

SEPTEMBER 12, 2017 AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, SEPTEMBER 12, 2017.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, August 22, 2017
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - * B. Public Works Superintendent Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS
7. DELEGATIONS
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Subdivision Application NW-9-81-03-W6 – Request for Condition Variance
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from August 22, 2017
 - * B. Disposal of Unit # 310
11. NEW BUSINESS
 - * A. Village of Hines Creek – Functions Suspended
 - * B. Local Assessment Review Board – Public Member Appointments
 - * C. Fairview Ski Club – Snowmaking Equipment
 - * D. Town of Fairview – Water Service Request
 - * E. STARS – Funding Request
 - * F. Fairview Pioneer Museum – Letter of Support
 - * G. Private Driveway Snow Plowing Policy # 32-S-4 – Annual Review
 - * H. Alberta Transportation Routing and Vehicle Information System – Permit Fee
 - * I. Bylaw No. 937/COUNCIL/2017 - Procedural Bylaw
 - * ~~J. Bylaw No. 938/COUNCIL/2017 – Code of Conduct Bylaw Deleted~~
12. INFORMATION ITEMS
 - * A. AAMDC Contact Newsletter – August 30, 2017
 - * B. Clubroot Confirmed in Peace Region
 - * C. Fairview Fire Department – Meeting Minutes – August 14, 2017
 - * D. Philip J. Currie Dinosaur Museum – A Night for the Museum - Sponsorships
 - * E. GPRC Research & Innovation – 10 Year Celebration – Open House
 - * F. NPHF – Responses to Friends of the Berwyn Autumn Lodge
 - * G. NPHF – Response to MLA McCuaig-Boyd
 - * H. Copies of letters sent by 19 Autumn Lodge residences to Deputy Minister of Alberta Housing requesting an inspection of NPHF operations
 - * I. Ironstone Resources
13. IN-CAMERA
14. ADJOURNMENT

SEPT. 12, 2017

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, SEPTEMBER 12, 2017 COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman	Reeve
Ray Skrepnek	Councillor
Phil Kolodychuk	Councillor
Peggy Johnson	Councillor
Bev Wieben	Councillor

REGRETS

Chris Eakin The Post

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder

CALL TO ORDER

Reeve Newman called the meeting to order at 10:01 a.m.

AGENDA

Deletion: 11J – Bylaw 938/COUNCIL/2017 – Code of Conduct Bylaw

17-339

Councillor Wieben

Moved that Council adopt the agenda for the September 12, 2017, regular Council Meeting as presented with the above noted deletion.

CARRIED.

MINUTES –
AUG. 22, 2017

17-340

Councillor Skrepnek

Moved that Council approve the August 22, 2017 regular Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF
ACCOUNTS

A list of expenditures for the period was provided for Council's review.

17-341

Councillor Johnson

Moved that Council accept the Accounts Payable Report in the amount of \$500,005.23 as presented.

CARRIED.

STAFF REPORTS

**AG. FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

17-342

Councillor Wieben

Moved that Council receive the Agricultural Fieldman's report as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison arrived at 10:20 a.m.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "B".

17-343

Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Raiders will be starting in Whitelaw in approx. 10 days. The approx. cost is \$30,000.00.
- Graders are grading. Some roads are getting more attention due to the highway construction in and around town. Roads are more travelled due to the construction.
- Discussed a couple of approach culvert issues.
- Alberta Transportation is replacing culverts along the highway, that may cause drainage issues for our MD roads.
- More culverts have been ordered and Kevin is looking over pricing before hiring a contractor.
- Flag poles at the MD need to be repaired.
- Rural Address Signs are up. Two signs need to be re-ordered.

**COUNCILLOR
CONCERNS
FROM STAFF
REPORTS**

Councillor Wieben asked about the repairs done on Unit 214 by a repair shop instead of our shop mechanic. Kevin explained that the MD mechanic was too busy and they needed the truck quickly.

Councillor Johnson asked about the gravel reclaimer and if the round-up was applied to help with that process. Kevin explained the round-up helps with the grading but will also help with the reclaimer.

Kevin informed Council that the new gravel reclaimer grader attachment was received yesterday and will take a week to be ready to be used.

17-344

Councillor Johnson

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

DELEGATION

No delegations were scheduled.

**DEVELOPMENT &
SUBDIVISIONS**

**SUBDIVISION
APPLICATION
NW-09-81-03-W6 –
REQUEST FOR
CONDITION
VARIANCE**

Council was presented with a request for a variance to a condition of the subdivision approval.

17-345

Councillor Wieben

Moved that Council deny the request for a variance to a condition of the subdivision approval, for Subdivision File # 17MK016.

CARRIED.

Public Works Superintendent, Kevin Morrison left at 12:20 p.m.

Broke for Lunch at 12:20 p.m.

Resumed at 1:36 p.m.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from August 23, 2017 to September 12, 2017:

- Attached as Schedule "C".

17-346

Councillor Skrepnek

Moved that the MD of Fairview No. 136 donate the 1967 Fire Truck to the Fairview Pioneer Museum. Further, if the Fairview Pioneer Museum declines the donation, the MD of Fairview sell the truck at auction.

CARRIED.

Councillor Kolodychuk reported on the following Committee/Board Meetings from August 23, 2017 to September 12, 2017:

- August 28, 2017 – Fairview Rural Water Project Meeting.
- August 29, 2017 – Road Tour.
- September 11, 2017 – FCSS Meeting.

Councillor Johnson reported on the following Committee/Board Meetings from August 23, 2017 to September 12, 2017:

- August 25, 2017 – Chamber of Commerce – 40th Anniversary Celebration.
- August 29, 2017 – Road Tour.
- September 11, 2017 – FCSS Meeting.

Councillor Wieben reported on the following Committee/Board Meetings from August 23, 2017 to September 12, 2017:

- August 29, 2017 – Road Tour.

Reeve Newman reported on the following Committee/Board Meetings from August 23, 2017 to September 12, 2017:

- Nothing to Report.

UNFINISHED BUSINESS

PENDING
REPORT

17-347

Councillor Kolodychuk

Moved that the August 22, 2017
Pending Report be accepted as
presented.

CARRIED.

DISPOSAL OF
UNIT 310

Brought back from the August 22, 2017 meeting.

17-348

Councillor Kolodychuk

Moved that the MD of Fairview No.
136 set a reserve bid of \$2500.00 for
Unit # 310 for sale by Tender.

CARRIED.

NEW BUSINESS

VILLAGE OF
HINES CREEK –
FUNCTIONS
SUSPENDED

Council was presented with a letter from the Village of Hines Creek Acting CAO.

17-349

Councillor Skrepnek

Moved that Council accept the letter
from the Village of Hines Creek
stating functions suspended as
information.

CARRIED.

LOCAL
ASSESSMENT
REVIEW
BOARD –
PUBLIC
MEMBER
APPOINTMENTS

17-350

Councillor Wieben

Moved that Council appoint Ken
Landry and Bob Willing as Local
Assessment Review Board public
members for the hearings to be held
in 2017.

CARRIED.

Council has identified Councillor Ray Skrepnek to sit on the Local
Assessment Review Board for the upcoming 2017 hearings.

FAIRVIEW
SKI CLUB –
SNOWMAKING
EQUIPMENT

17-351

Councillor Kolodychuk

Moved that the MD of Fairview No.
136 provide a letter of support
indicating the M.D. of Fairview No.
136 financial commitment of
\$75,000.00 to the Fairview Ski Club
for their snowmaking equipment
purchase to be included with their
CFEP grant application.

CARRIED.

**TOWN OF
FAIRVIEW –
WATER
SERVICE
REQUEST**

Council was presented with a letter from the Town of Fairview requesting provision of water service to a Town residence from the MD Bluesky Transmission Line.

17-352

Councillor Wieben

**Moved that Council deny the request of the Town of Fairview for provision of water service to a town residence from the Bluesky Transmission Line.
CARRIED.**

**STARS –
FUNDING
REQUEST**

17-353

Councillor Skrepnek

Moved that the MD of Fairview No. 136 provide \$20,000.00 annually to STARS Foundation in 2018, 2019, 2020 and 2021.

CARRIED.

**FAIRVIEW
PIONEER
MUSEUM –
LETTER OF
SUPPORT**

17-354

Councillor Wieben

Moved that the MD of Fairview No. 136 provide a Letter of Support for the Fairview Pioneer Museum CFEP grant application.

CARRIED.

**PRIVATE
DRIVEWAY
SNOW PLOWING
POLICY # 32-S-4 –
ANNUAL
REVIEW**

Council was presented with a draft copy of the Private Driveway Snow Plowing Policy # 32-S-4 for review.

17-355

Councillor Kolodychuk

Moved that Council accept the Private Driveway Snow Plowing Policy # 32-S-4 as presented.

CARRIED.

**ALBERTA
TRANSPORTATION
ROUTING AND
VEHICLE
INFORMATION
SYSTEM –
PERMIT FEE**

Council was presented with information regarding overweight permits fees.

17-356

Councillor Wieben

Moved that the MD of Fairview No. 136 set an overweight permit fee of \$35.00 and a permit application cancellation fee of \$35.00, applicable to required MD of Fairview No. 136 road users. GST shall not be applicable to these fees.

CARRIED.

**BYLAW NO.
937/COUNCIL/2017 –
PRODEDURAL
BYLAW**

Council was presented with a draft copy of Bylaw No. 937/COUNCIL/2017.

17-357

Councillor Skrepnek

Moved that Bylaw No. 937/COUNCIL/2017 be postponed to the next Council Meeting scheduled for September 26, 2017.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – AAMDC Contact Newsletters –August 30, 2017
- 12B – Clubroot Confirmed in Peace Region
- 12C – Fairview Fire Department – Meeting Minutes – August 14, 2017
- 12D – Philip J. Currie Dinosaur Museum – A Night for the Museum - Sponsorship
- 12E – GPRC Research & Innovation – 10 Year Celebration – Open House
- 12F – NPHF – Responses to Friends of the Berwyn Autumn Lodge
- 12G – NPHF – Response to MLA McCuaig-Boyd
- 12H – Copies of letters sent by 19 Autumn Lodge residences to Deputy Minister of Alberta Housing requesting an inspection of NPHF operations
- 12I – Ironstone Resources

17-358

Councillor Johnson

Moved that Council accept the information items as presented.

CARRIED.

**COUNCIL
MEETING**

The next Council Meeting is scheduled for September 26, 2017 at 10:00 a.m.

Recorder, Sandra Rendle left at 3:00 p.m.

Council recessed at 3:00 p.m.

Council resumed at 3:10 p.m.

IN-CAMERA

17-359

Councillor Skrepnek

Moved that Council go in camera at 3:10 p.m.

CARRIED.

17-360
Councillor Wieben

Moved that Council come out of in camera at 3:46 p.m.

CARRIED.

ADJOURNMENT

17-361
Councillor Johnson

Moved that the September 12, 2017 Council Meeting be adjourned at 3:47 p.m.

CARRIED.



REEVE NEWMAN



CAO

Schedule 'A'

AG FIELDMANS REPORT SEPTEMBER 6, 2017

- I have continued working on putting things together for the up-coming Peace Regional Conference as time allows me too. It is coming up sooner than a person thinks. Agendas need to be completed so I can distribute them to both the speakers and Ag Service Boards and make some other final arrangements.
- The mowing program has been put on hold for the week of September 4th as Gabby had to go to the Yukon due to a family illness. He will resume mowing on the 11th, hopefully, if all goes well.
- As you all have probably heard by now, Clubroot has been discovered in the High Prairie area, Big Lakes County. The infestation is bad with plenty of clubroot found in the section where it was discovered. Other fields that the producer farms were being inspected but I haven't seen an update on that so far. The producer farms in the Westlock area also and it seems it may have been brought to High Prairie on farm equipment. There was a clubroot informational workshop at Guy and I sent the two weed inspectors. They came back well informed of the disease along with plenty of brochures and even 2 sealed jars of actual clubroot samples. I will try to remember to have a jar sample for Council to see.
- I will be going out to do some spot spraying in the upcoming days at the gravel pit, along some roadside/field edges etc. We have noticed plenty of toadflax along some field edges in crop. I need to do another round-up application on a few sites also, airport and cemetery etc. On another note, I have Ditch Doctors doing a bit more roadside brush spraying because I had forgot to put one road on the map that we had brushed last year plus a few other places where there is a type of aspen that requires a higher chemical rate so I have him re-spraying those areas.
- With the Peace Region hosting IST and the Provincial Conference, we have had many phone conversations etc and we are hoping to have another Fieldmans meeting soon to kind of wrap a lot of things we already have on the go.
- Not much more to report on. I need to get this report in as I have been away for a few days and had no idea I needed this done so quick.

HAVE A WONDERFUL MEETING

Schedule "B"

CAO Report Sept 12, 2017

- The MD will again be supporting National Foster Care Week October 15 – 21, 2017 by raising their flag on our flagpole. Event is planned for 11:00 am Friday October 13, 2017. They are requesting representation from MD Reeve or designate to attend.
- The Sept. 14/17 scheduled Landfill Commission meeting has been cancelled due to a lack of agenda items.
- Sargent Blize has been transferred to St. Paul. He will be leaving sometime in the next few months. I will invite his replacement to attend a Council meeting when they arrive in the community.
- Sandra's staff did a great job compiling the MD info booklet. It is a good start to create something that will be more in depth and easily updated. EDO staff will also be using it as a basis for the info for the HOPEDC website being created. EDO had them available for the public at Summer's End Festival
- Thank you to all the staff who decorated and participated with the parade float for the Summer's End Festival. Unfortunately, with staff away on summer vacations, there were only about 8 staff that attended the parade and one Councillor.
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Schedule "C"

August 23 to September 12, 2017 Committee/Board Reports Ray Skrepnek, Ward 1

August 24 North Peace Housing Foundation Executive Board Meeting Peace River

Following items were discussed: Human Resources Policy Manual – Part II

Organizational Chart – October 1, 2017

Job Descriptions – Senior Management

Executive Director Performance Review

Meeting was abruptly adjourned when the roof began leaking water due to the thunder storm.

August 25 Mackenzie Municipal Services Agency Board Meeting

Received the following reports: Executive Committee.

Financial

Subdivision

Staff Activity

Presentation on the Municipal Development Plan Guidebook just completed.

Planning Highlights of Clear Hills and MD of Fairview.

GIS Update

Next Meeting: Friday, December 1st.

August 29 MD Road Tour

Visited many of the project areas in the MD.

September 6 North Peace Housing Foundation Executive Meeting/Board Meeting/Executive Meeting Manning

Executive Director Performance Review continued.

Board Governance discussed.

2018 Wage & Salary Items discussed

In Camera item discussed.

Board Meeting

Normal Reports accepted.

Central Office/Rotary House Update – Oct. 31 new completion date?

North Peace Housing Foundation Human Resources Manual Repeal & Replacement.

Lodge Fire Suppression Systems Installation Update – some of the sites have been cleaned up.

Del-Air Lodge Reconfiguration Project Update.

2018/2019 Lodge Rate Schedule.

2018/2019 Seniors Affordable Housing Rate Schedule.

Shingle Replacement- Manning Family Housing Duplex tender accepted.

Next Meeting: September 19, 2017 Central Office, Peace River

Executive Meeting

In camera.

September 7 PREDA AGM High Level

Items presented: 2017-2018 Operational Plan.

2016-2017 Financials.

Confirmation of Board of Directors.

Confirmation of Appointment to Municipal Project Fund Committee.

Confirmation of Appointment to Think Local Market.

Confirmation of Appointment to Northern Transportation
Advisory Bureau.

Adjourned.

September 7 North to Alaska Symposium High Level (followed AGM)

Started with an Industry Panel on Oil & Gas, Forestry & Agriculture.

The Impact of Politics on Commodity Movement by Glen Hodgson

A Vision for the North – The Multi-Purpose Railway by Matt Vickers followed by
an Aboriginal Leadership Panel with their perspective of the project.

Port of Valdez – Open for Business by several speakers from Alaska.

Alaska – Canada Rail Link by Frank Murkowski, Special Envoy to Governor Bill
Walker

Bringing Great Visions to Reality by Hon. Preston Manning.

Very Good Speakers on an Important Issue.

September 8 GGAMAA Meeting Berwyn

No Update on Water Well Reclamation Project.

The site at SE30-83-23-W5 has been cleaned up and bermed; equipment has
been moved out of the water.

Update on the Grimshaw Gravels Aquifer Source Water Protection Plan: Terms
of Reference have been approved.

2017 Water Well Sampling – in progress – Brian Smerdon with the Alberta
Energy Regulator is assisting us.

Next Meeting: Friday, December 8th in Berwyn at 9:00 am.

September 11 Fairview Fire Department Meeting

Covered normal reports.

Need information from MD on disposition of old tender.

Need to set date for Grain Rescue Course.

Discussed training on use of Narcan kits & who can use it.

Great participation at Summers End & Program Fair – should help with recruiting.

Toy & Food Drive – Saturday, December 2nd.