

Jan. 22, 2016

AGENDA OF A SPECIAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA ON FRIDAY, JANUARY 22, 2016 AT 1:00 P.M. FOR THE PURPOSE OF 2016 ICSP PLANNING AND BUDGET DISCUSSION

1:00 P.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES - December 14, 2015 Special Council Meeting
4. 2016 PLANNING AND BUDGET
 - A. Airport Joint Operations - 2015 Actual Costs and 2016 Budget
 - B. 2015 Airport Terminal Costs
 - C. Airport Fuel Cardlock System
 - D. Airport Mobile Home Sites
 - E. Airport New Hangar Lot Development
 - F. Municipal Computer Network Upgrades
 - G. 2016 Joint Budget Plans
 - H. Public Works Plans
5. ADJOURNMENT

JAN. 22, 2016

MINUTES OF A SPECIAL COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON FRIDAY, JANUARY 22, 2016 COMMENCING AT 1:00 P.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman Reeve
Bev Wieben Councillor
Peggy Johnson Councillor
Ray Skrepnek Councillor

REGRETS

Phil Kolodychuk Councillor

OTHERS IN ATTENDANCE

Sandra Fox Chief Administrative Officer – Recorder
Kevin Morrison Public Works Superintendent
Carol Ruether Director of Corporate Services and Finance

CALL TO ORDER

Reeve Newman called the meeting to order at 1:25 p.m.

ADDITION

4.D - Airport Mobile Home sites

AGENDA

ICSP16-04

Councillor Johnson

Moved that Council adopt the agenda for the January 22, 2016 Special Council Meeting with the above noted addition.

CARRIED.

ADOPTION OF MINUTES – Dec 14, 2015 Special Council Meeting

ICSP16-05

Councillor Skrepnek

Moved to approve the minutes of the December 14, 2015 Special Council meeting as presented.

CARRIED

2016 PLANNING AND BUDGET

Council discussed the 2015 Joint Operational costs for the Airport as well as the Draft 2016 Joint Operations Budget. Wireless internet service at the airport was discussed. Mighty Peace Wireless is able to provide the service with the installation of a radio antennae and router in the terminal at a cost of approximately \$500 but the service area would be limited.

Administration was directed to inquire with internet service providers in our area as to the possibility of installing equipment on a tower currently at the airport to provide wireless services at the airport and surrounding area.

The New Airport Terminal costs were also discussed. The budget for the project was \$460,000. Costs at the end of 2015 were \$502,595. Additional 2016 costs are estimated at \$15,000 for the completion of the Shipping/Receiving ramp, the supply and install of signage and the purchase of furnishings. Including the estimated 2016 costs, the final costs are estimated at \$517,600, approximately \$57,600 over budget

ICSP16-06
Councillor Johnson

Moved to request \$20,000 additional funding from the Town of Fairview and Clear Hills County for the cost overage for the New Airport Terminal Project.

CARRIED

The proposed 2016 capital project of replacement of the Airport Fuel Cardlock System was discussed. The current system is 10 years old and requires upgrades to accommodate new electronic banking requirements.

ICSP16-07
Councillor Wieben

Moved to replace the Airport Fuel Cardlock System in 2016

CARRIED

ICSP16-08
Councillor Wieben

Moved to invite the Town of Fairview and Clear Hills County to collaborate in the Airport Fuel Cardlock System replacement project of 2016. Further, that the M.D. of Fairview #136 apply for grant funding through the Alberta Community Program for this project.

CARRIED

The need for additional hangar lots at the Airport was discussed. Council was advised that the 2016 Work Plan with MMSA includes developing a proposed site plan for new development. Administration indicated a desire to have an updated 'as is' survey/site plan of the airport completed in order to update records with the new developments that have occurred in recent years. Administration was directed to have the mobile home sites surveyed in order to update lease agreements. Past airport development and planning work by Integrated Airport Systems Ltd. was discussed.

ICSP16-09
Councillor Johnson

Moved to have Integrated Airport Systems Ltd. develop a hangar lot expansion plan for the Fairview Airport.

CARRIED

Council discussed replacement of the municipal network server. Corporate Services and Finance presented two estimates from Trinus Technologies dated January 15, 2016 and valid to January 30, 2016. One quote included hardware replacement requirements and basic service provision. The second quote was for a complete Managed Solutions Program service agreement which includes Trinus ownership of all hardware and a leasing agreement of the equipment to the municipality. The agreement also includes responsibility by Trinus for the complete management, security and service of all hardware components of the municipal network. Trinus Technologies clients currently receiving IT services under this structure have been contacted and indicated that the program works well.

ICSP16-10
Councillor Wieben

Moved to enter into a Managed Solutions Program Agreement with Trinus Technologies for municipal IT services and support.

CARRIED

2016 joint and collaboration costs with the Town of Fairview have been reviewed by the CAOs of both municipalities. Council was informed of the items discussed and directed administration to implement those items into the 2016 Budget.

Public Works presented requests for equipment replacement and purchases for 2016. Items discussed included:

- Grader Replacement
- One new Pickup
- Trackhoe Replacement
- Roller/Packer Grader Attachment
- Electric Forklift
- Side by Side Utility Vehicle

The Public Works Superintendent was directed to investigate the disposal of the grader and trackhoe to determine the advantage/disadvantage of trade-in versus in-house sale or sale at auction. He was also directed to explore possible use of propane fueled forklift equipment.

The next ICSP Planning and Budget meeting is set for Monday, February 8, 2016 at 1:00 pm.

ADJOURNMENT

ICSP16-11
Councillor Johnson

**Moved that the January 22, 2016
Special Council Meeting be
adjourned at 4:28 p.m.**

CARRIED.



REEVE NEWMAN



CHIEF ADMINISTRATIVE OFFICER