

FEB. 11, 2014

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, FEBRUARY 11, 2014, COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ray Skrepnek	Councillor
Bev Wieben	Councillor
Ernie Newman	Reeve
Terri Wyness	Councillor
Peggy Johnson	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Deputy Reeve Skrepnek called the meeting to order at 10:00 a.m.

AGENDA

Additions to Agenda:

- 12K – IASL – Engineering Services/Project Management
- 12L – Peace Library System - Meeting

**14-068**

Councillor Johnson

**Moved that Council adopt the agenda for the February 11, 2014 regular Council Meeting as presented with the noted additions.**

**CARRIED.**

ADOPTION OF MINUTES – JAN. 28, 2014

**14-069**

Councillor Wyness

**Moved that Council approve the January 28, 2014 regular Council Meeting Minutes as presented.**

**CARRIED.**

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

**14-070**

Councillor Wyness

**Moved that Council accept the Accounts Payable Report in the amount of \$107,810.46 as presented.**

**CARRIED.**

PUBLIC WORKS SUPERINTENDENT REPORT

The Public Works Superintendent, Kevin Morrison report was provided to Council for review. Attached as Schedule "A".

**COUNCILLOR CONCERNS**

No concerns were brought forward at this time.

**14-071**

Councillor Wieben

**Moved that Council receive the Public Works Superintendent report as presented.**

**CARRIED.**

**AG. FIELDMAN REPORT**

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "B".

**14-072**

Councillor Wieben

**Moved that Council receive the Agricultural Fieldman report as presented.**

**CARRIED.**

**CAO'S REPORT**

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "C".

**14-073**

Councillor Wyness

**Moved that administration proceed with the purchase of new computers for the office.**

**CARRIED.**

**14-074**

Councillor Johnson

**Moved that administration proceed with the purchase of GPS Units through GeoTrac for 5 graders and 3 pickups.**

**CARRIED.**

**14-075**

Councillor Johnson

**Moved that Council approves the Fort Dunvegan Historical Society to install murals at the new proposed Maples Cookhouse.**

**CARRIED.**

**14-076**

Councillor Wieben

**Moved that Council receive the Chief Administrative Officer report as presented.**

**CARRIED.**

**DEVELOPMENT & SUBDIVISIONS**

**FARMSTEAD SEPARATION**

Council was presented with a subdivision application to subdivide 11.22 acres from SE-25-82-02-W6.

**14-077**

Councillor Johnson

**Moved that Council recommends approval of a Farmstead Separation of 11.22 acres from SE-25-82-02-W6 with the noted conditions.**

- Taxes are paid in full.
- MD of Fairview No. 136 will provide the access to the remainder of the quarter as time permits in 2014 as per policy #32-A-2.

**CARRIED.**

**COMMITTEE/  
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

**Councillor Skrepnek** reported on the following Committee/Board Meetings from January 28, 2014 to February 11, 2014:

- Attached as Schedule 'D'

**Councillor Wyness** reported on the following Committee/Board Meetings from January 28, 2014 to February 11, 2014:

- Attached as Schedule "E"
- January 29, 2014 – Aquatic Centre Sponsorship
- January 29, 2014 – Administration meeting regarding the Airport

**Broke for Lunch at 12:04 p.m.**

**Resumed at 1:01 p.m.**

Reeve Newman arrived at 1:13 p.m.

**Councillor Johnson** reported on the following Committee/Board Meetings from , January 28, 2014 to February 11, 2014:

- January 28&29, 2014 – ASB Conference
- February 8, 2014 – Chamber of Commerce - AGM
- February 11, 2014 – PVCRTS Meeting

**14-078**

Councillor Wyness

**Moved that Councillor Wieben be appointed to the Peace Valley Conservation, Recreation and Tourism Society.**

**CARRIED.**

**Councillor Wieben** reported on the following Committee/Board Meetings from January 28, 2014 to February 11, 2014:

- January 28, 2014 – Fairview Ski Club Meeting
- February 3, 2014 – North Peace Protocol Meeting
- February 4, 2014 – Fairview Co-op Seed Cleaning Plant Meeting
- February 7, 2014 – MGA Review Meeting

**Reeve Newman** reported on the following Committee/Board Meetings from January 28, 2014 to February 11, 2014:

- January 29, 2014 – Administration meeting regarding the Airport
- February 3, 2014 – North Peace Protocol Meeting

**COUNCILLOR  
CONCERNS**

Councillor Wieben briefed Council on an upcoming health and wellness seminar.

**UNFINISHED BUSINESS**

**PENDING  
REPORT**

Council reviewed the pending report from the January 28, 2014 Council Meeting.

**14-079**

Councillor Wyness

**Moved that the Pending Report for January 28, 2014 be accepted as information.**

**CARRIED.**

**THE AMBER  
BALL**

Previously brought forward a couple of months ago. This Ball is a celebration of the completion of the Philip J. Currie Dinosaur Museum. Minimum sponsorship is \$5000.00 which includes a table for 8.

**14-080**  
Reeve Newman

**Moved that Council purchase a bronze sponsorship for the Philip J. Currie Dinosaur Museum - Amber Ball in the amount of \$5000.00 which includes a table of 8.**

**CARRIED.**

**NEW BUSINESS**

**MGA REVIEW FOR ELECTED OFFICIALS**

MGA Consultation for Municipal Elected Officials Session will be in Grande Prairie on April 4, 2014.

**14-081**  
Councillor Johnson

**Moved that Councillor Wyness, Councillor Skrepnek and Councillor Wieben attend the MGA Consultation for Municipal Elected Officials in Grande Prairie on April 4, 2014.**

**CARRIED.**

**BYLAW NO. 898 – SCHEDULE “G” AMENDMENT**

Council was presented with a revised copy of Schedule “G” with the addition of Unit # 406 and # 502. Also, the addition of “for use at airport”.

**14-082**  
Councillor Wyness

**Moved that Council approves the changes to Schedule “G” as presented.**

**CARRIED.**

**BUILDING FAMILIES AND COMMUNITIES ACT**

Council was presented with information regarding the Building Families and Communities Act.

**14-083**  
Councillor Johnson

**Moved that Council accept the letter from Alberta Human Services - Building Families and Communities Act as information.**

**CARRIED.**

**COMMUNITY FUTURES – REFERRAL PARTNER APPRECIATION MIXER 2014**

Council was presented with an invitation to the Community Futures – Referral Partner Appreciation Mixer 2014 on Wednesday, February 26, 2014 at the Mocha Café in the Belle Petroleum Centre in Peace River.

**14-084**  
Councillor Wieben

**Moved that Council accept the invitation from Community Futures as information.**

**CARRIED.**

**FAIRVIEW  
VOLUNTEER  
FIRE  
DEPARTMENT**

Council was presented with the Fairview Volunteer Fire Dept. Fourth Quarter Report

**14-085**  
Councillor Wyness

**Moved that Council accept the Fairview Volunteer Fire Dept. – Fourth Quarter Report as information.**

**CARRIED**

**REQUEST FOR  
DECISION –  
TOWN OF FAIRVIEW  
TOURISM  
GUIDE**

Council was provided with information regarding the Town of Fairview Tourism Guide.

**14-086**  
Reeve Newman

**Moved that the MD of Fairview No. 136 contribute 50 percent of the costs of the Fairview Tourism Guide.**

**CARRIED.**

**TRANSPORTATION  
STRATEGY FOR  
ALBERTA**

Council was presented with information regarding upcoming consultation meeting in Peace River and Grande Prairie.

**14-087**  
Councillor Johnson

**Moved that Councillor Skrepnek and Councillor Wieben attend the Transportation Strategy for Alberta seminar in Peace River on February 11, 2014.**

**CARRIED.**

**FORT MCMURRAY-  
PEACE RIVER  
TRANSPORTATION  
AND  
UTILITY  
CORRIDOR**

Council was presented with information regarding a study being done for NADC for the Fort McMurray-Peace River Transportation and Utility Corridor.

**14-088**  
Reeve Newman

**Moved that Council table the information regarding the Fort McMurray-Peace River Transportation and Utility Corridor to the February 25, 2014 Council Meeting.**

**CARRIED.**

**NATIONAL DEMENTIA  
STUDY**

Council was presented with information regarding a National Dementia Study.

**14-089**  
Councillor Wyness

**Moved that Council accept the email regarding a National Dementia Study as information.**

**CARRIED.**

**TRAVIS  
MULTI-  
JURISDICTION  
PERMITTING  
SYSTEM**

Council was presented with information regarding the implementation of TRAVIS Multi-Jurisdiction Permitting System and sharing of permit fees.

**14-090**

Councillor Wieben

**Moved that Council approves administration to enter into an agreement with TRAVIS Multi-Jurisdiction Permitting System.  
CARRIED.**

**IASL –  
ENGINEERING  
SERVICES**

Council was presented with a contract quote for engineering services for the new terminal building at the Fairview Airport.

**14-091**

Reeve Newman

**Moved that the MD of Fairview No. 136 contract Integrated Airport Systems Ltd. to provide engineering services for the new terminal building at the Fairview Airport.  
CARRIED.**

**PEACE LIBRARY  
SYSTEM –  
MEETING**

Council was presented with a letter from Peace Library System regarding setting up a meeting date to provide council with an update on System activities.

**14-092**

Councillor Wieben

**Moved that administration contact Peace Library System to attend as a delegation.  
CARRIED.**

**INFORMATION  
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC Contact Newsletters (Jan. 22, Jan. 29 and Feb. 5, 2014 Issues)
- 13B - FCM News (Update on Rail Safety & Changes to Canada's Antenna Tower Siting.)
- 13C – Women in the North Conference
- 13D – Athabasca County / Wheatland County - Bridges
- 13E – Beaver Dam Information
- 13F – Prairie Farm Group – Grain Backlog
- 13G – CRI Newsletter

**14-093**

Councillor Wyness

**Moved that Council accept the information items as presented.  
CARRIED.**

**COUNCIL  
MEETING**

The next Council meeting is scheduled for February 25, 2014 at 10:00 a.m.

Recorder, Sandra Rendle left at 2:52 p.m.

Chris Eakin with The Post left at 2:52 p.m.

**IN CAMERA**

**14-094**

Councillor Wyness

**Moved that Council go in camera at  
2:52 p.m.**

**CARRIED.**

**Councillor Wyness excused herself at 3:47 p.m.**

**14-095**

Councillor Johnson

**Moved that Council come out of in  
camera at 3:48 p.m.**

**CARRIED.**

**14-096**

Councillor Wieben

**Moved that the MD of Fairview No. 136  
not proceed with a Third Party Claim  
in regards to Brownlee LLP file  
#71203-0027/DJK.**

**CARRIED.**

**ADJOURNMENT**

**14-097**

Councillor Wieben

**Moved that the February 11, 2014  
Council Meeting be adjourned at  
4:00 p.m.**

**CARRIED.**

  
\_\_\_\_\_  
REEVE

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## Public Works Superintendant Report for January 28, 2014 to February 11, 2014

- **Ice Blading** – We are still Ice Blading spots on the roads and intersections.
- **Airports** – The road into the Airport has to be Ice Bladed. The Airport Runway will be plowed as needed.
- **Hamlets** – Are being Ice Bladed. Some Brushing is being done in the Hamlets as well.
- **Brushing** – Brushing completed on TWP 824 off Range Road 22 N ½ 23-82-02-W6. Staff will then be moving to Range Road 35 East ½-31-82-03-W6. There is about a half day of work until completed.
- **Snow Removal** – Staff have finished hauling snow out of yard and away from the parking lot of the Fairview Health Complex.



## AG FIELDMANS REPORT, FEBRUARY 11, 2014

- The 2014 ASB Conference held in Medicine Hat is now behind us. I think Peggy can touch on the highlights of the conference if your time as Council allows. One thing I will comment on is Danny Hooper, the MC for the conference. He had entertained the crowd with tons of humour. He was also the auctioneer for "HALO", (Helicopter Air Lift Operation), who were invited to do fund raising for their organization that supplies air medic service much like STARS does here. This was done right after our banquet. The auction items were donated.
- I had received a call from another producer that may qualify for a 100 year recognition after they had seen the Fairview Post write-up under the M.D briefs of the comment I had about Farm Families. I hope more producers who qualify come forward soon and contact me if they require assistance. There is information available by googling "100 year century award". If this family qualifies, that will make 5 for 2014. I am waiting for documentation from some producers I have spoken to. There may be more yet!!
- I have completed my ASB draft budget #3 and will present it at our ASB meeting on March 6th. This should basically be the last draft.
- 4 automotive dealers were contacted via fax showing information of the requirements for a new Fieldman's vehicle that was budgeted for purchase in 2014. 2 are local, one in Grimshaw and 1 in Grande Prairie. **I do need clarification on purchases. Do we have the need to buy local even if there is a substantial price difference?** I will give Sandra the prices I have received so far.
- We have been doing some brushing east of Rge Rd 22 on TWP RD 824. The cat and hoe are being used there. We also have a few more small projects to do and one larger one that I have an easement for. We have not used the mulcher since fall but when we were getting ready to use it lately, I noticed some hammers, (teeth), needed replacing. Well, that turned out to be quite a project as we had a lot of trouble getting the bolts out for some reason. I had some of Kevin's guys take all the bolts out of every hammer. Many hex tools were broke trying to get them out and a lot of heat had to be used to get some off! In fact, some hammers had to be torched off. We copper coated the bolts when they were put back in so hopefully we don't have this problem. This has never happened to us in all the years we had this mulcher!
- I attended the PCBFA AGM on Friday evening, Feb 7th. It was well attended.
- I am presently working on 2 policies that the ASB would like to see in the ASB Policy Manual. One policy is for brushing, which is basically based on the one we have in the M.D. Policy Manual and the other policy is dealing with ASB members attending venues out of town and being reimbursed for their costs. Of course information gathered at these venues will be shared with our producers via local paper or newsletters and posted on our website.

**HAVE A GREAT MEETING!!**

CAO Report -- Feb 11, 2014

- Federal Government National AED Program
- Micro Computers Plus - Quote
- Online Meeting with GeoTrac - Quote
- Linear Assessment
- MGA Review for CAOs – session in Peace River April 24
- Rescheduled Feb 10 ICSP to March 7 at 1:00 am
- Attended AAMDC MGA Review – GP Feb 7
- Resident question regarding hooking onto hamlet water line
- Maples Cookhouse:
  - cement foundation engineering paid for by 100<sup>th</sup> Anniversary committee rep, MD will reimburse him
  - Confirmation that MD will clear brush, supply gravel if it meets specs and haul away any dirt/soil
- Elected Officials Training at Convention – Municipal Finance, Monday, March 17
- Terry Sawchuk – AB Environment Re: slide area in Highland Park

January 29 to February 11, 2014 Committee/Board Reports Ray Skrepnek, Ward 1

Feb. 3 North Peace Protocol Committee Grimshaw

Overview of the Protocol given.

Items discussed: Northwestern Right of Way Acquisition Committee.  
Security Patrols/Bylaw Enforcement Officer.  
Regional Development.  
Regional Economic Development.  
Policing.  
Mutual Aid Agreements.  
Emergency Management Training.

Feb. 4 MMSA Geotechnical and Environmental Assessments Peace River

Technical Overview presented by Nichols Environmental.

Topics were: Environmental Investigations.

Site Audits.  
Remediation.  
Risk Management Plan.  
Emergency Spill Response.  
Reclamation.  
Types of Investigations.  
Environmental Impact Assessment.  
Legislation.  
Time and Cost.  
Geotechnical Investigations.  
Slope Stability Analysis.  
Case Studies  
And many more.

Legal Considerations presented by Kelley Fiske-Nielsen, Brownlee LLP

Covered the legal aspects of most of the above topics plus an explanation of Statutory Duties.

Explained Operational vs. Policy Decisions and the liability for them.

Case Studies were used to illustrate issues.

Feb. 7 AAMDC MGA Information Session.

Legal Interpretation of sections of the MGA presented by Jeneane S. Grundberg, Brownlee LLP.

Discussed various MGA sections in detail.

Discussed briefly the 36 discussions papers being used for the review.

Did not discuss the results of AAMDC MGA Review Consultation Workshops, What We Heard.

**Committee and Board Reports Terri Wyness – January 28, 2014-February 11, 2014**

**FCSS Restructuring Meeting – January 30, 2014**

- Met with Town of Fairview FCSS Rep, CAO and FCSS Director to review new FCSS Advisory Board responsibilities.

**North Peace Protocol Meeting – February 3, 2014**

- Northwestern Right of Way Acquisition
- By-law Enforcement
- Regional Development
- Regional Economic Development
- Policing
- Mutual Aid Agreements
- Emergency Management Training

**North Peace Housing Foundation – February 5, 2014**

- West Hill Seniors Apartment Development is completed and building received certificate of substantial completion on December 20<sup>th</sup>.
- Open house was held December 21, 2013, 19 tenants moved in before the end of January and there is currently 31 residents residing in the apartments as of the end of January.
- In negotiations with contractor as they submitted a Project Delay Claim regarding the pilings for the building. The board's position is that the contractor dismissed the initial sub-contractor who was in charge of the pilings and it took time to replace. There were issues where the pilings had to be changed to bell pilings and needed to be placed deeper than expected. The contractor has asked for 24 weeks, the architect has recommended 6 weeks.

**Rural Crime Watch Symposium – February 7-9, 2014**

- Session dealing with Volunteerism, Designs for Building Safe Communities, Volunteer Search and Rescue Dogs, (Y.E.I.L.D.) Youth Car Program
- AGM, I was appointed to the Provincial Board for Zone 3.
- Resolution brought forward regarding Distracted Driving Law, to include demerits along with the fine.
- Financial reports reviewed. Waiting to hear from the Federal government and CRA for determination of the Society status.
- Plaques awarded for the Poster contests.
- Elections for position of Secretary (Shirley Vice remains) and Treasurer (Verna Hart remains).
- Committee Reports