

APR. 15, 2014

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, APRIL 15, 2014.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, March 25, 2014
4. FINANCE
 - * A. Payment of Accounts
5. PUBLIC WORKS & ASB
 - * A. Public Works Superintendent Report
 - * B. Ag. Fieldman Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS
7. DELEGATIONS
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Change to Development Agreement
9. COMMITTEE/BOARD REPORTS
10. COUNCILLOR CONCERNS
11. OLD BUSINESS
 - * A. Pending report for March 25, 2014
 - * B. BF #08352 - Preliminary Design Summary
 - * C. Additional Funding Request - Town of Fairview
12. NEW BUSINESS
 - * A. Ratepayer Concern
 - * B. 13th annual Minister's Awards for Municipal Excellence
 - * C. 2014 Public Auction of Tax Arrears Property
 - * D. Fairview Fine Arts Centre - Letter of Support
13. INFORMATION ITEMS
 - * A. AAMDC Contact Newsletters
 - * B. AAMDC - Rail Shipments
 - * C. April 28 - WCB National Day of Mourning
 - * D. Site C Decision
 - * E. Northern Sunrise - Zero Tolerance
 - * F. ATCO Community Symposium - May 22, 2014
 - * G. CRI Newsletter
 - * H. Regional Economic Development Alliances (REDAs)
 - * I. Newsletter: Phillip J. Currie Dinosaur Museum
 - * J. Peace Oil Sands Conference
 - * K. 2014 MSI Grant Allocation
 - * L. CN News Release - Grain Shipments
 - * M. Alberta Farmer Express Article - Grain Shipments
 - * N. CN News - Rail Grain Transportation
14. NEXT COUNCIL MEETING
15. IN-CAMERA - LAND
16. ADJOURNMENT

APRIL 15, 2014

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, APRIL 15, 2014, COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ray Skrepnek	Councillor
Ernie Newman	Reeve
Terri Wyness	Councillor
Peggy Johnson	Councillor
Bev Wieben	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:06 a.m.

AGENDA

Additions/Deletions to Agenda:

- 8A – moved to In Camera
- 11C – Additional Funding Request – Town of Fairview
- 12D – Fairview Fine Arts Centre – Letter of Support

14-203

Councillor Wieben

Moved that Council adopt the agenda for the April 15, 2014 regular Council Meeting as presented with the noted additions.

CARRIED.

ADOPTION OF MINUTES – MAR. 25, 2014

Pg. 7 – Motion # 14-194 – change “invoice” to “pay”

14-204

Councillor Wieben

Moved that Council approve the March 25, 2014 regular Council Meeting Minutes as presented with the noted correction.

CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

14-205

Councillor Johnson

Moved that Council accept the Accounts Payable Report in the amount of \$135,061.99 as presented.

CARRIED.

Public Works Superintendent Kevin Morrison arrived at 10:21 a.m.

**AG. FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "A".

14-206

Councillor Wieben

**Moved that Council receive the
Agricultural Fieldman report as
presented.**

CARRIED.

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Crews busy cleaning ditches.
- Burning brush piles.
- Cleared brush at the Maples for the geotechnical testing.
- Public Works staff attended training last week.
- April 3, 2014 crews started steaming culverts.

**COUNCILLOR
CONCERNS**

Councillor Johnson received a call from a ratepayer thanking the M.D. for the quick service from the Public Works department.

Councillor Skrepnek received a call regarding RR35. The road has a lot of washboard.

Reeve Newman received a call regarding the culvert at Pratt's Landing that may need to be changed. Reeve will get clarification on what culvert they are talking about.

CAO Fox briefed Council and Kevin regarding the Spillman Coulee.

14-207

Councillor Wieben

**Moved that Council receive the
Public Works Superintendent report
as presented.**

CARRIED.

Public Works Superintendent Kevin Morrison left at 10:55 a.m.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "B".

14-208

Councillor Skrepnek

**Moved that Council receive the Chief
Administrative Officer report as
presented.**

CARRIED.

DEVELOPMENT & SUBDIVISIONS

**CHANGE TO
DEVELOPMENT
AGREEMENT**

Council was presented with an Addendum to the Development Agreement for the Country Residential Subdivision on PT NW-36-81-03-W6.

14-209

Councillor Wyness

Moved that Council accept the Addendum to the October 16, 2013 Short Development Agreement for the Country Residential Subdivision on PT NW-36-81-03-W6.

CARRIED.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from March 26, 2014 to April 15, 2014:

- Attached as Schedule "C".
- GPRC is offering an Unmanned Vehicle Course – May 24 and May 25, 2014.

Councillor Wyness reported on the following Committee/Board Meetings from March 26, 2014 to April 15, 2014:

- Attached as Schedule "D".

Councillor Johnson reported on the following Committee/Board Meetings from March 26, 2014 to April 15, 2014:

- April 9, 2014 – Recreation Advisory Committee Meeting.
- April 14, 2014 – Special Council Meeting – ICSP/Budget Discussions.

Councillor Wieben reported on the following Committee/Board Meetings from March 26, 2014 to April 15, 2014:

- Reported on the Mighty Peace Tourism Association Meeting.
- April 4, 2014 – MGA Review.
- April 14, 2014 - Special Council Meeting – ICSP/Budget Discussions.

Reeve Newman reported on the following Committee/Board Meetings from March 26, 2014 to April 15, 2014:

- March 26, 2014 – Fairview Rural Water Co-op Annual General Meeting.
- March 27, 2014 – North Peace Regional Landfill Commission Meeting.
- April 14, 2014 - Special Council Meeting – ICSP/Budget Discussions.

Broke for Lunch at 12:04 p.m.

Resumed at 1:14 p.m.

**COUNCILLOR
CONCERNS**

No concerns were brought forward at this time.

UNFINISHED BUSINESS

PENDING REPORT

Council reviewed the pending report from the March 25, 2014 Council Meeting.

14-210

Councillor Johnson

Moved that the Pending Report for March 25, 2014 be accepted as information.

CARRIED.

BRIDGE FILE 08352 – PRELIMINARY DESIGN SUMMARY

Council was presented with information from MPA Engineering regarding Bridge File # 08352.

14-211

Councillor Wyness

Moved that Council table the discussion on Bridge File # 08352 to a Special Meeting on May 5, 2014 at 7:30 p.m.

CARRIED.

14-212

Councillor Johnson

Moved that administration cancel the Council Meeting scheduled for May 13, 2014. Further, reschedule the May 13, 2014 Council Meeting to May 9, 2014 at 9:00 a.m.

CARRIED.

ADDITIONAL FUNDING REQUEST – TOWN OF FAIRVIEW

14-213

Councillor Wyness

Moved that the M.D. of Fairview No. 136 contribute \$23,100.00 to the Town of Fairview for additional recreational funding.

CARRIED.

NEW BUSINESS

RATEPAYER CONCERN

Council was presented a letter from a concerned ratepayer regarding rural residential development.

14-214

Councillor Wyness

Moved that Council accept the letter from the concerned ratepayer as information.

CARRIED.

**13th ANNUAL
MINISTER'S
AWARDS**

Council was presented a letter from Municipal Affairs inviting the Municipal District of Fairview No. 136 to provide submissions for the 13th annual Minister's Awards for Municipal Excellence.

14-215

Councillor Johnson

Moved that Council accept the letter regarding the 13th Annual Minister's Awards as information.

CARRIED.

**2014 PUBLIC
AUCTION OF
TAX ARREARS
PROPERTY**

Council is required to set a date for the 2014 Public Auction of Tax Arrears Property.

14-216

Councillor Skrepnek

Moved that Council set Tuesday, September 23, 2014 at 9:00 a.m. for Public Auction of Tax Arrears Property.

CARRIED.

**FAIRVIEW FINE
ARTS CENTRE –
LETTER OF
SUPPORT**

Council was presented with a request from the Fairview Fire Arts Centre.

14-217

Councillor Wieben

Moved that administration provide a Letter of Support to the Fairview Fine Arts Centre to include with their application for funds to Alberta Culture.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC Contact Newsletter
- 13B – AAMDC – Rail Shipment
- 13C – April 28 – WCB National Day of Mourning
- 13D – Site C Decision
- 13E – Northern Sunrise – Zero Tolerance
- 13F – ATCO Community Symposium – May 22, 2014
- 13G – CRI Newsletter
- 13H – Regional Economic Development Alliances (REDAs)
- 13I – Newsletter: Phillip J. Currie Dinosaur Museum
- 13J – Peace Oil Sands Conference
- 13K – 2014 MSI Grant Allocation
- 13L – CN News Release – Grain Shipments
- 13M – Alberta Farmer Express Article – Grain Shipments
- 13N – CN News – Rail Grain Transportation

14-218

Councillor Wieben

Moved that Reeve Newman prepare a letter in opposition to Bill 201 and send it to the Agriculture Minister regarding Zero Tolerance of Fusarium Graminearum.

CARRIED.

14-219
Councillor Wieben

Moved that Council accept the information items as presented. CARRIED.

COUNCIL MEETING

The next Council meeting is scheduled for April 29, 2014 at 10:00 a.m.

Chris Eakin with The Post left at 1:50 p.m.

IN CAMERA

14-220
Councillor Wyness

Moved that Council go in camera at 2:04 p.m. CARRIED.

14-221
Councillor Johnson

Moved that Council come out of in camera at 3:42 p.m. CARRIED.

14-222
Councillor Wyness

Moved that Council direct administration to proceed with the road closure process to close 1.43 acres of Road Plan 4060BM within SW-18-80-04-W6. DEFEATED.

14-223
Councillor Wyness

Moved that a Public Hearing date be set for May 21, 2014 at 9:00 a.m. for the purpose of closing Road Plan 1161 EU. CARRIED.

14-224
Councillor Skrepnek

Moved that administration pursue the extension of the water and sewer services adjacent to secondary highway 735 northwest of North Street in Whitelaw. CARRIED.

14-225
Councillor Wieben

Moved that administration contact IASL to proceed with the tendering of the Airport Terminal Building. Further, Council grants permission to IASL to post the opportunity on the M.D. of Fairview No. 136 Alberta Purchasing Connection account. CARRIED.

ADJOURNMENT 14-226

Councillor Johnson

**Moved that the April 15, 2014
Council Meeting be adjourned at
3:44 p.m.**

CARRIED.



REEVE



CHIEF ADMINISTRATIVE OFFICER

AG FIELDMANS REPORT APRIL 15, 2014

- I had attended the Provincial Integrated Forest Pest Management Forum and have definitely learned a bit more about insect damage to various tree species. I was hoping they would have touched on more fungal and spore type diseases but I assume that could be at least a full day or more just on that alone.
- Thursday, 10th, the Peace Region Fieldman hosted a Transportation Corridors Workshop in Peace River which I also attended. This workshop invites all types of industry such as oil/gas companies, power companies, highways, railway personnel etc. This type of informational workshop we put on is the only one we know of in Alberta and has been well attended yearly.....55 people yesterday. We get to meet with these company personnel and interact with them plus give talks on the Weed Control Act, legislation etc.
- We have cancelled the April ASB mtg as I did not have much to present. The one thing I will mention though is that GPRC and some of us surrounding municipalities had met on March 31st I believe, about GPRC doing research at the Ag Farm. Bev or Peggy can sum that up for you if Council wishes as they were both in attendance.
- I have all my documents completed for AB Ag that is required to be sent in after May 1st, which for most part, the expenditures we had in 2013 and of course the results achieved from our ASB Business Plan. These documents are required so we receive our granting.
- I have had a few resumes/applications for the ASB job positions. These positions that were advertised close on April 23rd for weed inspectors and April 30 for the mower operator.
- Other than that, it is business as usual on a daily basis.

HAVE A GREAT MEETING.

CAO Report - April 15, 2014

- Received the 2013 Draft financial stmts from the auditor yesterday. Carol and I will review before we bring them to Council for approval
- Move-Up magazine issue was due out this week. I will contact Tormaigh for a digital copy and will pick up paper copies when I am in Peace River next week for CAO MGA review.
- Neither Ernie nor I were able to attend the Northern Alberta Elected Officials meeting in Grimshaw last week. Unexpected issues at the office arose making it impossible for me to attend.
- Attended Physician Recruitment Meeting last week. Discussion involved plans to have a couple of members attend at UofA and UofC medical schools to promote Fairview to the resident doctors as the leave lecture halls. Heather from the Town, with Brenda Osawetski's help, is working on a video promoting Fairview and area to be used in attraction. A need for a dentist was also discussed.
- I received a Thank you email from Fine Arts Center for our support for the Artist at School Program
- Upcoming PREDA meeting for Ray - May 2 in Grimshaw
- I have received an email regarding a charter flight to Fort McMurray for the Leading the North Conference. Cost \$900.00 on Beech aircraft. - leaves May 26 at 2 pm and returns May 28 at 8 pm. Anyone interested? Let me know and I will register you on the list.
- I contacted the engineer for the Spillman to make sure they are aware of the erosion concerns from last week's run-off. He is going to follow this up with the contractor.
- Kevin and I went on road trip to check out flooded road areas last Thursday. There are some particular areas we will have to have at on the road tour on April 25

• Joint Meeting Agenda Items

March 26 to April 15, 2014 Committee/Board Reports Ray Skrepnek, Ward 1

March 27 EEO Joint Operating Committee

Business Arising: Charging back custodial fees.
Updated User Expectations.
Terms of Reference.
Transfer Switch Installation.
Updated Rental Rates.
2013 year end actual budget.

New Business: Agreement Review and Clarification. Committee to be struck to review agreement.

April 4 MGA Review – Municipal Elected Officials Session Grande Prairie

Started with a short description of the topics to be covered then the group was broken up into table groups.

First theme: Governance and Administration Subjects

Sub.1 –Municipal Powers, Structures, Annexations and other changes.
Sub.2 – Municipal Governance and Administration.
Sub.3 – Municipal Finances.
Sub.4 – Municipal Accountability, Liability and Risk Management.
Sub.5 – Municipal Services and Delivery.
Sub.6 – Public Participation and Municipal Relationships.

Second theme: Assessment and Taxation Subjects:

Sub.1 – Taxation and Municipal Finances.
Sub.2 – Exemptions from Assessments and Taxation.
Sub.3 – Market Value, Equalized and Supplementary Assessment.
Sub.4 – Industrial and Agricultural Property Assessment
Sub.5 – Assessment Administration.
Sub.6 – Public Participation and Assessment Appeals.

Third theme: Planning and Development Subjects:

Sub.1 – Fees and Levies.
Sub.2 – Land Management and Planning Tools.
Sub.3 – Subdivision and Development Authorities and Processes.
Sub.4 – Land Dedication and Use of Reserves.
Sub.5 – Regional Approaches.
Sub.6 – Public Participation and Planning Appeals.

We had one hour to cover each theme and it was a semi-directed process. Most participants did not want any major changes just some minor cleanup and better grouping of topics.

April 12 Peace Library System Executive Meeting Rycroft

Business Arising: Friends of the Library for PLS – decided against this.

Expenditure of Allotment Funds – letter to be sent to library boards.

New Business: Financial Statement for Feb. 2014.

Planning for Municipal Fee Increases.
Revised Finance Policy.
Revised Technology Plan.
Five Year Capital Plan 2013 – 2017.
Destruction of 2006 Accounting Records.
Draft 2013 Annual Report.

Meet with Minister at ALC if possible.
Next Meeting – Board/AGM, May 10 in Grande Prairie.

April 14 MD Special Meeting
ICSP/Budget.

Committee and Board Reports Terri Wyness – March 26, 2014 – April 14, 2014**Heart of the Peace - March 26, 2014**

- AGM meeting, Kerry Cleave is chair, Gord MacLeod is Vice Chair, I remain Secretary. Looking at possibility of hiring a paid Treasurer.

E.E. Oliver Operating Committee – March 27, 2014

- Updated Terms of Reference and User Expectations.
- Discussion of rental rates.
- Reviewed 2013 year end Budget.
- Transfer switch will be installed in July.
- Discussion of cutlery/utensils and PRSD contributing.
- Discussion of clarification of the agreement and who is responsible for costs. A further meeting is required to complete.

North Peace Housing Foundation – April 2, 2014

- West Hill Development now has 36 residents moved in.
- Resolution has been reached between NPHF and the General Contractor for project delay costs.

Firehall Meeting – April 7, 2014

- Request for requisition (?) to be paid as they have purchased coveralls for members with points who qualified.
- Discussion of changing crews or reducing number of crews.

Recreation Advisory Committee – April 9, 2014

- Delegation and discussion of Handicap access at the arena
- Review 2014 Community Services Budget
- Arena and Aquatic Centre Usage Trends
- Aquatic Centre Activity Room Sponsorship update
- Summers End and Canada Day Event Update
- Discussion of Arena Items/Pictures to be removed or replaced on walls.

Rural Crime Watch Provincial Meeting – April 10-12, 2014

- Discussion and update on CRA's position. APRCW will be folding current society and forming another.
- Discussion of areas that have not paid dues, memos were sent out for reminders.
- Discussion of associations becoming societies so all members are covered by insurance.
- Discussion and recommendations from the previous AGM Symposium committee.

ICSP Meeting – April 14, 2014

- Met with council and administration to review ICSP