

OCT. 25, 2016

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, OCTOBER 25, 2016.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, September 27, 2016
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - A. Public Works Superintendent Report
 - * B. Ag. Fieldman Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS FROM STAFF REPORTS
7. DELEGATIONS
 - A. Crossroad Resource Centre – Wendy Biegel
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Secondary Residence Request – SW-19-82-01-W6
 - * B. Bylaw No. 927/DEV/2016 – Cancellation of Subdivision
9. COMMITTEE/BOARD REPORTS
10. COUNCILLOR CONCERNS
11. OLD BUSINESS
 - * A. Pending report from September 27, 2016
 - * B. Whitelaw Storm Water Flooding
 - * C. Range Road 51 Hydrology Study
12. NEW BUSINESS
 - * A. Invitation – Rural Broadband Workshop
 - * B. Fairview Golf Course
 - * C. MMSA – Service Contract Amendment
 - * D. Road Tour Date
 - * E. Ratepayer Meetings
 - * F. VSI Services (1980) LTD AGM and 2017 Contributions
 - * G. Christmas Hours
 - * H. Christmas Bonus
 - * I. Hamlet Light Up
 - * J. Royal Canadian Legion Branch # 84 Fairview – Wreath Presentation
 - * K. 2017 Salary Grid
 - * L. Crossroads – Family Violence Prevention Month
 - * M. Lease Agreement – Fairview Fire and Rescue Society
 - * N. Back Slope Brushing Request
13. INFORMATION ITEMS
 - * A. AAMDC – Contact Newsletter –September 29, 2016, October 6 & October 14, 2016
 - * B. AAMDC – President’s Update
 - * C. NADA – Chair Appointment
 - * D. AARMA – Thank you
 - * E. Dunvegan Fish & Game Assoc. – Thank you
 - * F. Fairview RCMP – Jan-Sept 2016 Crime Statistics Report
 - * G. AEMA – Newsletter
 - * H. WSP – AAMDC Fall Convention Invite
14. NEXT COUNCIL MEETING
15. IN-CAMERA
16. ADJOURNMENT

OCT. 25, 2016

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, OCTOBER 25, 2016 COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman	Reeve
Ray Skrepnek	Councillor
Phil Kolodychuk	Councillor
Bev Wieben	Councillor
Peggy Johnson	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:31 a.m.

AGENDA

16-472

Councillor Johnson

Moved that Council adopt the agenda for the October 25, 2016, regular Council Meeting as presented.
CARRIED.

ADOPTION OF MINUTES – SEPT. 27, 2016

16-473

Councillor Skrepnek

Moved that Council approve the September 27, 2016 regular Council Meeting Minutes as presented.
CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

16-474

Councillor Wieben

Moved that Council accept the Accounts Payable Report in the amount of \$296,604.52 as presented.

CARRIED.

Public Works Superintendent Kevin Morrison arrived at 10:33 a.m.

PUBLIC WORKS SUPERINTENDENT REPORT

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Kevin has been in contact with Raiders (cement contractors) and they will not be able to complete the swale in Whitelaw this year.
- Graders have been out grading, but with the snow today they are shut down.
- Reclamation is ongoing at the gravel pit. They are preparing for crushing next year.
- RR32, bridge file culvert installation is almost complete.

- Hauling some loads of gravel.
- Crews have washed off the Dell Bridge to help with drainage in the spring.
- The new broom is in and on the tractor for use at the airport.
- Crews have done some ditching near the Ski Hill.
- Crews installed 2 centerline culverts last week.
- Kevin has been out checking driveways and putting up snowplow flags.
- Wings are on the graders.
- Crews corked both cats.
- In the process of winterizing the water truck.
- Crews are prepared for Winter.

**COUNCILLOR
CONCERNS
ARISING
FROM STAFF
REPORTS**

Reeve Newman asked how long the gravel pit will remain open. Kevin explained we will be closing the pit October 31, 2016. The loader that is used at the pit is also used to clear snow at the Airport.

Councillor Wieben asked if they would be able to get at the culvert south on Range Road 32 this fall. Kevin commented that they plan on doing the culvert this Fall weather permitting. All work will be contracted out and the road will need to be closed.

Councillor Skrepnek commented on the condition of Range Road 12 and the trucks hauling out of the Ratepayers gravel pit.

16-475

Councillor Skrepnek

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

Wendy Biegel with Crossroads arrived at 10:58 a.m.

Public Works Superintendent, Kevin Morrison left at 11:01 a.m.

DELEGATION

Wendy Biegel from Crossroads briefed Council on Crossroads Resource Centre. Attached as Schedule "A".

Wendy Biegel with Crossroads left at 11:19 a.m.

**AG. FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "B".

16-476

Councillor Wieben

Moved that Council receive the Agricultural Fieldman report as presented.

CARRIED.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "C".

16-477

Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer report as presented.

CARRIED.

DEVELOPMENT & SUBDIVISIONS

SECONDARY RESIDENCE REQUEST

Council was presented with a request from a landowner of SW-19-82-01-W6 for a secondary residence.

16-478

Councillor Skrepnek

Moved that Council approve the secondary residence request on SW-19-82-01-W6.

CARRIED.

BYLAW NO. 927/DEV/2016 – CANCELLATION OF SUBDIVISION

Council was presented with a request from the landowner of NW-08-82-04-W6 and Lot 1, Blk 1, Plan 8822927 the subdivision on NW-08-82-04-W6. The landowners would like the subdivision consolidated back in the quarter section.

16-479

Councillor Johnson

Moved that 1st Reading be given to Bylaw No. 927/DEV/2016.

CARRIED.

16-480

Councillor Skrepnek

Moved that 2nd Reading be given to Bylaw No. 927/DEV/2016.

CARRIED.

16-481

Councillor Kolodychuk

Moved to proceed with 3rd Reading of Bylaw No. 927/DEV/2016.

CARRIED UNANIMOUSLY.

16-482

Councillor Wieben

Moved that 3rd and final Reading be given to Bylaw No. 927/DEV/2016.

CARRIED.

Broke for lunch at 11:53 a.m.

Resumed at 12:40 p.m.

COMMITTEE/ BRD REPORTS

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from September 28, 2016 to October 25, 2016:

- Attached as Schedule "D".

16-483

Councillor Skrepnek

Moved that the MD of Fairview No. 136 commit \$50,000.00 in their 2017 budget toward the operational budget for the Heart of the Peace Economic Development Committee.

CARRIED.

16-484
Councillor Skrepnek

Moved that the MD of Fairview No. 136 approve that the Heart of the Peace Economic Development Committee have the authority to recruit and contract a fee for service Economic Development Officer. The individual contracted will be managed by and directly accountable to the Heart of the Peace Economic Development Committee.

CARRIED.

Norbert Luken, Utilities Officer arrived at 12:55 p.m.

Councillor Kolodychuk reported on the following Committee/Board Meetings September 28, 2016 to October 25, 2016.

- October 13, 2016 – Joint Council Meeting.
- October 18, 2016 – Fairview Airport Advisory Committee Meeting.
- October 19, 2016 – Heart of the Peace Economic Development Committee Meeting.
- October 21, 2016 – ASB Meeting.

Councillor Johnson reported on the following Committee/Board Meetings from September 13, 2016 to October 25, 2016:

- September 13, 2016 – Fort Dunvegan Historical Society Meeting.
- September 14, 2016 – FCSS Meeting.
- September 15, 2016 – Chamber of Commerce Meeting.

Kevin Morrison, Pubic Works Superintendent arrived at 1:01 p.m.

**WHITELAW
FLOOD
ISSUES**

Brought forward from the September 27, 2016 Council Meeting.

16-485
Councillor Wieben

Moved that Council postpone the Whitelaw Flood Issues discussion until after Council has viewed the area.

CARRIED.

Norbert Luken, Utilities Officer left at 2:08 p.m.

Kevin Morrison, Pubic Works Superintendent left at 2:08 p.m.

Councillor Wieben reported on the following Committee/Board Meetings from September 28, 2016 to October 25, 2016:

- October 3, 2016 – Mighty Peace Tourist Association Meeting.
- October 21, 2016 – ASB Meeting.

**VSI SERVICES
(1980) LTD.**

16-486
Councillor Wieben

Moved that the MD of Fairview No. 136 2017 VSI Services (1980) Ltd. contribution remain the same as the current level of 70% with no limits of service.

CARRIED.

Reeve Newman reported on the following Committee/Board Meetings from September 28, 2016 to October 25, 2016:

- October 13, 2016 – Joint Council Meeting.
- October 18, 2016 – Fairview Airport Advisory Committee Meeting.

COUNCILLOR CONCERNS

Councillor Wieben questioned the Public Works and Assistant Public Works Superintendent conference attendance. CAO Sandra Fox explained that it was her decision to send them both as the conference was of value to both managerial positions and there was competent replacement staff to fulfill their duties while they were both away.

UNFINISHED BUSINESS

PENDING REPORT

16-487

Councillor Johnson

Moved that the September 27, 2016 Pending Report be accepted as presented.

CARRIED.

RR51 ROAD REALIGNMENT – DRAFT HYDROLOGIC ANALYSIS

Council was presented with a draft copy of the Hydrologic Analysis prepared by Associated Engineering. Council directed administration to contact Associated Engineering with Council recommendations.

NEW BUSINESS

INVITATION – RURAL BROADBAND WORKSHOP

Council received an invitation to a Rural Broadband Workshop to be held in Didsbury, AB on Monday, November 7, 2016.

16-488

Councillor Wieben

Moved that the invitation for the Rural Broadband Workshop be accepted as information.

CARRIED.

FAIRVIEW GOLF CLUB

Council was presented with a request for financial assistance to assist with paying the Fairview Golf Club November 2016 debenture payment.

16-489

Councillor Kolodychuk

Moved that Council table the request from the Fairview Golf Club until a formal letter is received.

CARRIED.

MMSA 2017 CONTRACT SERVICES

Council was presented with a letter from MMSA regarding the revised contract amount for 2017. The fee for 2017 will be \$82,673.00, a reduction of \$13,327.00.

	16-490 Councillor Skrepnek	Moved that Council accept the MMSA 2017 Contract Service Fees as information. CARRIED.
<u>ROAD TOUR DATE</u>	16-491 Councillor Wieben	Moved that Council postpone their Road Tour until Spring. CARRIED.
<u>RATEPAYER MEETINGS</u>	16-492 Councillor Wieben	Moved that Council postpone the Ratepayer Meetings until March 2017. CARRIED.
<u>M.D. - HOLIDAY HOURS</u>	16-493 Councillor Skrepnek	Moved that Council approve the MD close from noon on December 23, 2016 to January 1, 2016 inclusive. Further, Council provide MD staff with December 28, 2016 and December 29, 2016 as paid Floater days off. CARRIED.
<u>STAFF CHRISTMAS BONUS</u>	16-494 Councillor Johnson	Moved that \$50.00 Chamber Change be given to all permanent and seasonal employees currently employed. CARRIED.
<u>HAMLET LIGHT UP CONTEST</u>	16-495 Councillor Wieben	Moved that Council postpone the Hamlet Light Up judging date until the November 8, 2016 Council meeting. Further, to award 1 st Place with \$100.00 Chamber Change, 2 nd Place with \$80.00 Chamber Change and 3 rd Place with \$50.00 Chamber Change for each Hamlet. CARRIED.
<u>ROYAL CANADIAN LEGION BRANCH # 84 FAIRVIEW – WREATH PRESENTATION</u>	16-496 Councillor Wieben	Moved that Councillor Skrepnek attend the Royal Canadian Legion – Wreath Presentation. CARRIED.

**2017
SALARY
GRID**

16-497
Councillor Johnson

Moved that Council approve a 1% cost of living increase for the 2017 Salary Grid.

CARRIED.

**CROSSROADS –
FAMILY
VIOLENCE
PREVENTION
MONTH**

Crossroads is requesting Council proclaim November as Family Violence Prevention Month. Further, invited Council to attend the “Break the Cycle” coffee.

16-498
Councillor Skrepnek

Moved that Council proclaim November as Family Violence Prevention Month.

CARRIED.

**LEASE
AGREEMENT –
FAIRVIEW FIRE
AND RESCUE
SOCIETY**

Council was presented with a Lease Agreement between the Town of Fairview, MD of Fairview No. 136 and the Fairview Fire & Rescue Society (FFRS) for the lease of a 60HP Water Jet Propulsion motor.

16-499
Councillor Skrepnek

Moved that the MD of Fairview No. 136 enter into the agreement with the Town of Fairview and the Fairview Fire & Rescue Society.

CARRIED.

**BACK SLOPE
BRUSHING
REQUEST**

Council was presented with a back slope brushing request to clean up the back slope on RR12 and RR11.

16-500
Councillor Wieben

Moved that Council approve the brushing request to clean up the back slope on RR12 and RR11.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC – Newsletters – September 29, 2016, October 6 & October 14, 2016
- 13B – AAMDC – President’s Update
- 13C – NADC – Chair Appointment
- 13D – AARMA – Thank you
- 13E – Dunvegan Fish & Game Assoc. – Thank you
- 13F – Fairview RCMP – Jan-Sept Crime Statistics Report
- 13G. – AEMA – Newsletter
- 13H. – WSP – AAMDC Fall Convention Invite

16-501
Councillor Kolodychuk

Moved that Council accept the information items as presented.
CARRIED.

COUNCIL MEETING

The next Council Meeting is scheduled for November 8, 2016 at 9:00 a.m.

Chris Eakin with the Post left at 3:24 p.m.

Sandra Rendle, Recorder left at 3:24 p.m.

IN-CAMERA

16-502
Councillor Wieben

Moved that Council go in camera at 3:25 p.m.
CARRIED.

16-503
Councillor Kolodychuk

Moved that Council come out of in camera at 3:47 p.m.
CARRIED.

ADJOURNMENT

16-504
Councillor Johnson

Moved that the October 25, 2016 Council Meeting be adjourned at 3:48 p.m.
CARRIED.


REEVE NEWMAN


CHIEF ADMINISTRATIVE OFFICER



CROSSROADS
RESOURCE CENTRE

2015 Annual Report to the MD of Fairview #136

Report prepared by: Wendy Biegel, Executive Director, Crossroads
Resource Centre and Women's Shelter

Crossroads Resource Centre has been operating in Fairview since November 1985 and provides the following community services:

- Residential care for at risk women and their children
- A 24 Hour Crisis Line
- Outreach and Public Education Programs
- "New to You" Thrift Market – opened in February 2015
- Provide space and support staff at Thrift Market for Fairview Food Bank, Healthy Families and AA/NA meetings

Our goal is to decrease violence in our area through the many services we provide.

We as a community are responsible for the problem of Family Violence and violence against women and children as that is where it begins. We need to be Leaders of Change, promoting how youth and community members view domestic violence and violence against women and children. Working with the community as a whole to end violence and abuse is one of our main objectives.

We have been able to hire a case manager within shelter and a child and youth worker. The case manager position has allowed our shelter to provide wrap-a-round services for our clients in shelter. This includes support in finding affordable housing, employment, schooling for the children, mental health/addiction counseling, life skills and other necessary supports. Our child and youth support worker works both within shelter and in the community providing support to those children and youth who have experienced domestic violence. As well, she is providing various groups within the community including an after school program: Olive Branch and in school and after school programming in anger management: mindfulness matters. Our Outreach is reaching out to Duncan's Reserve and is providing a 12 week life skills program in their community as well as Outreach and youth support services. Our Public Education

Program continues to work within our community and the schools to provide programming and awareness on domestic violence.

Part of providing services to our clients includes a lot of transportation to either Grande Prairie or Peace River to access services that are not available in Fairview including medical and specialist appointments, housing and employment opportunities and access to Alberta Works. This has a significant impact on the budget including transportation and staffing dollars.

Awareness of Family Violence is always in our radar. This year marks the 30th anniversary of Family Violence Awareness month in Alberta. This year's theme is: Reach out. Speak Out. It inspires all of us to take action now and in the future to end family violence and support survivors. At the same time, the theme also recognizes those who have worked tirelessly over the years to make a difference in their communities. To kick off the month, you can show your support by wearing purple on November 1st and throughout the month of November. We will be running a silent auction at the ATB from November 1st to November 8th which will also include information on family violence and resources for supports. ATB has been a great support to our Organization. In addition, The Flyers hockey team has agreed to have purple on their hockey sticks in recognition of Family Violence Prevention. This will occur on November 15th and some of our staff will be there handing out purple ribbons. We will also decorate the gazebo in the Town with purple ribbon and/or lights. We will have a presence at the November 28th Midnight Madness at both the trade show and Thrift store.

Fundraising is also a significant part of our organization. We just completed a Casino in September. As well, we completed our first ever "walk in their shoes" event raising awareness of gender equality. It was a well received event with a powerful message around gender equality in both men and women. We are also partnering with the ATB in a spring gala.

We were able to complete some renovations in the shelter including a new kitchen. This was necessary as the previous kitchen was not functioning well. Both staff and clients are very happy with the outcome. We also upgraded the security system within the shelter. We are first and foremost a place for women and their children fleeing abuse to be safe. So this was an absolute necessary upgrade.

We have both a face book page for Crossroads and for the Thrift Store. We are rebranding and are in the process of updating our webpage. We should have our new webpage up and running by mid to late November. This webpage will have all the information on programming and topics around domestic and family violence. We are very excited about our "new look".

There were a total of 37 women and 13 children to the shelter since commencement of this fiscal year (April 2016). 442 people have attended to the Food Bank. New to You Thrift Market has had 7,532 visits. Approximately 25%- 35% of those people visiting the Thrift Market will access other support services provided by Crossroads.

I would like to take this opportunity to thank the MD for their commitment of \$6,500 for the years 2015, 2016 and 2017. These funds will be used to provide support, education and outreach to the community in the area of family violence. Family violence is a community issue and the only way we will see improvements is with the support of all agencies and members of the community.

AG FIELDMANS REPORT OCTOBER 20, 2016

- Well our mowing program came to an abrupt halt with the snow fall we received. We managed to get a second pass done in Vanrena and North Dunvegan before that. The mower is parked for the year and adjustments to clutches etc are made for the sitting time. Gabby is still working for both the ASB repairing some rental equipment, preparing the brush mower and tractor for some winter mulching and has mainly been helping public works with various tasks. If the ground wasn't so soft and ditches wet, I could have had him do a few small mulching projects I have.
- I have a few easements signed for winter brushing so far and will need to see about getting some for TWP road 822 from RGE RD 42 west to RGE RD 51. We also have several brush piles to be burnt from last year's brushing program but again, the ditches and field edges are so wet that we can't use any machinery to do the re-piling etc as they burn.
- The weed inspectors have completed their season on October 11th and the end of year reports are attached for your information. They both have done a tremendous job this past season and look forward to another season with them if they intend to return.
- I have just received the application information from Alberta Agriculture on the ASB Grant program and once again it will be for a 3-year term, 2017 – 2019. There are several columns of information they require from our activities etc and they also require a 3-year budget estimate. I will be discussing a few higher expense budget items with the ASB members at our ASB mtg on Friday, October 21st. Also another item we will be discussing MOU between us, PCBFA, and GPRC. I have them booked in as Delegates. I have 2 applications for ASB Members-at-large that will be discussed, (although only one is required at this time), and have the member's choice brought to Council for approval. The position is for a 3-year term.
- I mentioned last report that Monika, the Manager of PCBFA was leaving on maternity leave on Sept 23rd. I apologize as I was mistaken. Liisa, (yes that's how her name is spelt, lol), was being trained as of that date. Monika is done October 31st.
- I have been researching different varieties of grasses to seed at the gravel pit. I would have liked to be able to put in yellow clover as it is fast growing and has a good root base plus re-seeds itself year after year plus it would choke out the noxious weeds. Environment and Parks responded by saying they were not fond of the use of the yellow clover so that is why I am looking at grasses that have various growing habits. I will respond to them with my thoughts once I have the information compiled.

HAVE A WONDERFUL MEETING

- Fort Dunvegan Historical Society has offered the MD a donation of \$50,000. for the development of a playground at The Maples on the south side of the road in the main picnic area.
- At the hamlet and rural residents meetings, Carol and Sandra R. will present info on emergency planning for residents using the resources they learned at the recent trainer course they attended.
- Landfill meeting Sept 29 – Discussion with Ridgeline regarding renewal of Industrial Waste Cell Agreement
- An arborist looked at the maple trees at The Maples and agrees that there are limbs that pose a safety issue. I would like to leave the trees as is and post signage that in order to preserve the trees and ensure safety of park users, the trees should not be climbed.
- AB Capital Finance Authority requested our Estimated Capital Requirements (debentures) for 2017-2021 by October 14. I submitted the form indicating nil requirements. This does not eliminate the possibility of requesting debenture financing in those years – it is an estimate to allow ACFA to do future planning.
- Update on the day care construction project: A revised tender opportunity is currently open. The society has approached Clear Hills County requesting financial assistance for the construction. Clear Hills County has agreed to contribute \$150,000.
- Attended the Joint council meeting on Oct. 13 – Councillors to report
- I did not attend the NAEL meeting on Oct 14 as planned – Ernie to report
- MDP Oilfield Services has started work on the culvert on RR#32. When completed they will move to the one on TNSP Rd#822. They expect to have them both complete by Oct. 31, weather permitting.
- Airport Advisory Committee mtg held Oct. 18 – Ernie/Phil to report
- Participated in Flag Raising for Foster and Kinship Care Awareness Week. The flag is on our MD flagpole until Monday. Oct 24.
- Sandra and I attended the emergency exercise at Richardson Pioneer (as observers) on Oct 20. They had a full exercise with emergency response from Fire Dept and EMS. Richardson Pioneer's emergency response plan worked very well. It was a worthwhile exercise for all involved and valuable information and input was shared by all parties.
- Fall Newsletter was mailed out this past week
- I have been contacted by a landowner inquiring if the MD has any jurisdiction to enforce illegal hunting and snowmobiling on private land. Because there is so much crop still in the field, trespassing by hunters onto crop is already a problem and snowmobiling over crop will be a problem as well. Entering private land without landowner permission is disrespectful of the property owner and livelihood of our farmers. The MD has no jurisdiction, it is a RCMP and Fish and Wildlife issue. However, we can possibly assist with signage and awareness advertising. This is to be discussed at the ASB meeting on Oct 21.

September 28 to October 25, 2016 Committee/Board Reports Ray Skrepnek,
Ward 1

Sept. 28 NPHF Planning & Services Committee Meeting Peace River

Westview Development Area Updates:

Infrastructure – Street Lights are being Installed.

Paving/Concrete – finished – 2nd lift next summer.

Office/Rotary House – screw piles with concrete
being installed.

Financing – completed.

Medical Clinic – N/A.

Autumn Lodge – Tenders for sprinkler system are out – November 2016 tender
date – start date – 1st quarter 2017.

2017 – 2021 Board Business Plan discussed in detail.

Cadotte Lake Trailers Update – 2 units repaired, 1 filled.

Sept. 29 NPHF Board Meeting Peace River

Administration Office/Rotary House Site Meeting Minutes from Sept. 15th
discussed.

Reviewed the following: 2017 Lodge Rate Schedule.

2017 Wage & Salary Review.

Executive Director Performance Review.

Administration Vehicle Replacement – Approved.

Sign Replacement – Approved.

Pet Policy – will remain the same.

Sept. 29 Fairview Library Board Meeting

Discussed the Indigenous Awareness Training sessions.

Discussed the Program & Services Fair.

Book Sale – Oct. 31st to Nov. 5th in the Board Room in the Provincial Building. Same hours as the Library – 9:30 am to 5:30 pm except Thursday to 8:00 pm and Saturday 10:00 am to 2 pm.

2017 Budget was presented and passed.

Staff Evaluations have been completed.

Summer Reading Program had 75 children participating.

Rhyme Time and Time for Tots are fully booked with 10 in each program.

Afterschool Craft Program will start at the end of September.

We received a donation of \$1293 from the Ministerial Golf Tournament.

Oct. 3 Fairview Fire Department Meeting

Vehicle Inspections – work ongoing for pre & post trip inspection document format.

Retirement of Chief & Deputy Chief – consensus was to delay recognition party until after harvest.

Truck tires – have been replaced on Pumper 2 & Rescue 1.

New Water Tender Truck – general agreement for it to be White in Colour.

Fire Hall Usage – discussion on use of the meeting rooms by outside groups and the need for repeated cleaning, unlocked doors, possible insurance issues. All outside usage to be eliminated by Jan. 1, 2017 with notice given to the groups.

Bylaws and SOGs to be reviewed.

Officers will receive a monthly budget document.

Oct. 12 Economic Development for Elected Officials Seminar Manning

Very Good Course.

Topics included: Community Development.

Who's on your Community Development Team?

Community Development – Who's in your Backyard?

Who are your Allies in Community Economic Development?

Planning Community Development.

Marketing and Communications Planning.

Measuring to Ensure Success of Community Development.

Governance, Ethics and Liability.

References and Resources.

Oct. 13 Joint Meeting with the Town

Discussion Items: Airport Taxiway Widening.

Regional Waterline update.

Development Incentive Policy Recommendation (HOPED)

Fire Department – update bylaws and SOGs.

Oct 19 HOPEDC Meeting

Website Development Update – needs feedback on logo – work in progress.

Development Incentives – referred back to both councils for input.

Economic Development Strategy – draft copy reviewed.

Discussion of proposed developments.

Oct. 20 Fairview Library Board Meeting

Main discussion was the upcoming Book Sale from Oct. 31 to Nov. 5 in the Board Room in the Provincial building.

Discussion about possible uses of the Indigenous People grant funds for public libraries.

Oct. 21 PREDA – Retail Gap Analysis Seminar Grimshaw

Presentation & explanation of the use of the retail market overview & trade area profiles.

Explained where the figures came from and how to use them properly.

Received a copy of the Regional Market Overview & Trade Area Profiles.

Oct. 22 PLS Executive Meeting Berwyn

Library Services Grant Top-Ups for 2017 – letters were sent out explaining why this was no longer happening.

Indigenous Populations Grant Update – short note on the use of the grant money to date.

8 policies were reviewed and will be forwarded to the Board for input.

Reviewed 2017 Draft Operating Budget .

Transfers from Reserves for 2016 were accepted.

Reviewed 2017 Draft Capital Budget.

Organizational Meeting will be moved November for 2017 (Election Year).

Future Meetings listed.

Oct. 24 NPHF Planning and Services Committee Meeting Peace River

Westview Development Area Updates:

Infrastructure – installing erosion control – will need seeding.

Paving/Concrete – 2nd lift June 2017.

Office/Rotary House – working on foundation & footings.

Financing – done.

Medical Clinic – possible 2nd site discussed.

Meeting Frequency – discussion & set some future dates.

Del-Air Lodge Conversion – Conference call Nov. 7th – Planning & Services Meeting to be held in conjunction with it.

2017 – 2021 NPHF Business Plan Draft reviewed in detail. Several changes requested for next draft.

Oct. 24 EEO Joint Operating Committee Meeting

Reviewed the 2016 Year to Date Budget.

Discussion on the kitchen inventory – should be brought up to 425 place settings plus a few other miscellaneous items. Covered in new budget as new fire suppression system for the kitchen was in the 2016 budget.

Passed the 2017 EEO Budget as presented.