

**JUNE 9, 2015**

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, JUNE 9, 2015.**

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9: 00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - \* A. Council Meeting Minutes, May 26, 2015
4. FINANCE
  - \* A. Payment of Accounts
5. STAFF REPORTS
  - \* A. Public Works Superintendent Report
  - \* B. Ag. Fieldman Report
  - \* C. CAO Report

11:00 a.m.

6. COUNCILLOR CONCERNS
7. DELEGATIONS
  - \* A. ESRD
8. DEVELOPMENT & SUBDIVISIONS
9. COMMITTEE/BOARD REPORTS
10. COUNCILLOR CONCERNS
11. OLD BUSINESS
  - \* A. Pending report from May 26, 2015
  - \* B. GeoTrac Presentation – MD Staff
12. NEW BUSINESS
  - \* A. Tender Awarding – Bridge File Project 13561-15
  - \* B. Bad Debts
  - \* C. 100<sup>th</sup> Year Farm Family Celebration & Plaque Presentation
  - \* D. AAMDC Member Satisfaction Survey
13. INFORMATION ITEMS
  - \* A. AAMDC Contact Newsletter
  - \* B. FCM Newsletters
  - \* C. Country Residential Development – Honey Lane Estates
  - \* D. Letter from Lac Ste. Anne Country – Thank you (FCM)
  - \* E. Letter from Alberta Health – Dental Outreach Program – Satellite Dental Clinics
  - \* F. Community Futures – AGM & Client Appreciation Dinner
14. NEXT COUNCIL MEETING
15. IN-CAMERA
16. ADJOURNMENT

JUNE 9, 2015

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JUNE 9, 2015, COMMENCING AT 10:00 A.M.**

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman	Reeve
Peggy Johnson	Councillor
Ray Skrepnek	Councillor
Bev Wieben	Councillor
Philip Kolodychuk	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER Reeve Newman called the meeting to order at 10:08 a.m.

AGENDA

Additions:  
12D – AAMDC Member Satisfaction Survey

**15-307**  
Councillor Wieben

**Moved that Council adopt the agenda for the June 9, 2015 regular Council Meeting as presented with the above noted addition.**

**CARRIED.**

**ADOPTION OF MINUTES – MAY 26, 2015**

Correction: Pg. 7 – under 2015 Road Reconstruction correct spelling of requested.  
Pg. 7 - under Whitelaw Ratepayer s/b in a neighbour's property.

**15-308**  
Councillor Skrepnek

**Moved that Council approve the June 9, 2015 regular Council Meeting Minutes as presented with the above noted corrections.**

**CARRIED.**

FINANCE

**PAYMENT OF ACCOUNTS**

A list of expenditures for the period was provided for Council's review.

**15-309**  
Councillor Johnson

**Moved that Council accept the Accounts Payable Report in the amount of \$81,965.05 as presented.**

**CARRIED.**

Chris Eakin with the Post arrived at 10:13 a.m.

**AG. FIELDMAN  
REPORT**

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "A".

**15-310**

Councillor Wieben

**Moved that Council receive the Agricultural Fieldman report as presented.**

**CARRIED.**

Public Works Superintendent, Kevin Morrison arrived at 10:20 a.m.  
Assistant Public Works Superintendent, Adam Bjornson arrived at 10:20 a.m.

**CAO'S  
REPORT**

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "B".

**15-311**

Councillor Wieben

**Moved that Council receive the Chief Administrative Officer report as presented.**

**CARRIED**

**PUBLIC WORKS  
SUPERINTENDENT  
REPORT**

The Public Works Superintendent, Kevin Morrison report was presented to Council:

- Dust Control is complete, 1 ratepayer was missed. Tiger Calcium will apply the missed ratepayer when they are in the area.
- Culvert installation started last week. Budgeted \$100,000.00 for culvert replacement already at \$47,000.00 for pipe. Crews are installing 2 approach culverts per day.
- Graders are out grading grass off the roadsides.
- Gravelled approx. 40 miles of road.

**15-312**

Councillor Wieben

**Moved that administration allocate additional funding, up to a maximum of \$100,000.00, from the Public Works Reserve to cover material costs for the approach widening program.**

**CARRIED.**

**COUNCILLOR  
CONCERNS  
ARISING  
FROM STAFF  
REPORTS**

No concerns were brought forward at this time.

**15-313**

Councillor Skrepnek

**Moved that Council receive the Public Works Superintendent report as presented.**

**CARRIED.**

Public Works Superintendent, Kevin Morrison left at 11:00 a.m.

Assistant Public Works Superintendent, Adam Bjornson left at 11:00 a.m.

**DELEGATION**

Darcy Beach, Executive Regional Director, Jeff Poeckens, Land Management Specialist, Todd Lynch, Wildfire Prevention and Erin Cook, Priority Issues Coordinator with ESRD arrived at 11:00 a.m.

Mr. Beach provided a brief overview of their departments and the responsibility of each department. ESRD has recently been split to two new departments Agriculture and Forestry and Environment and Parks.

Mr. Poeckens addressed issues previously raised by the municipality concerning Recreation Leases. He briefed Council on the procedures required if any work is being done on the lease\property.

Mr. Lynch addressed questions regarding grazing leases and public access. Mr. Lynch also provided Council with information regarding Forest Protection Areas and Non Forest Protection Areas. Mr. Lynch also explained that a municipality can apply to belong to the Forest Protection Area, and will look into the process for the MD.

Darcy Beach, Executive Regional Director, Jeff Poeckens, Land Management Specialist, Todd Lynch, Wildfire Prevention and Erin Cook, Priority Issues Coordinator with ESRD left at 11:35 a.m.

**DEVELOPMENT  
& SUBDIVISIONS**

No new items brought forward at this time.

**COMMITTEE/  
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

**Councillor Skrepnek** reported on the following Committee/Board Meetings from May 27, 2015 to June 9, 2015:

- Attached as Schedule "C".

**Councillor Kolodychuk** reported on the following Committee/Board Meetings from May 27, 2015 to June 9, 2015:

- May 29, 2015 – Seniors BBQ
- June 8, 2015 – FCSS Meeting

**Councillor Johnson** reported on the following Committee/Board Meetings from May 27, 2015 to June 9, 2015:

- May 27, 2015 – Heart of the Peace Meeting
- May 28, 2015 – Chamber of Commerce Meeting
- May 29, 2015 – Seniors BBQ
- June 2, 2015 – PVCRTS Meeting
- June 4-6, 2015 – FCM Conference
- June 8, 2015 - FCSS Meeting

**Councillor Wieben** reported on the following Committee/Board Meetings from May 27, 2015 to June 9, 2015:

- May 29, 2015 – Seniors BBQ
- June 2, 2015 – PVCRTS Meeting
- June 4-6, 2015 – FCM Conference

**Reeve Newman** reported on the following Committee/Board Meetings from May 27, 2015 to June 9, 2015:

- June 4-6, 2015 – FCM Conference
- June 8, 2015 – GPRC Meeting

Broke for lunch at 12:29 p.m.

Resumed at 1:25 p.m.

**COUNCILLOR CONCERNS**

No concerns brought forward.

**UNFINISHED BUSINESS**

**PENDING REPORT**

Council reviewed the pending report from the May 26, 2015 Council Meeting.

**15-314**

Councillor Kolodychuk

**Moved that motion # 15-286 be rescinded.**

**CARRIED.**

**15-315**

Councillor Skrepnek

**Moved that the utilities department purchase a shoring box and trailer to a maximum of \$15,000.00 including GST.**

**CARRIED.**

**15-316**

Councillor Wieben

**Moved that the Pending Report for May 26, 2015 be accepted as information.**

**CARRIED.**

**GEOTRAC – PRESENTATION**

Administration staff presented Council with a quick demo on how GeoTrac works and what type of information is provided.

**NEW BUSINESS**

**TENDER AWARDING – BRIDGE FILE 13561-15**

Council was presented a recommendation from MPA Engineering for the tender awarding of Bridge File Project 13561-15.

**15-317**

Councillor Kolodychuk

**Moved that the MD of Fairview No. 136 award the Bridge File Project 13561-15 tender to Mid-Knight Contracting Ltd. in the amount of \$136,200.00 plus GST as per MPA Engineering Ltd. recommendation.**

**CARRIED.**

**BAD DEBTS**

Council was presented with a list of Bad Debts and administrations recommendation.

**15-318**

Councillor Johnson

**Moved that Council approve the recommendation of the CAO for write-off of bad debt and bad debt transferred to tax rolls as presented.**

**CARRIED**

**100<sup>th</sup> YEAR  
FARM FAMILY  
CELEBRATION &  
PLAQUE  
PRESENTATION**

Council was presented with an invitation to the 100<sup>th</sup> Year Farm Family Celebration for the Frank and Elizabeth Heck Homestead on Saturday June 27, 2015.

**15-319**

Councillor Johnson

**Moved that Reeve Newman and Councillor Kolodychuk attend the Frank and Elizabeth Heck Homestead Celebration on Saturday, June 27, 2015.**

**CARRIED.**

Chris Eakin with the Post left at 2:35 p.m.

**AAMDC  
MEMBER  
SATISFACTION  
SURVEY**

Council completed the survey as a group.

**INFORMATION  
ITEMS**

Council was presented with the following information for review:

- 13A - AAMDC Contact Newsletters
- 13B - FCM Newsletter
- 13C – Country Residential Development – Honey Lane Estates
- 13D – Letter from Lac Ste. Anne Country – Thank you (FCM)
- 13E – Letter from Alberta Health – Dental Outreach Program – Satellite Dental Clinics
- 13F – Community Futures – AGM & Client Appreciation Dinner

**15-320**

Councillor Kolodychuk

**Moved that Council accept the information items as presented.**

**CARRIED.**

**COUNCIL  
MEETING**

The next Council Meeting is scheduled for June 23, 2015 @ 10:00 a.m.

**15-321**

Councillor Skrepnek

**Moved that Council cancel their regular scheduled council meetings on July 14 & 28, 2015 and August 25, 2015. Further, reschedule Council meetings to July 21, 2015 and August 11, 2015 at 10:00 a.m.**

**CARRIED.**

Recorder, Sandra Rendle left at 3:20 p.m.

**IN CAMERA**

**15-322**

Councillor Wieben

**Moved that Council go in camera at 3:20 p.m.**

**CARRIED.**

**15-323**

Councillor Wieben

**Moved that Council come out of in camera at 4:35 p.m.**

**CARRIED.**

**15-324**  
Councillor Skrepnek

**Moved that Council advance the CAO to Grid position 3+ on the 2015 Salary Grid effective June 1, 2015.**  
**CARRIED.**

**ADJOURNMENT**

**15-325**  
Councillor Johnson

**Moved that the June 9, 2015 Council Meeting be adjourned at 4:36 p.m.**  
**CARRIED.**

  
\_\_\_\_\_  
REEVE NEWMAN

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**AG FIELDMANS REPORT JUNE 9, 2015**

- I had a lady from Alberta Ag. call me on May 27th to discuss Agricultural plastics such as grain bags, plastic twine, chemical containers etc. She basically asked questions directed to how producers deal with these plastics and I had said that our regional landfill does accept clean rolled-up grain bags, twine and the fact that we do have a chemical jug storage building. I explained that Clean Farms comes in and shreds the jugs and hauls them away. She asked if all the producers in our municipality utilized the landfill for this purpose and I said I was not sure.
- Just a quick note about the senior's BBQ. I was outdoors most of the time assisting with parking and helping those that needed it getting off the buses and helping wheel chair persons. On their way out, there was absolute positive comments made about the food, the assistance they received from our staff and the friendliness of staff members. Those comments were also echoed inside the building. 2 people even mentioned we should have the BBQ every month, lol. I personally think everyone enjoyed it.
- I had gone out and sprayed the Dalmation toadflax Randi found last year out west and the gravel pit has been inspected. Some scentless Chamomile was found and even a couple of plants had been in bloom. Toadflax was also sprayed and there is a very small area of Canada thistle that needs some attention although we ran out of herbicide that day. Most all the gravel pit was hand gunned due to terrain.
- Since my last report, the remainder of the herbicides have arrived. I plan on doing our weed spraying as soon as we have a bit more growth as everything was a bit slow due to lack of moisture. That will be followed with our toadflax spot spraying and follow that with our brush spraying.
- Our mowing program has started. We did the airport first and then waterhole and followed that with roadside mowing starting south of the highway on the west end and working our way east. He also did the Green Island hall grounds. He is in the waterhole area now but rain had him down for June 4th as it was too wet. My guage showed 6/10ths from the rain we received in the evening of June 3rd and the previous rain on the 31st had 4/10ths showing so that gave us an inch, in Fairview anyway.
- Our municipality is once again participating in the Bertha Armyworm survey for Alberta Agriculture. We are to set up the traps June 8th but as I write this report today, June 4th, I have emailed Shelley Berkley with the pest surveillance branch to let her know that the canola in our municipality is only in the emergence to just after the true leaf stage and felt that the traps would only be killing off bees. I am waiting for her reply on that. Bertha's are usually present way later but prior to flowering.
- I have the contract and billing charges from North Peace Gas Coop completed and ready for CAO approval and signature.
- I had June 1st-3rd inclusive off to travel to Edmonton for a Doc appt on the 2nd so I didn't get much accomplished this week so far.

**HAVE A GREAT MEETING**



CAO Report June 9, 2015

- The fire ban for the municipality has been downgraded to a Fire Advisory effective 4:00 pm Tuesday June 2. We will keep in touch with ESRD and evaluate our local area on a regular basis throughout the summer and fall.
- Reminder that the June 10 Joint Council meeting with the Town has been cancelled.
- I met with Daryl and Allan to discuss Terms of Reference for the Physician Recruitment and Retention Group. (Leanne from Hines Creek was unable to make it). We are having a meeting with just the elected officials of the group to determine the objectives and activities of the group at noon on June 17. Phil is able to attend so any suggestions from a council perspective that you feel should be addressed can be brought forward via Phil. We need answers to questions such as incentives to doctors, will the group be in active in actual recruitment and for which professions – if so, at what levels and costs, what role do elected officials play – financial support only or active recruitment? what role do unelected members play (Chamber of Commerce), will there be members of the public (appointed by Councils? by invitation or advertisement? Once we have answers to these questions, the CAOs will meet again and draft Terms of Reference for Councils approvals.
- We also talked about a meeting of the four municipalities. It was suggested that we have a social evening with no agenda but to give all the Councillors an opportunity to casually visit with each other, get to know each other and have casual conversation on municipal concerns if they wish. Is this something our Council would be interested in?
- The Town is holding a plebiscite in the fall to address the question of fluoridation of their water. Because a plebiscite follows the same rules as an election, the only people able to participate in the plebiscite are town residents. However, Town Council has said they welcome comments and opinions from MD residents as well as they either use Town water in Bluesky, access it via the rural water coop or access it at the town truck fill station. We will put a notice on our website and facebook and send a note specifically to Bluesky residents informing them of this and then put a reminder out closer to the date of the plebiscite.
- Reminder of the Road Tour on Monday June 15. We haven't been able to confirm a date with Miniot Plante from AB Transportation for her meeting with us. I will let everyone know when a date is confirmed.

May 27 to June 9, 2015 Committee/Board Reports Ray Skrepnek, Ward 1

May 29 MD Senior's BBQ

Good turnout, 3 Handi-buses from Peace River, Hines Creek, & Fairview.

Good comments about the BBQ.

Big thank you to the MD Staff who did the bulk of the work.

June 1 Fire Department

Discussed the minutes from the previous meeting.

Discussion on a Fire Training Centre: cost of operation, certification, location, committee of Executive Members was set up.

Report on the "Party Program".

Attendee numbers needed for Courses.

Pressure Washer was ordered.

SCBA gear was discussed in detail.

Dress Code was discussed and adopted.

June 3 North Peace Housing Foundation Meeting at Harvest Lodge

Adopted Minutes from Board Meeting, Planning & Services Committee, & Remote Seniors Housing Initiatives Committee.

Received a Delegation from the Peace River Rotary Club to discuss the Rotary House Project.

Received the following Reports: Executive Director's, Summary of Operations, & Financial.

Short Discussion on the items in the letter from MNP regarding the audit. All items have been corrected.

Business Arising: Westview Area Development Plan – Municipal Responses – 7 in support, 2 need further information, 3 against.

Westview Area Development Plan – Tentative Subdivision Plan.

Central Office/Rotary House Design Contract – accepted.

Del-Air Lodge Reconfiguration Design – accepted.