

MAR. 14, 2017

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, MARCH 14, 2017.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, February 28, 2017
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - B. Public Works Superintendent Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS
7. DELEGATIONS
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Farmstead Separation – SW-28-81-01-W6
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from February 28, 2017
 - * B. NADC – Energizing the North Seminar
11. NEW BUSINESS
 - * A. AAMDC – Board Governance Review
 - * B. MMSA – FINAL DRAFT – Gravel Pit Study
 - * C. MLA – Re: Farm & Ranch Labour Consultation
12. INFORMATION ITEMS
 - * A. Contact Newsletters – March 2, 2017
 - * B. MLA Dunvegan – Central Peace – Notley – February Newsletter
 - * C. Mighty Peace Watershed Alliance - Newsletter
 - * D. AB Environment & Parks – Response letter Re: AMISK Letter of Support
 - * E. WSP Hospitality Evening – AAMDC Spring 2017 Convention
13. NEXT COUNCIL MEETING
14. IN-CAMERA
15. ADJOURNMENT

MAR. 14, 2017

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, MARCH 14, 2017 COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman Councillor – Reeve
Ray Skrepnek Councillor – Deputy Reeve
Phil Kolodychuk Councillor
Peggy Johnison Councillor
Bev Wieben Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox Chief Administrative Officer
Shawna Schwerdt Recorder
Chris Eakin The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:06 a.m.

AGENDA

Addition: 5.B (i) 2017 Grader Tender Award.

17-101

Councillor Skrepnek

Moved that Council adopt the agenda for the March 14, 2017 regular Council Meeting with the above noted addition.

CARRIED.

MINUTES –
FEB.28, 2017

17-102

Councillor Johnson

Moved that Council approve the February 28, 2017 regular Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF
ACCOUNTS

A list of expenditures for the period was provided for Council's review.

17-103

Councillor Kolodychuk

Moved that Council accept the Accounts Payable Report in the amount of \$191,165.18 as presented.

CARRIED.

STAFF REPORTS

AG. FIELDMAN
REPORT

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

17-104
Councillor Wieben

Moved that Council receive the Agricultural Fieldman's report as presented.

CARRIED.

PUBLIC WORKS
SUPERINTENDENT
REPORT

Public Work Superintendent, Kevin Morrison arrived at 10:15 a.m.

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Graders ice blading, snowplowing drifts and winging the ditches back.
- Moving reject piles at the Gravel Pit and this should be done soon.
- Brushing Crew is done so Public Works Crew can start moving snow from ditches.
- Cleaning ends of Culverts.
- Public Works Crew started minor bridge work today.
- Plowing Hamlets and cemeteries today.
- Airport snowplowed five times since February 28, 2017.

17-105
Councillor Skrepnek

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

GRADER
TENDER
AWARD

17-106
Councillor Johnson

Moved that Council award the 2017 Grader Tender to Finning Cat for the purchase of a 2017 CAT 140M AWD at the price of \$438,500.00 less the trade in value of \$168,000.00 for the 2013 CAT 140M S/N CAT 0140MVM9J00676, resulting in a cash payout of \$270,500.00. Further the Guarantee Buyback of \$177,200.00 must be included in the purchase agreement.

CARRIED.

Public Work Superintendent, Kevin Morrison left at 10:28 a.m.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox's report was presented to Council. Attached as Schedule "B".

17-107
Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

DELEGATION

No Delegations.

**COUNCILLOR
CONCERNS
FROM STAFF
REPORTS**

No concerns were brought forward.

**DEVELOPMENT &
SUBDIVISIONS**

A Subdivision application to subdivide a Farmstead Separation File #17MK005 10.57 acre parcel from quarter SW-28-81-01-W6 was received from MMSA.

17-108 Councillor Skrepnek

Moved that Council recommend approval of a Farmstead Separation File #17MK005 of a 10.57 acre parcel from SW-28-81-01-W6 with the following conditions:

- Taxes have been paid in full;
- Provision of access to the subdivision and the balance of the quarter be built in accordance with the standard of the Municipal District of Fairview No. 136 and approved by the Public Works Superintendent;
- Sewage System meets current regulations.

CARRIED.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from February 28, 2017 to March 14, 2017:

- February 28, 2017 GPRC Consultation Session- Fairview Campus
- March 1, 2017 North Peace Housing Foundation Board Meeting
- March 3, 2017 MD Special Meeting – Budget/ICSP
- March 6, 2017 Fairview Fire Department Meeting
- March 10, 2017 Grimshaw Gravels Aquifer Management Advisory Association AGM & Meeting

Councillor Kolodychuk reported on the following Committee/Board Meetings from February 28, 2017 to March 14, 2017:

- March 3, 2017 MD Special Meeting – Budget/ICSP

Councillor Johnson reported on the following Committee/Board Meetings from February 28, 2017 to March 14, 2017:

- February 28, 2017 GPRC Consultation Session- Fairview Campus
- March 3, 2017 MD Special Meeting – Budget/ICSP
- March 8, 2017 Fairview Recreation Advisory Committee
- March 11, 2017 GPRC Fairview College Campus Convocation/Graduation

**COMMITTEE/
BRD REPORTS
CON'T**

Councillor Wieben reported on the following Committee/Board Meetings from February 28, 2017 to March 14, 2017:

- February 28, 2017 GPRC Consultation Session- Fairview Campus
- March 3, 2017 MD Special Meeting – Budget/ICSP
- March 8, 2017 Recreation Advisory Committee

Reeve Newman reported on the following Committee/Board Meetings from February 28, 2017 to March 14, 2017:

- March 3, 2017 MD Special Meeting – Budget/ICSP

UNFINISHED BUSINESS

**PENDING
REPORT**

17-109
Councillor Wieben

**Moved that the February 28, 2017
Pending Report be accepted as
presented.**

CARRIED.

**NORTHERN
ALBERTA
DEVELOPMENT
COUNCIL(NADC)
ENERGIZING
THE NORTH
SEMINAR**

Council was presented with an invitation to attend the Energizing the North seminar on alternative and renewable energies. The meeting will be held Thursday March 30, 2017 from 8:30 a.m. – 4:15 p.m. at the Belle Petroleum Centre, 9403-94 Street Peace River.

17-110
Councillor Kolodychuk

**Moved that CAO Sandra Fox,
Councillor Peggy Johnson and
Councillor Ray Skrepnek attend the
Energizing the North Seminar March
30, 2017.**

CARRIED.

NEW BUSINESS

**ALBERTA
ASSOCIATION
OF MUNICIPAL
DISTRICTS AND
COUNTIES(AAMDC)
BOARD
GOVERNANCE
REVIEW**

The Alberta Association of Municipal Districts and Counties(AAMDC) Board Governance Review was presented for Council's review.

17-111
Councillor Wieben

**Moved that Council receive the 2017
Board Governance Review
Committee Findings and
Recommendations from AAMDC as
information.**

CARRIED.

**MACKENZIE
MUNICIPAL
SERVICES
AGENCY(MMSA)
FINAL DRAFT-
GRAVEL PIT
STUDY**

Mackenzie Municipal Services Agency(MMSA) has completed the FINAL DRAFT - Gravel Pit Study dated February 2017.

17-112
Councillor Skrepnek

**Moved that Council approve the
MMSA FINAL DRAFT – Gravel Pit
Study as presented.**

CARRIED.

**CORRESPONDENCE
FROM MLA
DUNVEGAN –
CENTRAL PEACE
NOTLEY**

Received a letter from MLA Marg McCuaig-Boyd regarding recommendations from the Farm and Ranch Labour technical working groups.

17-113
Councillor Wieben

**Moved that Council receive the letter
from MLA Marg McCuaig-Boyd
regarding recommendations from
the Farm and Ranch Labour
technical working groups as
information.**

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – AAMDC Contact Newsletter – March 2, 2017
- 12B – MLA Dunvegan – Central Peace – Notley – February Newsletter
- 12C – Mighty Peace Watershed Alliance – Newsletter
- 12D – AB Environment & Parks – Response letter Re: AMISK Letter of Support
- 12E – WSP Hospitality Evening – AAMDC Spring 2017 Convention

17-114
Councillor Kolodychuk

**Moved that Council accept the
information items as presented.**

CARRIED.

**COUNCIL
MEETING**

The next Council Meeting is scheduled for March 28, 2017 at 10:00 a.m.

**Shawna Schwerdt, Recorder left at 12:02 p.m.
Chris Eakin, with The Post left at 12:02 p.m.**

**Broke for lunch at 12:03 p.m.
Resumed at 1:10 p.m.**

IN-CAMERA

17-115
Councillor Skrepnek

Moved that Council go in camera at 1:11 p.m.

CARRIED.

17-116
Councillor Wieben

Moved that Council come out of in camera at 1:54 p.m.

CARRIED.

17-117
Councillor Wieben

Moved to offer to purchase .67 acres from the owners of PT NW-12-81-02-W6, required for additional road right-of-way for the BF 8352 project, for \$3,699.74.

CARRIED.

17-118
Councillor Skrepnek

Moved to rescind Motion #17-094 and have administration bring forward a new amended copy of Policy #62-C-1.

CARRIED.

17-119
Councillor Wieben

Moved to exchange ownership of Lots 1, 2, and 3, Block 5, Plan 1400ET for ownership of Lot 4, Block 7, Plan 1400ET upon completion of a Final Release by the current owner of Lot 4, Block 7, Plan 1400ET. Further, the municipality will cover the costs to provide power, water, sewer, gas and telephone services to the residence to be situated on Lots 1-3, Block 5, Plan 1400ET.

CARRIED.

ADJOURNMENT

17-120
Councillor Johnson

Moved that the March 14, 2017 Council Meeting be adjourned at 2:12 p.m.

CARRIED.



REEVE NEWMAN



CAO

Schedule "A"

AG FIELDMANS REPORT MARCH 9TH, 2017

- The brushing is going nicely as the cold weather helps with the cutting of the trees with the crawler and of course snapping the trees for piling with the track-hoe is easier also when the trees are cold or froze. Rge Rd 54 for half mile and Rge Rd 55 with a few hundred meters of brush has been completed north of secondary 682. Presently that equipment is working south of secondary 682 on Rge Rd 55 and have a mile to brush there.
- We have the Valtra back in action after installing the new wiring harness as the other was burnt up badly. The harness came from Sweden as there weren't any in Canada nor the U.S. Dan is running the Valtra doing clean-up of snags etc left behind from the larger equipment when they were brushing when it was warmer out.
- The "Living with Wildlife" informational workshop I attended in Grimshaw had a large attendance. The most common concern producers from the Dixonville/Manning area have are the abundance of elk. They say they lose thousands of dollars on hay loss almost every winter and have fencing repairs on a constant basis. They were hoping Sustainable Resources could at least increase hunting tags for those areas. The PCBFA AGM was very well attended also. I did not stay for the entertainment so I am not sure how that went.
- I have been working on the Alberta Ag and Forestry Activity and Results Achieved from our 2016 ASB Program and have that portion completed and I am now working on the ASB Statement of Income and Expenditures they require. These documents are what reflects the amount of ASB granting we receive from the province. It is a bit time consuming but hopefully I will have it completed by the end of today, March 9th although this information is not due until the month end.
- I have intentions of attending the Grande Prairie Ag Classic at Evergreen Park on Friday, March 10th. The tradeshow portion was completely sold out so there will be lots to see and people to network with.
- All in all, things are going fine with a ton of training and meetings behind me and only a few per month for the next few months.

HAVE A GREAT MEETING

Schedule "B"

CAO Report March 14, 2017

- I attended the centralized assessment meeting with Municipal Affairs March 2 in Grande Prairie. MA provided some information:
 - Designated Industrial Property definition is any properties with industrial improvements regulated by Alberta Energy Regulator. Besides well sites above ground infrastructure, some "really big" facilities will be considered DIP property but which ones they are in the province will not be identified until the regulation is passed. Not all industrial properties are considered as "Designated Industrial Property" subject to centralized assessment. Also, no industrial property related to agriculture is considered a DIP. Draft Regulation is expected at end of March 2017.
 - There will be a change to condition date for assessment on DIP from Dec 31 to Oct. 31 to align with linear property condition date. There will be allowance in the new regulations for a supplementary assessment for both linear and DIP if significant activity or changes occur in the properties between Oct 31 and Dec 31.
 - All assessment complaints for DIP will go to the Municipal Government Board, the same as current linear property complaints.
 - Effective January 1, 2018, the provincial assessor will complete both the 2018 linear and the DIP assessment process, with the cooperation of our contractor assessor, for use in tax collection for the 2019 tax year.
 - We need to identify the properties in our tax roll system that will now be DIPs so our contract assessor can complete the assessment for the Oct. 31, 2018 condition date. This data will then have to be transferred from our software to the software of the provincial assessors by mid December 2018. This will allow the provincial assessor to send out Linear and DIP assessment notices by Jan 31, 2019 for the 2019 tax year.
 - The current contract with KCL Consulting will be difficult to renew as we do not have all the facts of the new process timeline model. Any new contract will have fewer tax rolls for KCL to do the assessments for.
 - Our taxation system and tax notices will have to be modified to accommodate a new assessment code and a new requisition line. The cost of the provincial assessor doing the DIP and Linear assessments will be a new requisition which we must add to the tax levy for all these properties. MA will send the requisition to the municipalities in March of the year for payment by Dec 31 based on tax payments received by the Linear and DIP property owners.
 - There will no longer be linear assessment fees charged to the municipality from the province beginning in 2017 as this transition occurs.
 - We were told to keep track of municipal costs to accommodate this process transition in case there is an avenue to be reimbursed by the province in the future.
- The project team completing the study and report for the Northern Alberta Broadband Preparedness Project by NADC and the regional Econ. Dev alliances has received a 3 month extension for project completion to June 30, 2017
- Your meeting with RCMP K Division Commanding Officer has been confirmed for Tuesday, March 21 from 3:40 to 3:55 at the Shaw Conference Centre, Salon 1. As per correspondence with RCMP administration, please arrive at least 5 minutes early to sign in. Peggy has been identified as the contact person since I won't be there. We have still not heard back from Minister Anderson's office (Municipal Affairs).
- MMSA is organizing Elected Officials training following the election in Oct. MD of Greenview is also considering hosting initial and ongoing workshops for elected official specific to topics that can be challenging for elected officials in their decision making. Areas identified are legalities of planning and development, engineering of projects, role of elected officials. They would have presenters such as planners, engineers, lawyers. MD of Greenview would like feedback from elected officials as to whether this is something that would be of value.