

MAR. 25, 2014

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, MARCH 25, 2014, COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ray Skrepnek Councillor
Ernie Newman Reeve
Terri Wyness Councillor
Peggy Johnson Councillor

REGRETS

Bev Wieben Councillor

OTHERS IN ATTENDANCE

Sandra Fox Chief Administrative Officer
Charlsie Moskalyk Recorder
Chris Eakin The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:15 a.m.

AGENDA

Additions/Deletions to Agenda:

12L – Request for Decision on Snow Removal at Medical Clinic Parking Lot.
12M – Admin fee for Medical Clinic Operating Society.

14-168

Councillor Johnson

Moved that Council adopt the agenda for the March 25, 2014 regular Council Meeting as presented with the noted additions.

CARRIED.

ADOPTION OF MINUTES – MAR. 7, 2014

14-169

Councillor Johnson

Moved that Council approve the March 7, 2014 Special Council Meeting Minutes as presented.

CARRIED.

ADOPTION OF MINUTES – MAR. 11, 2014

Corrections to Page 5 – “ISCP” to “ICSP”.

14-170

Councillor Skrepnek

Moved that Council approve the March 11, 2014 regular Council Meeting Minutes as presented with the noted corrections.

CARRIED.

ADOPTION OF MINUTES – MAR. 14, 2014

Corrections to Heading – “March 7th” to “March 14th”

14-171

Councillor Wyness

Moved that Council approve the March 14, 2014 Special Council Meeting Minutes as presented with the noted corrections.

CARRIED.

Public Works Superintendent Kevin Morrison and Dennis Klemchuk arrived at 10:20 a.m.

PUBLIC WORKS SUPERINTENDENT REPORT

The Public Works Superintendent, Kevin Morrison report was provided to Council for review. Attached as Schedule "A".

COUNCILLOR CONCERNS

A number of ditches were mentioned requiring close attention within the MD.

14-172

Councillor Johnson

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

Public Works Superintendent Kevin Morrison and Dennis Klemchuk left at 10:45 a.m.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

14-173

Councillor Wyness

Moved that Council accept the Accounts Payable Report in the amount of \$ 189,517.89 as presented.

CARRIED.

BANK RECONCILIATION

The Bank Reconciliation ending February 28, 2014 was provided for Council's review. Attached as Schedule "B".

14-174

Councillor Skrepnek

Moved that the Bank Reconciliation ending February 28, 2014 be accepted as presented.

CARRIED.

FINANCIAL STATEMENTS

The Financial Statement ending February 28, 2014 was provided for Council's review. Attached as Schedule "C"

14-175

Councillor Wyness

Moved that the Financial Statement ending February 28, 2014 be accepted as presented.

CARRIED.

AG. FIELDMAN REPORT

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "D".

14-176

Councillor Johnson

Moved that Council receive the Agricultural Fieldman report as presented.

CARRIED.

DELEGATION

Todd Lynch, Shawn Barraclough and Mark Crowley with ESRD arrived at 11:03 a.m.

Mr. Lynch discussed the 2014 Mutual Aid agreement. It was concluded that the agreement needs to have amendments done to the contact names. ESRD will drop off the Agreement at the MD office once the amendments are completed for signature.

Mr. Lynch also mentioned about further developing the Emergency Preparedness Plan by discussing a user friendly guide they have developed for communities and municipalities. This guide is a quick reference to emergency contacts and a brief description of the area for the Municipal.

Mr. Lynch also discussed with Council a new fire smart program called Fire Resource Improvement Association of Alberta or F.R.I.A.A. The program's purpose is to provide for improved protection of forest communities, resources and values through operational and planning activities designed to prevent wildfire occurrence and to reduce fire hazard throughout Alberta. The program supplements the work already done through The Fire Smart Community Grant Program sponsored by Alberta Environment and Sustainable Resource Development. Both aim to support community involvement and ownership of the wildland/urban interface issues within the municipal jurisdictions and to provide financial assistance to those communities that wish to reduce the threat of wildfire.

Todd and Shawn then thanked the council for their time and the good working relationship over the years.

Todd Lynch, Shawn Barraclough and Mark Crowley with ESRD left at 11:35 a.m.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her verbal report to Council.

14-177

Councillor Johnson

Moved that Council receive the Chief Administrative Officer report as presented.

CARRIED.

14-178

Councillor Johnson

Moved that Sandra Rendle act as interim CAO for March 26, 2014 to April 9, 2014.

CARRIED.

Broke for Lunch at 12:00 p.m.

Resumed at 12:25 p.m.

DEVELOPMENT & SUBDIVISIONS

Nothing presented at this time.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from March 12, 2014 to March 25, 2014:

- Attached as Schedule "E".

Councillor Wyness reported on the following Committee/Board Meetings from March 12, 2014 to March 25 2014:

- March 12, 2014 – Recreation Advisory Committee
- March 14, 2014 – Special Council Meeting
- March 16-19, 2014 – Attending Conference
- March 20, 2014 – Medical Clinic Meeting

Councillor Johnson reported on the following Committee/Board Meetings from March 12, 2014 to March 25 2014:

- March 12, 2014 – Recreation Advisory Committee
- March 14, 2014 – Special Council Meeting
- March 20, 2014 – Chamber Meeting
- March 24, 2014 – Ag. Service Board Meeting

Councillor Wieben reported on the following Committee/Board Meetings from March 12, 2014 to March 25, 2014:

- Not in attendance

Reeve Newman reported on the following Committee/Board Meetings from March 12, 2014 to March 25, 2014:

- March 14, 2014 – Special Council Meeting

**COUNCILLOR
CONCERNS**

No concerns were brought forward at this time.

UNFINISHED BUSINESS

**PENDING
REPORT**

Council reviewed the pending report from the March 11, 2014 Council Meeting.

14-179

Councillor Wyness

Moved that the Pending Report for March 11, 2014 be accepted as information.

CARRIED.

**BOARD
APPOINTMENTS –
MEMBER AT
LARGE
POLICY**

Previously brought forward at the last Council Meeting. Council was presented with an amended draft copy of the policy for review and approval with the addition of the Recreation Advisory Committee.

14-180

Councillor Skrepnek

Moved that Council approve the Board Appointments – Member at Large Policy as presented.

CARRIED.

**BYLAW NO.
909/DEV/2014-
FIRST
READING**

14-181
Councillor Wyness

**Moved that Council give first reading
to Bylaw No. 909/DEV/2014.
CARRIED.**

NEW BUSINESS

**SCHEDULE "E"
BYLAW NO. 898**

Council was presented an amended copy of Schedule "E" – Bylaw 898.

14-182
Councillor Wyness

**Moved that Council approves
Schedule "E" – Bylaw No. 898 as
presented.
CARRIED.**

**EDMONTON
CITY CENTRE
AIRPORT**

Council was presented an email regarding the closure of the City Centre Airport.

14-183
Councillor Wyness

**Moved that Council accept the email
regarding closure of the City Centre
Airport be accepted as information.
CARRIED.**

**FAIRVIEW
DETACHMENT
ANNUAL
PERFORMANCE
PLANNING
2014/2015**

14-184
Councillor Wyness

**Moved that Council accept the email
from the Fairview Detachment as
information.
CARRIED.**

**2017 ALBERTA
55 PLUS WINTER
GAMES**

Council was presented a letter from the Minister of Tourism inviting the MD of Fairview No. 136 to submit a bid for hosting the 2017 Alberta 55 Plus Winter Games.

14-185
Councillor Johnson

**Moved that Council accept the letter
regarding the 2017 Alberta 55 Plus
Winter Games as information.
CARRIED**

**2013 FCSS
SURPLUS**

Council was presented with an email regarding the 2013 FCSS Surplus.

14-186
Councillor Wyness

**Moved that the Town of Fairview
transfer the 2013 FCSS surplus
funds to reserves for 2014.
CARRIED.**

ASB BUDGET APPROVAL

Council was presented with a copy of the ASB Budget. This was passed at the March 6, 2014 ASB Meeting.

14-187

Councillor Johnson

Moved that Council approve the ASB budget as recommended by the Ag. Service Board.

CARRIED.

2014 REGIONAL SKILLS CANADA COMPETITION

Council was presented with a letter from the North West Regional Skills Canada Corporation requesting sponsorship for the 2014 Regional Skills Canada Competition.

14-188

Councillor Johnson

Moved that the M.D. of Fairview No. 136 contribute \$1,500.00 to the 2014 Regional Skills Canada Competition.

CARRIED.

2014 ANNUAL MUTUAL AID FIRE CONTROL PLAN

Council was presented with an agreement for the 2014 Annual Mutual Aid Fire Control Plan

14-189

Councillor Skrepnek

Moved that the M.D. of Fairview No. 136 enter into an agreement with ESRD for the 2014 Annual Mutual Aid Fire Control Plan.

CARRIED.

RECREATION ADVISORY COMMITTEE

Council was presented with a letter from the Recreation Advisory Committee asking for support for the Canada Day Celebrations on July 1, and the 4th Annual Summer's End Festival on August 23.

14-190

Councillor Wyness

Moved that the M.D. of Fairview No. 136 contribute \$1,500.00 to the Canada Day Celebrations on July 1st and \$3,000.00 to the Annual Summer's End Festival on August 23rd.

CARRIED.

RATEPAYER CONCERN

Council was presented with a letter from a concerned ratepayer regarding the condition of the roads.

14-191

Councillor Johnson

Moved that Council accept the letter from the concerned ratepayer as information. Further, Council directed CAO Sandra Fox to reply to the letter.

CARRIED.

**ELECTED
OFFICIALS
EDUCATION
PROGRAM**

Council was presented information on an upcoming Elected Officials Education Program – Emergency Preparedness Planning on May 8, 2014 in Nisku, AB.

14-192

Councillor Johnson

Moved that Council receive information on upcoming Elected Officials Education Program as information.

CARRIED.

**SNOW
REMOVAL -
THE MEDICAL
CLINIC PARKING
LOT**

Council was presented a letter for a request for decision regarding snow removal at the medical clinic parking lot.

14-193

Councillor Wyness

Moved that the MD charge the society for snow removal at the medical clinic parking lot.

DEFEATED.

**ADMINISTRATIVE
FEE FOR MEDICAL
CLINIC OPERATING
SOCIETY**

Council received a letter from the Medical Clinic Operating Society regarding a \$3,000.00 annual administration fee to the town.

14-194

Councillor Wyness

Moved that the M.D. of Fairview No. 136 make a recommendation to the Medical Clinic Operating Society to pay the Town of Fairview for an annual \$3,000.00 administrative fee.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC Contact Newsletter
- 13B – CRI Newsletter
- 13C – Bill 28 Stakeholder Information
- 13D – Physician Recruitment – Incentive Letter
- 13E – County of St. Paul – Bridge Funding
- 13F – Innovate 2014 Conference -CRI
- 13G – AB Health Services Health Advisory Councils
- 13H – FCM – Board of Directors Report to Councils

14-195

Councillor Wyness

Moved that Council accept the information items as presented.

CARRIED.

**COUNCIL
MEETING**

The next Council meeting is scheduled for April 15, 2014 at 10:00 a.m.

Recorder, Charlsie Moskalyk left at 1:27 p.m.

Chris Eakin with The Post left at 1:27 p.m.

IN CAMERA

14-196

Councillor Johnson

**Moved that Council go in camera at
1:28 p.m.**

CARRIED.

14-197

Councillor Wyness

**Moved that Council come out of in
camera at 2:04 p.m.**

CARRIED.

ADJOURNMENT

14-198

Councillor Wyness

**Moved that the March 25, 2014
Council Meeting be adjourned at
2:05 p.m.**

CARRIED.



REEVE



CHIEF ADMINISTRATIVE OFFICER