

JAN. 24, 2017

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, JANUARY 24, 2017.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Public Hearing Minutes, January 10, 2017
 - * B. Council Meeting Minutes, January 10, 2017
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - * B. Public Works Superintendent Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS FROM STAFF REPORTS

11:00 A.M.

7. DELEGATIONS
 - A. Associated Engineering – Range Road 51 Road Realignment
8. DEVELOPMENT & SUBDIVISIONS
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from January 10, 2017
 - * B. Wispernet – Lease Renewal
 - * C. Fairview Ski Club - Funding / Mowing Request
11. NEW BUSINESS
 - * A. AAMDC Spring Convention – Meeting with Division K Commanding Officer
 - * B. Fairview Day Care – New Building Construction
 - * C. Fairview Curling Club - Funding Request
 - * D. Royal Canadian Legion – Funding Request Branch # 84
12. INFORMATION ITEMS
 - * A. AAMDC Contact Newsletter - January 5, 13 and January 19, 2017
 - * B. AAMDC President's Update - January 2017
 - * C. Clear Hills County – 23rd Annual Agricultural Trade Show
 - * D. Bill C-323
 - * E. Alberta NAWMP Partnership 2017 Wetland Forum
13. NEXT COUNCIL MEETING
14. IN-CAMERA
15. ADJOURNMENT

JAN. 24, 2016

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JANUARY 26, 2016, COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman Reeve
Peggy Johnson Councillor
Ray Skrepnek Councillor
Philip Kolodychuk Councillor

REGRETS

Bev Wieben Councillor

OTHERS IN ATTENDANCE

Sandra Fox Chief Administrative Officer
Sandra Rendle Recorder
Chris Eakin The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:02 a.m.

AGENDA

Addition: - 12I – AAMDC – Infrastructure Priorities Survey

16-030

Councillor Skrepnek

Moved that Council adopt the agenda for the January 26, 2016 regular Council Meeting with the noted addition.

CARRIED.

ADOPTION OF MINUTES – JAN. 12, 2016

16-031

Councillor Johnson

Moved that Council approve the January 12, 2016 regular Council Meeting Minutes as presented.

CARRIED.

Ag. Fieldman, Fred Sawchuk arrived at 10:13 a.m.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

16-032

Councillor Kolodychuk

Moved that Council accept the Accounts Payable Report in the amount of \$129,497.93 as presented.

CARRIED.

BANK RECONCILIATION

The Bank Reconciliation ending November 30, 2015 was provided for Council's review. Attached as Schedule "A".

16-033

Councillor Skrepnek

Moved that the Bank Reconciliation ending November 30, 2015 be accepted as presented.

CARRIED.

FINANCIAL STATEMENTS

The Financial Statement ending November 30, 2015 was provided for Council's review. Attached as Schedule "B".

16-034

Councillor Johnson

Moved that the Financial Statement ending November 30, 2015 be accepted as presented.

CARRIED.

AG. FIELDMAN REPORT

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "C".

16-035

Councillor Kolodychuk

Moved that Council approves the ASB Department to purchase a 2015 John Deere 6150M Tractor from Prairie Coast Equipment in the amount of \$155,296.00 with a 5 year warranty. Less trade of a 2011 John Deere 7330 Tractor in the amount of \$78,000.00. Net cost of \$77,296.00 plus GST.

CARRIED.

16-036

Councillor Johnson

Moved that Council approves the ASB Department to purchase a 2016 Degelman Side Arm and Mower from Prairie Coast Equipment in the amount of \$49,500.00. Less trade of a 2013 Degelman Side Arm and Mower in the amount of \$21,500.00. Net cost of \$28,000 plus GST.

CARRIED.

16-037

Councillor Skrepnek

Moved that Council receive the Agricultural Fieldman report as presented.

CARRIED.

Ag. Fieldman, Fred Sawchuk left at 10:55 a.m.

DELEGATION

Sergeant C.J. Blize with the Fairview RCMP arrived at 10:55 a.m.

Sergeant C.J. Blize provided Council with the 2015 Statistical Comparison.

- Traffic violations are up.
- False Alarms are up. There is a new Division Policy for False Alarms. The RCMP will not attend unverified alarms. The new policy will still involve extra time spent on false alarms by their Members. RCMP are asking the municipalities to consider implementing a False Alarm Bylaw. The Bylaw will have to be prosecuted by the municipality.
- Spousal disputes are also up in our area, they have increased in all 4 municipalities.
- Property crime is expected to increase in the coming months due to the economic downturn.
- Council was also presented with the Daily and Hourly occurrences in the MD.
- All RCMP Members are liason to the schools, the members have to attend their assigned school at least once per month.

- Enhanced Officers are no longer available for municipalities.
- Rural Crime Watch was discussed. The program is missing leadership. RCMP rarely receive calls from rural residents regarding crimes or suspicious activity in their area.
- Constable Emily Wright is the liason for the Rural Crime Watch.
- Annual Performance Plan was discussed. It includes drug enforcement, crime reduction and traffic infractions. Also, they have added vehicle equipment enforcement this year.

Sergeant C.J. Blize with the Fairview RCMP left at 11:54 a.m.

Broke for lunch 11:54 a.m.

Resumed at 1:11 p.m.

Chris Eakin, with the Post arrived at 1:11 p.m.

Ag. Fieldman, Fred Sawchuk arrived at 1:12 p.m.

Public Works Superintendent, Kevin Morrison arrived at 1:24 p.m.

16-038

Councillor Johnson

**Moved that Council reaffirm Administrations decision not to brush the field edge of SE-26-81-02-W6 as requested by the landowner.
CARRIED.**

Ag. Fieldman, Fred Sawchuk left at 1:25 p.m.

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Graders are busy snowplowing.
- Snowplowed Airport and shoveled out the runway lights.
- Stripping at the Pit almost complete getting ready for the crusher.
- Roads are done and doing driveways.
- One grader broke down on the 24th of January. Currently fixed and out working.
- D6 Cat has been sent to the pit to get things ready for crushing.

**COUNCILLOR
CONCERNS
ARISING
FROM STAFF
REPORTS**

Councillor Kolodychuk had a complaint from a ratepayer about the grader not going to the end of the road. Kevin explained there is a new operator and the operator wasn't informed to go to the end of the road.

Reeve Newman also had concerns regarding our graders not plowing to the end of the roads. Ratepayers may have issues accessing their grain bins.

16-039

Councillor Skrepnek

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

**CAO'S
REPORT**

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "D".

16-040

Councillor Johnson

Moved that Council approve Reeve Ernie Newman and CAO Sandra Fox to sign the Grande Prairie Fire Department authorization for accessing parcel addressing information through Alberta Health Services.

CARRIED.

16-041

Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer report as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison left at 2:25 p.m.

**DEVELOPMENT &
SUBDIVISIONS**

No new development or subdivision were brought forward.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from January 13, 2016 to January 25, 2016:

- Attached as Schedule "E".

16-042

Councillor Kolodychuk

Moved that Councillor Skrepnek and Councillor Johnson attend the Wetland Workshop on Friday, February 19, 2016 in Grande Prairie.

CARRIED.

Councillor Kolodychuk reported on the following Committee/Board Meetings from January 13, 2016 to January 25, 2016:

- Attached as Schedule "F"

Councillor Johnson reported on the following Committee/Board Meetings from January 13, 2016 to January 25, 2016:

- Attached as Schedule "G"

Councillor Wieben reported on the following Committee/Board Meetings from January 13, 2016 to January 25, 2016:

- Not in attendance

Reeve Newman reported on the following Committee/Board Meetings from January 13, 2016 to January 25, 2016:

- January 22, 2016 – ICSP Meeting
- January 25, 2016 – Emergency Management Meeting

**COUNCILLOR
CONCERNS**

No concerns were brought forward.

UNFINISHED BUSINESS

**PENDING
REPORT**

16-043
Councillor Skrepnek

**Moved that the January 12, 2016
Pending Report be accepted as
presented.**

CARRIED.

NEW BUSINESS

**AAMDC
CONVENTION -
INVITE TO
MEET WITH
K DIVISION
COMMANDING
OFFICER**

Council was presented with an invitation to meet with the K Division
Commanding Officer at the AAMDC Spring Convention.

16-044
Councillor Johnson

**Moved that Council accept the invite
to meet with K Division Commanding
Officer as information.**

CARRIED.

**NAEL
MEETING –
MARCH 4, 2016**

Council was presented with information regarding the upcoming NAEL Meeting
being held March 4, 2016 in Slave Lake.

16-045
Councillor Kolodychuk

**Moved that Council accept the NAEL
Meeting as information.**

CARRIED.

**AWPA -
NEW AB
WETLANDS
POLICY
WORKSHOP**

Council was presented with information on an upcoming seminar about the New
Alberta Wetlands Policy on February 4, 2016 in Red Deer, AB.

16-046
Councillor Skrepnek

**Moved that Council accept the New
Alberta Wetlands Policy seminar as
information.**

CARRIED.

**ALBERTA
MUNICIPAL
AFFAIRS
WORKSHOP**

Council was presented information on a Alberta Municipal Affairs, Dispute
Resolution Services Workshop on "Essentials of Municipal
Collaboration" to be held in Grande Prairie on February 4 and 5, 2016.

16-047
Reeve Newman

**Moved that Council accept the
Alberta Municipal Affairs Workshop
as information.**

CARRIED.

**ALBERTA
COMMUNITY
PARTNERSHIP
GRANT
APPLICATION -
2016 PURCHASE
OF FIRE TRUCK**

16-048
Councillor Johnson

Moved to provide 50% of funding for the 2016 purchase of the new fire truck for approx. \$346,000.00. Further, to support the Town of Fairview ACP grant application for the purchase as a full partner in the project.

CARRIED.

**ALBERTA
COMMUNITY
PARTNERSHIP
GRANT
APPLICATION -
ECONOMIC
DEVELOPMENT
SERVICES**

16-049
Councillor Kolodychuk

Moved to provide 50% of funding for the 2016 Economic Development Services Contract with PREDA at \$4,000.00 per month. Further, to support the Town of Fairview ACP grant application as a partner for this project.

CARRIED.

**TOWN OF
FAIRVIEW –
WATER
TREATMENT
PLANT
TRANSFER
SWITCH AND
GENERATOR**

Council directed CAO Fox to request further information including cost estimates from the Town of Fairview. Further, have MD administration investigate needs and costing to ensure water and sewer services in our hamlets during an emergency.

Councillor Kolodychuk excused himself from the meeting at 2:54 p.m.

**ANIMAL
CONTROL –
RATEPAYER
CONCERNS**

Council was presented a ratepayer concern regarding Animal Control issues.

16-050
Councillor Skrepnek

Moved that Administration send a letter to the ratepayer addressing the concerns regarding Animal Control. Further, Reeve Newman will respond to the ratepayers request regarding snowplow flags.

CARRIED.

**AAMDC
INFRASTRUCTURE
PRIORITIES
SURVEY**

Council was presented AAMDC Infrastructure Priorities Survey to be completed by Council. The MD Council completed the survey as a group and CAO Fox will submit the results to AAMDC.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC – Contact Newsletter
- 13B – Robert E. Walter Memorial Scholarship
- 13C – Solar PV and Biomass Information Day – Feb. 12, 2016
- 13D – AB Emergency Management Agency – Newsletter
- 13E - NADC – Alberta's Forest Products Industry Webinar
- 13F – Alberta Association of Police Governance Membership & Conference
- 13G – Albertabs' input on legislation review
- 13H – AAMDC – President's Update

16-051

Councillor Johnson

**Moved that Council accept the
information items as presented.
CARRIED.**

**COUNCIL
MEETING**

The next Council Meeting is scheduled for February 9, 2016 at 10:00 a.m.

ADJOURNMENT

16-052

Councillor Skrepnek

**Moved that the January 26, 2016
Council Meeting be adjourned at
3:13 p.m.**

CARRIED.



REEVE NEWMAN



CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

AG FIELDMANS REPORT JANUARY 19, 2017

- Our brushing program has been ongoing although this week, the track hoe and crawler have been in the shop getting serviced plus other odd and ends they require. The mulcher has been out all this week and has been working fine except for some very shady areas that have ice in the ditch and once he breaks through, mud and water. He has completed what he can do for now. I believe I have enough work ahead for the heavy equipment to work on while I am away. I will be looking at some other areas for the mulcher on Friday, 20th.
- I attended the Agronomy update that was held Jan 18th at the DMI and it was well attended. There were good speakers such as Jennifer Fetch, a research scientist/oat breeder from Brandon Manitoba, Bill Chapman, a Crop Business Development Specialist from Ab Ag and Forestry, Jon Treloar, a Technical Agronomist with Monsanto Bio-Ag who spoke on Rhizobia & the Agronomy of Nodulation, Trent Whiting, Marketing Rep with SeCan speaking on Modernization of Wheat Classes and Neil Blue, Provincial Market Analyst with Ab Ag and Forestry wrapping up the informational workshop speaking on Grain, Pulse and Oilseed Market Updates.
- I am preparing for the up-coming ASB mtg on Feb 16th as I will not have much time in the near future as I am basically away from Jan 24th right through to Feb 3rd for the Provincial ASB Conference followed by Farm Tech in the last week of January. The 2nd ASB draft budget is complete for the members viewing among other items I am preparing for the meeting.
- PCBFA has been delivering Clear Hills County, MD of Peace and the MD of Fairview Environmental Stream jointly for a number of years. They also deliver MD of Spirit River, Saddle Hills County and Birch Hills County jointly. Recently, the 6 municipalities/counties have all joined together but there are no changes in what PCBFA does for us or for them across the river and the monies we grant them stay the same. Where this 6 muni/cty joint agreement really helps is that when all the grant money the municipalities donate to PCBFA allows them to apply for more funding because they need a percentage of our funds to make their application from AOF and ARECA. PCBFA will now only need to make one application on behalf of all 6 municipalities and, they will only have to make one year-end report. This cuts their workload in half trying to make applications for funding and of course their yearend reporting. We all agreed it would be a win, win situation for all of us.
- If any Council members have any thoughts of good local speakers related to the Ag industry, the ASB will like your ideas for the upcoming fall Regional ASB Conference that the MD of Fairview ASB hosts this year. It will be held in mid-October or towards the end hopefully but the ASB will discuss dates at our next ASB mtg.
- That's all I have for now. Business as usual. Have a great meeting.

Schedule "B"

CAO Report Jan. 24 2017

- The Maples Road Paving scope of work has been added to AB Transportation's tender as a 'deletable' item. This gives us the option to offer it to the successful bidder or not.
- Community Futures Peace River is hosting an 'Annual Referral Mixer' on Wednesday Feb. 15 at the Belle Petroleum Centre in Peace River. I have passed the information on to HOPEDC Chairman as Community Futures is an entity of value to the economic development activity.
- We have received the information regarding the Robert E. Walter Memorial Scholarship sponsored by MMSA. The info will be on our website and Facebook a couple times before the deadline of March 31. Application info and forms are available at our office.
- We have received information on the Connect to Innovate federal grant program for broadband internet. Application deadline is March 13, 2017. I will be gathering some more info before we discuss this at the Feb. 14 Council meeting
- Axia is hosting an information and Q&A evening at the Legion Hall on Wednesday, January 25 from 5 to 7 to talk about AXIA service in Fairview. I plan to attend as I think we will be able to learn something as to what service AXIA can/can not provide to the rural area.
- Reminder of the Jan 31 ICSP meeting at 3:00 pm
- I attended the HOPEDC meeting on Jan 18 – Peggy and ray to report.
- I am working on the STIP grant application for the Little Burnt Bridge project. We have to apply through the Resource Road component of the grant. The province has allocated only 7 million dollars to that program so there won't be many projects awarded funding given that most projects of this scope easily run into the over \$3 million value
- I have submitted an application to the Wildfire Assistance Program. Our District AEMA Officer, Brice Daly, assisted with this and said the application will now be reviewed by a committee and we probably won't hear anything until August of September.

Schedule "c"

January 11 to 24, 2017 Committee/Board Reports Ray Skrepnek, Ward 1

Jan. 12 Fairview Library Board Meeting

See attached Draft Minutes.

Jan. 13 Joint Budget Meeting

Items Discussed: Fire Department – Capital – new truck

8 scba Units

Airport – crack filling, taxiway/lights, AV gas pump, card lock upgrades, & friction tester.

Cemeteries – survey/fencing, road, cement runners, & columbarium.

Emergency Services – Social Services Practice.

Aquatic Centre – Basin

Arena

Pound – floor drainage/trough to drain.

Cummings Lake – playground.

Dunvegan Play Ground

Ski Hill

150 Anniversary – Recreation Advisory Board.

Jan. 18 HOPEDC Meeting

Introduction of new EDO.

Delegation from the Day Care – discussed progress towards new building.

Website Development Update presented on screen for comments.

Retail Market Analysis & Industrial Sector Profile Proposal.

Northern Alberta Broadband Preparedness Project discussion.

Next Meeting – Wed., Feb.15

Jan. 19 Water North Coalition Valleyview

Presentations – Hydraulic Fracturing by Dr. Daniel Alessi – very interesting presentation although it did get very technical in spots.

Integrated Watershed Management Plan by Adam Norris – an update on the progress of the plan and on planning ideas, actions, and policy relating to WNC.

Discussion on Draft Protocol & Communications Plan.

Subcommittee Updates.

Election of Chair & Vice Chair – Bob Marshall is Chair/Ray Skrepnek is Vice Chair.

Next Meeting: May or June in Cold Lake.

Jan. 19 Joint Meeting

Items discussed: New Day Care.

Regional Water.

Fairview & Area Senior's Chack In Line Society.

Fairview Ski Hill.

Fairview Golf Club.

Meeting with MLA.

Fairview Legion.

Fairview Curling Club.

Jan 12, 2017

MINUTES OF THE FAIRVIEW LIBRARY BOARD MEETING HELD IN THE
COUNCIL CHAMBERS OF THE TOWN OF FAIRVIEW, FAIRVIEW ALBERTA
ON THURSDAY JAN 12, 2017 COMMENCING AT 7:00 P.M.

BOARD MEMBERS PRESENT:

Theresa H., Chris B., Ray S., Vivian B., New Board Member Representative for the
Town of Fairview - Robert Johnson- *Welcome Robert!*

Absent: Desiree M., Owen S.

Meeting was chaired by Theresa H and called to order at 7:00PM

As January is election for various positions- Theresa passed the meeting over to Chris.
Chris opened the nominations for Chair. Ray nominated Theresa for Chair
After two more request for nominations-Chris moved that nominations close. Theresa
accepts the *Chair* position.

Nominations were opened for Vice Chair. Viv nominated Ray. After two more requests
for nominations Viv moved nominations cease. Ray accepts the *Vice Chair* position.

Nominations were opened for Secretary- Ray nominated Vivian for Secretary- after two
more requests for nominations for Secretary -Theresa moved that all nominations
cease. Vivian accepted the *Secretary* position.

Nominations were opened for Treasurer- Theresa nominated Robert. After two more
requests- Vivian moved that nominations cease. Robert accepts the *Treasurer* position.

All motions were carried. Signing authority must be changed at both financial
institutions.

Policy Committee: Theresa, Ray and Chris.

Personnel Committee: Theresa, Viv and Chris

Financial Committee: Theresa, Robert and Chris

Approval of Agenda: Ray moved to accept the agenda as presented. Carried

Approval of Minutes: Viv approved minutes. Carried

Business arising from the Minutes:

- a. Indigenous Grant: Chris has ordered the Early Literacy Table & chairs. These items are on Back Order Indefinitely- because of the color. No idea when the order will come in. Grant runs out in March 2017. Another set has been ordered. The first copier & scanner that was received had some technical and software glitches. Our rep Eli came in with another copier. The new copier was then set up allowing patrons to have the capability of using the printer from the computers. Credits to be issued on the toner purchased with the first copier.
- b. Circulation Desk: Tom Gross of TJ Construction- Wembley came December 30th 2016. All measurements were taken. Hopefully there will be room for 2 computers to assist in receiving & lending out of Books. As of today's, date everything is all in the planning stage. Bjornwoods 2009 Ltd. never came back with a quote.
- c. Board & Staff Get-together. Seventeen people have responded- Theresa also invited Robert & guest to the Dinner @ Dunvegan Motor Inn @ 5:30pm on Jan 14, 2017.

Theresa wanted to do orientation with Robert at his earliest convenience.

Correspondence: Letter from Peace Library System. An invoice was received covering

The period of January 1- June 30th, 2017. The population count was based on 2015 Alberta Municipal Affairs Official Population List. Adjustments may be made once the 2016 Official Population List is available. This will be reflected in July to December 31st 2017 invoice.

Committee Reports: None

Peace Library System: Highlights for the Board Meeting of November 26, 2016 was presented. The 2017 Capital Budget was approved.

MD of Fairview: The joint Budget committee with the Town of Fairview has been reactivated. First meeting for the new year will be Jan 13, 2017.

Town of Fairview: None

Treasurer's Report: Newly elected Treasurer Robert read the November 30/2016 Reconciliation Summary for ATB Account #1000- Robert moved to accept. Carried. Reconciliation Summary for CU Account #1005- Robert moved to accept. Carried. Reconciliation Summary for CU Account #1005- December 31/ 2016. Robert moved to accept. Carried.

Profit & Loss Report for November 2016 was reviewed. Robert had a question on EC Mapping Coalition- answered. Robert moved to accept report- Carried

Manager's Report: Schools under the Peace River School Division have access now to overdrive. Librarian's Report shows a drop in Juvenile rentals. Interlibrary Loans are still holding. Internet use has been higher than in 2015. The press reader has had a lot of problems. Still waiting for Table & chairs. Food for fines was good- 4 boxes of food was donated.

Chris has applied for a Library workshop in the Spring in the Fairview area- has not heard back yet.

Inventory Month – February 2017. This happens every 2-3 years. Ray moved to accept Manager's Report.

Staff: Staff are all doing well.

New Business: Library Conference will be in Jasper at the Jasper Park Lodge, April 27-29, 2017. Rick Mercer will be a guest Speaker. Theresa would like to attend and she will phone about Lodging. Chris will see if she can attend as well.

Robert moved to adjourn meeting @ 7:55pm

Next meeting: February 16, 2017 @ 7:00pm