CARRIED

CHAMBER OF COMMERCE

19-444

Councillor Kolodychuk

Moved Councillor Adams as member and

Councillor Wieben as alternate.

ECONOMIC DEVELOPMENT COMMITTEE

19-445

Councillor Wieben

Moved that Council as a whole is the Economic Development Committee.

CARRIEI

E.E. OLIVER JOINT OPERATING COMMITTEE

19-446

Councillor Skrepnek

Moved Reeve Johnson and

Councillor Adams as members.

CARRIE

E.E. OLIVER LIASON

19-447

Councillor Adams

Moved CAO, Sandra Fox as member.

CARRIE

EMERGENCY MANAGEMENT ADVISORY COMMITTEE

19-448

Councillor Wieben

Moved Reeve Johnson and Councillor

Skrepnek as members.

CARRIE

EMERGENCY MANAGEMENT - DIRECTOR

19-449

Councillor Skrepnek

Moved CAO Sandra Fox be appointed as

Director of Emergency Management.

CARRIED

EMERGENCY MANAGEMENT - DEPUTY DIRECTOR

19-450

Councillor Adams

Moved Sandra Rendle be appointed as

Deputy Director of Emergency

Management.

CARRIED

FAIRVIEW AND DISTRICT VOLUNTEER FIRE DEPARTMENT

19-451

Councillor Wieben

Moved Councillor Kolodychuk as member and Councillor Skrepnek

as alternate.

CARRIEI

FAIRVIEW LIBRARY BOARD

19-452

Councillor Adams

Moved Councillor Skrepnek as member

and trustee.

CARRIED

FAIRVIEW MEDICAL CLINIC OPERATING SOCIETY

19-453

Councillor Adams

Moved Councillor Kolodychuk as

member and Reeve Johnson as alternate.

CARRIED

FAIRVIEW RECREATION ADVISORY COMMITTEE

19-454

Councillor Skrepnek

Moved Councillor Adams and Councillor

Wieben as members. Councillor

Kolodychuk as alternate.

FAIRVIEW REGIONAL AIRPORT ADVISORY COMMITTEE

19-455

Councillor Skrepenk

Moved Reeve Johnson and Councillor

Adams as members. Councillor

Kolodychuk as alternate.

FAIRVIEW RURAL WATER PROJECT

19-456

Councillor Wieben

Moved Councillor Kolodychuk as

member and Reeve Johnson as alternate

CARRIEI

CARRIE

FAIRVIEW SKI CLUB COMMITTEE

19-457

Councillor Skrepnek

Moved Councillor Kolodychuk

as member and Councillor Adams as

alternate.

CARRIEI

FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

19-458

Councillor Wieben

Moved Reeve Johnson and Councillor

Kolodychuk as members. Councillor

Adams as alternate.

CARRIED

FORT DUNVEGAN HISTORICAL SOCIETY

19-459

Councillor Adams

Moved Reeve Johnson as member.

CARRIED

GRIMSHAW GRAVEL AQUIFER MANAGEMENT ADVISORY ASSOC.

19-460

Councillor Kolodychuk

Moved Councillor Skrepnek as member.

CARRIED

HEALTH PROFESSIONAL ENHANCEMENT COMMITTEE

19-461

Councillor Wieben

Moved Councillor Kolodychuk

as member and Reeve Johnson as alternate. CAO Fox as Treasurer.

CARRIED

IDP/ICF WORKING COMMITTEE

19-462

Councillor Adams

Moved Reeve Johnson and Councillor

Kolodychuk as members and Councillor

Wieben as alternate.

CARRIED

JOINT BUDGET DISCUSSION GROUP

19-463

Councillor Adams

Moved CAO Fox, Councillor Skrepnek

and Councillor Kolodychuk as members.

CARRIED

MACKENZIE MUNICIPAL SERVICES AGENCY (MMSA)

19-464

Councillor Kolodychuk

Moved Councillor Adams as member and

Reeve Johnson as alternate.

MIGHTY PEACE TOURIST ASSOCIATION

19-465

Councillor Skrepnek

Moved Councillor Adams as member and

Councillor Wieben as alternate.

CARRIE

NORTH PEACE HOUSING FOUNDATION

19-466

Councillor Adams

Moved Councillor Skrepnek as member.

CARRIE

NORTH PEACE PROTOCOL STEERING COMMITTEE

19-467

Councillor Wieben

Moved Reeve Johnson as member and

Councillor Skrepnek as alternate.

CARRIEI

NORTH PEACE REGIONAL LANDFILL COMMISSION

19-468

Councillor Skrepnek

Moved Councillor Kolodychuk

as member and Councillor Wieben

as alternate.

CARRIEL

NORTH WESTERN RIGHT-OF-WAY ACQUISITION COMMITTEE

19-469

Councillor Adams

Moved Reeve Johnson as member.

CARRIED

NORTHERN TRANSPORTATION

ADVOCACY BUREAU

19-470

Councillor Wieben

Moved Councillor Adams as member and

Reeve Johnson as alternate.

PEACE LIBRARY SYSTEM

19-471

Councillor Adams

Moved Councillor Skrepnek as member

and Councillor Wieben as alternate.

CARRIED

CARRIED

PEACE REGIONAL ECONOMIC DEVELOPMENT ASSOC. (PREDA)

19-472

Councillor Kolodychuk

Moved Councillor Adams as member and

Councillor Wieben as alternate.

CARRIED

PEACE REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

19-473

Councillor Skrepnek

Moved that Councillor Adams and

Theresa Hrab be appointed as members

and Kirsten Portsmouth as clerk.

CARRIED

PEACE VALLEY CONSERVATION, RECREATION & TOURISM SOCIETY

19-474

Councillor Wieben

Moved Reeve Johnson as member and

Councillor Adams as alternate.

RURAL CRIME WATCH

19-475

Councillor Skrepnek

SEED CLEANING PLANT

19-476

Councillor Adams

Councillor Kolodychuk as alternate.

Moved Reeve Johnson as member and

CARRIEI

Moved Councillor Wieben as member and Reeve Johnson as alternate.

CARRIEI

V.S.I. SERVICES (1980) LTD.

19-477

Councillor Adams

Moved Reeve Johnson as member and Councillor Kolodychuk as alternate.

CARRIED

WEED ENFORCEMENT APPEAL BOARD

19-478

Councillor Kolodychuk

Moved the Municipal District of Fairview No. 136 Council as the Soil and Weed **Enforcement Appeal Board for the** Municipal District of Peace No. 135.

CARRIED

HEART OF THE PEACE RECREATION SOCIETY

19-479

Councillor Adams

Moved Reeve Johnson as member.

CARRIED

ADJOURNMENT

19-480

Councillor

Moved that the Organizational Meeting at adjourned at 9:52 A.M.

Schedule "A"

OFFICIAL OATH

| i, Peggy | Johnson |
|----------|---------|
|----------|---------|

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of COUNCILLOR for the Municipal District of Fairview No. 136, so help me God.

| SWORN before me at theof) |
|---|
| Fairview in the Province of Alberta, this) |
| day of A.D., 2019) |
| Sacha Rroll, |
| Commissioner for Oaths in the Province of Alberta |
| Sandra Rendle, exp. Nov 9,2021 |
| Print Name and Expiry Date |

SANDRA LEE RENDLE

A Commissioner of Oaths For the Province of Alberta
My Appointment Expires November 9.

| ١, | RAYMOND | SKREPNE | K | , |
|-------|-----------------------------|---------------------|-----------------|------------------------|
| do sv | wear that I will dilige | ently, faithfully a | and to the best | of my ability, execute |
| acco | rding to law, the offi | ice of COUNC | CILLOR for the | Municipal District of |
| Fairv | <u>iew No. 136,</u> so help | me God. | | |
| | | | | |

| SWORN before me at theof) | 20 0 | |
|---|----------------|--|
| <u>Fairview</u> in the Province of Alberta, this) | Ruy Strepuels. | |
| 22 TH day of October A.D., 2019) | Signature / | |
| Senda Engle | V | |
| Commissioner for Oaths in the Province of Alberta | | |
| Sandra Rendle, exp No | ov 9,2021 | |
| Print Name and Evniny Date | * | |

Print Name and Expiry Date

SANDRA LEE RENDLE

A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 202

| I, | James | Adams |
|----|-------|-------|
| I, | James | Hdans |

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the <u>Municipal District of</u>

<u>Fairview No. 136</u>, so help me God.

| SWORN before me at theof) | 611 |
|---|---------------|
| Fairview in the Province of Alberta, this) | GEN Signature |
| Commissioner for Oaths in the Province of Alberta | |
| Sandra Rendle, ever. N SARIDANIE REDIDATE A Commissioner of Oaths For the Province of Alberta My Appointment Expires November 9. 2021 | 1505 Prop |

| 1, | Philip | Kolodychuk |
|----|--------|------------|
| | | / |

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the <u>Municipal District of Fairview No. 136</u>, so help me God.

| SWORN before me at theof) |
|---|
| Fairview in the Province of Alberta, this |
| day ofOctober A.D., 2019) |
| Sondra Rrill |
| Commissioner for Oaths in the Province of Alberta |
| Sandra Rendle, exp. Nov 9,2021 |
| Print Name and Exploy Date SANDRA LEE KENDLE A Commissioner of Oaths For the Province of Alberta My Appointment Explires November 9, 2021 |

| I, | Besertey | wieben |
|-----|-----------|---------|
| . 1 | DESER LEY | 041.004 |

 $\underline{x}=\overline{x}=\overline{x}+\underline{y}$

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of COUNCILLOR for the Municipal District of Fairview No. 136, so help me God.

| SWORN before me at theof) | 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 |
|---|---------------------------------------|
| <u>Fairview</u> in the Province of Alberta, this) | Signature |
| | Signature |
| Soncha Encle | |
| Commissioner for Oaths in the Province of Alberta | |
| Sandra Rendle, exp | Nov 9,2021 |
| Print Name and Expiry Date | |
| | |

SANDRA LEE RENDLE

A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 202

Schedule"B"

<u>OFFICIAL OATH</u>

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of REEVE for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the ____of) <u>Fairview</u> in the Province of Alberta, this) 22[™] day of October A.D., 2019) Commissioner for Oaths in the Province of Alberta Nov 9, 2021

Print Name and Expiry Date

SANDRA LEE RENDLE A Commissioner of Oaths

For the Province of Alberta Appointment Expires November 9, 2021

Schedule C'

OFFICIAL OATH

1, Beverley wieben

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the <u>Municipal District of Fairview No. 136</u>, so help me God.

| SWORN before me at the <u>Town</u> of) |
|---|
| Fairview in the Province of Alberta, this) Signature |
| day of October A.D., 2019) |
| Sonda Frede |
| Commissioner for Oaths in the Province of Alberta |
| Sandra Rendle, exp. Nov. 9,2021 |
| SANDRIA Name Arcitizate A Commissioner of Oaths For the Province of Alberta My Appointment Expires November 9. |

, Philip Kolodychut

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the <u>Municipal District of Fairview No. 136</u>, so help me God.

| SWORN before me at theof) |
|---|
| Fairview in the Province of Alberta, this |
| |
| Sonda Indle |
| Commissioner for Oaths in the Province of Alberta |
| Sandra Rendle, exp. Nov 9, 2021 |
| AND DATE RENDLE |
| A Commissioner of Oatris For the Province of Alberta My Appointment Expires November 9, 202 |

| Ι, | James | Adams |
|----|-------|-------|
| ٠, | JUMES | |

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the <u>Municipal District of Fairview No. 136</u>, so help me God.

| SWORN before me at theof) |
|--|
| Fairview in the Province of Alberta, this) Signature |
| 22 TH day of October A.D., 2019) |
| Sorda Knolle |
| Commissioner for Oaths in the Province of Alberta |
| Sandra Rendle, exp. Nov 9, 2021 |
| Print Name and Expiry Date |
| missioner of Oaths Province of Alberta Strent Expires November 9 |

| 1, | RAYMOND | SKREPNEK |
|----|-------------------|-------------------------------------|
| do | swear that I will | diligently, faithfully and to the I |

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the <u>Municipal District of Fairview No. 136</u>, so help me God.

| SWORN before me at theof) | -1 |
|---|---------------------|
| <u>Fairview</u> in the Province of Alberta, this) | Raymond Strephelic. |
| 22 TH _day of <u>October</u> A.D., 2019) | 9 -30-3 |
| Souchu Kuchle | |
| Commissioner for Oaths in the Province of Alberta | |
| Sandra Rendte exp. No | ov.9,2021 |
| Print Name and Expiry Date | • |

SANDRA LEE RENDLE

A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9.