

OCT. 16, 2018

AGENDA OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA ON TUESDAY, OCTOBER 16, 2018 AT 9:00 A.M.

9:00 A.M.

1. CALL TO ORDER
2. ELECTION OF REEVE
3. OATH OF OFFICE FOR REEVE
4. ELECTION OF DEPUTY REEVE
5. OATH OF OFFICE FOR DEPUTY REEVE
6. ADOPTION OF AGENDA
7. PERSONAL CODE OF CONDUCT - REVIEW
8. DATE, TIME & PLACE OF REGULAR MEETINGS
9. PER DIEM AND EXPENSE REIMBURSEMENT – POLICY # 97-P-1
10. APPOINTMENT OF ASSESSOR (Kevin Lawrence - KCL Consulting)
11. APPOINTMENT OF AUDITOR (Doyle & Co.)
12. COMMITTEE/BOARD APPOINTMENTS
 - A. Agricultural Service Board
 - 1) Council Members
 - 2) Members-at-Large
 - 3) Chairman
 - B. Local Assessment Review Board (3 members)
 - C. Composite Assessment Review Board (2 members)
 - D. Chamber of Commerce
 - E. Development Appeal Board
 - F. E.E. Oliver Joint Operating Committee
 - G. E.E. Oliver Liaison
 - H. Emergency Management Committee
 - I. Emergency Management – Deputy Director
 - J. Emergency Management - Director
 - K. Fairview and District Vol. Fire Dept.
 - L. Fairview Library Board
 - M. Fairview Medical Clinic Operating Society
 - N. Fairview Recreation Advisory Committee
 - O. Fairview Regional Airport Advisory Committee
 - P. Fairview Rural Water Project
 - Q. Fairview Ski Club Committee
 - R. FCSS
 - S. Fort Dunvegan Historical Society
 - T. Grimshaw Gravels Aquifer Management Advisory Assoc.
 - U. Heart of the Peace Recreation Society
 - V. Economic Development Committee
 - W. Joint Budget Discussion Group
 - X. Mackenzie Municipal Services Agency (MMSA)
 - Y. Mighty Peace Tourist Association
 - Z. North Peace Medical Recruitment & Retention Committee
 - AA. North Peace Housing Foundation
 - BB. North Peace Protocol Steering Committee
 - CC. North Peace Regional Landfill Commission
 - DD. North Western Right-of-Way Acquisition Committee
 - EE. Peace Library System
 - FF. Peace Valley Conservation, Recreation & Tourism Society
 - GG. Peace Regional Economic Development Assoc.
 - HH. Rural Crime Watch
 - II. Seed Cleaning Plant
 - JJ. V.S.I. Services 1980 Ltd.
 - KK. Weed Enforcement Appeal Board
 - LL. Northern Transportation Advocacy Bureau
13. ADJOURNMENT

OCTOBER 16, 2018 MINUTES OF ORGANIZATIONAL MEETING, OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 HELD IN COUNCIL CHAMBERS, THE MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, OCTOBER 16, 2018.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

James Adams Phil Kolodychuk
Bev Wieben Ray Skrepnek
Peggy Johnson

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox - Chief Administrative Officer
Sandra Rendle - Recorder
Chris Eakin - The Post

CALL TO ORDER

CAO Sandra Fox called the organizational meeting to order at 9:06 A.M.

OATH OF OFFICE FOR COUNCILLOR

Peggy Johnson, Ray Skrepnek, James Adams, Phil Kolodychuk and Bev Wieben signed the oath of office as the Councillors of the Municipal District of Fairview No. 136. Sandra Fox & Carol Ruether witnessed and commissioned the signatures of the Councillors. Attached as Schedule "A".

ELECTION OF REEVE

CAO Sandra Fox called for nominations for Reeve.

18-403

Councillor Skrepnek

**Nominated Councillor Johnson
for the position of Reeve for the
Municipal District of Fairview No. 136.**

Councillor Johnson accepted the nomination.

CAO Sandra Fox called a 2nd time for nominations for Reeve.

18-404

Councillor Adams

**Nominated Councillor Skrepnek
for the position of Reeve for the
Municipal District of Fairview No. 136.**

Councillor Skrepnek declined the nomination.

Sandra Fox called a 3rd time for nominations for Reeve.

18-405

Councillor Kolodychuk

Moved that nominations cease.

CARRIED

CAO Sandra Fox declared Councillor Johnson elected as Reeve of the Municipal District of Fairview No. 136.

Reeve Johnson thanked Council for the confidence they have entrusted in for the position of Reeve for the upcoming term.

OATH OF OFFICE

Reeve Johnson signed the oath of office as the Reeve of the Municipal District of Fairview No. 136. Sandra Rendle witnessed and commissioned the signature of the Reeve. Attached as Schedule "B".

ELECTION OF DEPUTY REEVE

Council decided to continue with a rotational basis with each Councillor taking the responsibility of Deputy Reeve on a quarterly basis.

18-406

Councillor Adams

Moved that each Councillor be appointed as Deputy Reeve as per the following 3-month terms:

Councillor Kolodychuk

November 1, 2018 – January 31, 2019

Councillor Skrepnek

February 1, 2019 – April 30, 2019

Councillor Wieben

May 1, 2019 – July 31, 2019

Councillor Adams

August 1, 2019 – October 31, 2019

CARRIED

OATH OF OFFICE COUNCILLOR/ DEPUTY REEVE

Councillor Skrepnek, Councillor Adams, Councillor Kolodychuk and Councillor Wieben signed the oath of office as Deputy Reeve. Sandra Rendle witnessed and commissioned the signatures of the Deputy Reeves. Attached as Schedule "C".

ADOPTION OF AGENDA

18-407

Councillor Skrepnek

Moved that Council adopt the agenda for the October 16, 2018 Organizational Meeting as presented.

CARRIED

PERSONAL CODE OF CONDUCT

18-408

Councillor Skrepnek

Moved that Council accept the Code of Conduct as presented.

CARRIED

DATE, TIME & PLACE OF REGULAR MEETINGS

18-409

Councillor Kolodychuk

Moved that the 2nd and 4th Tuesday of each month be scheduled for Council Meetings, as day meetings. Meetings commence at 9:00 A.M.

CARRIED

PER DIEM AND EXPENSE REIMBURSEMENT - POLICY # 97-P-1

18-410
Councillor Kolodychuk

Moved that Council amend the Per Diem and Expense Reimbursement Policy # 97 P-1 as follows:

- Change all meeting rate to over 4 hrs - \$300.00 and less than 4 hrs - \$150.00 effective January 1, 2019 for Councillor, ASB Members and Members at Large.

CARRIED

18-411
Councillor Wieben

Moved that Council amend the Per Diem and Expense Reimbursement Policy # 97 P-1 as follows:

- Change mileage rate per kilometer to \$0.55 effective January 1, 2019.

CARRIED

Chris Eakin, with the Post arrived at 9:41 a.m.

**APPOINTMENT
OF
ASSESSOR**

18-412
Councillor Adams

Moved that Council appoint Kevin Lawrence with KCL Consulting Services as the assessor for the Municipal District of Fairview No. 136, as per the agreement.

CARRIED

**APPOINTMENT
OF
AUDITOR**

18-413
Councillor Adams

Moved to appoint Doyle & Company from Edmonton, Alberta as the auditor for the Municipal District of Fairview No.136.

CARRIED

COMMITTEE/BOARD APPOINTMENTS

AGRICULTURE SERVICE BOARD (ASB)

18-414
Councillor Skrepnek

Moved Councillor Wieben and Councillor Kolodychuk as members.

CARRIED

18-415
Councillor Adams

Moved that the appointment for the Member-at-Large for the Agriculture Service Board be postponed to the October 31, 2018 Council Meeting.

CARRIED

18-416
Councillor Wieben

Moved Phil Kolodychuk be appointed as Chairman to the Agriculture Service Board.

CARRIED

LOCAL ASSESSMENT REVIEW BOARD

18-417
Councillor Wieben

Moved that Council direct administration to amend Bylaw No. 883 by replacing Section 2E with public member means a resident of Alberta, trained as per the MGA requirements.

CARRIED

18-418
Councillor Wieben

Moved to appoint Ken Landry and Councillor Skrepnek to the Local Assessment Review Board.

CARRIED

COMPOSITE ASSESSMENT REVIEW BOARD

18-419
Councillor Kolodychuk

Moved to appoint Ken Landry and Councillor Skrepnek to the Composite Assessment Review Board.

CARRIED

CHAMBER OF COMMERCE

18-420
Councillor Skrepnek

Moved Councillor Adams as member and Councillor Wieben as alternate.

CARRIED

DEVELOPMENT APPEAL BOARD

18-421
Councillor Wieben

Moved that Councillor Adams, Theresa Hrab and Chit Moffat be appointed as Development Appeal Board members and Kirsten Portsmouth as secretary.

CARRIED

E.E. OLIVER JOINT OPERATING COMMITTEE

18-422
Councillor Kolodychuk

Moved Councillor Skrepnek and Councillor Adams as members.

CARRIED

E.E. OLIVER LIASON

18-423
Councillor Adams

Moved CAO, Sandra Fox as member.

CARRIED

EMERGENCY MANAGEMENT ADVISORY COMMITTEE

18-424
Councillor Adams

Moved Reeve Johnson and Councillor Skrepnek as members.

CARRIED

EMERGENCY MANAGEMENT – DEPUTY DIRECTOR

18-425
Councillor Skrepnek

Moved Sandra Rendle be appointed as Deputy Director of Emergency Services.

CARRIED

EMERGENCY MANAGEMENT – DIRECTOR

18-426
Councillor Kolodychuk

**Moved CAO Sandra Fox be appointed as
Director of Emergency Services.**
CARRIED

FAIRVIEW AND DISTRICT VOLUNTEER FIRE DEPARTMENT

18-427
Councillor Wieben

**Moved Councillor Skrepnek as member
and Councillor Kolodychuk as alternate.**
CARRIED

FAIRVIEW LIBRARY BOARD

18-428
Councillor Wieben

**Moved Councillor Skrepnek as member
and trustee.**
CARRIED

FAIRVIEW MEDICAL CLINIC OPERATING SOCIETY

18-429
Councillor Skrepnek

**Moved Councillor Kolodychuk as
member and Reeve Johnson as alternate.**
CARRIED

FAIRVIEW RECREATION ADVISORY COMMITTEE

18-430
Councillor Skrepnek

**Moved Councillor Adams and Councillor
Wieben as members. Councillor
Kolodychuk as alternate.**
CARRIED

FAIRVIEW REGIONAL AIRPORT ADVISORY COMMITTEE

18-431
Councillor Wieben

**Moved Reeve Johnson and Councillor
Adams as members. Councillor
Kolodychuk as alternate.**
CARRIED

FAIRVIEW RURAL WATER PROJECT

18-432
Councillor Skrepnek

**Moved Councillor Kolodychuk as
member and Reeve Johnson as alternate.**
CARRIED

FAIRVIEW SKI CLUB COMMITTEE

18-433
Councillor Wieben

**Moved Councillor Kolodychuk as
member and Councillor Adams as
alternate.**
CARRIED

FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

18-434
Councillor Adams

**Moved Councillor Kolodychuk and
Councillor Wieben as members. Reeve
Johnson as alternate.**
CARRIED

FORT DUNVEGAN HISTORICAL SOCIETY

18-435
Councillor Kolodychuk

Moved Reeve Johnson as member.
CARRIED

GRIMSHAW GRAVEL AQUIFER MANAGEMENT ADVISORY ASSOC.

18-436
Councillor Adams

Moved Councillor Skrepnek as member.
CARRIED

HEART OF THE PEACE RECREATION SOCIETY

18-437
Councillor Adams

Moved Reeve Johnson as member and
Councillor Kolodychuk as alternate.
CARRIED

ECONOMIC DEVELOPMENT COMMITTEE

18-438
Councillor Wieben

Moved that Council as a whole is the
Economic Development Committee.
CARRIED

JOINT BUDGET DISCUSSION GROUP

18-439
Councillor Wieben

Moved CAO Fox, Councillor Skrepnek and
Councillor Kolodychuk as members.
CARRIED

MACKENZIE MUNICIPAL SERVICES AGENCY (MMSA)

18-440
Councillor Kolodychuk

Moved Councillor Adams as member and
Reeve Johnson as alternate.
CARRIED

MIGHTY PEACE TOURIST ASSOCIATION

18-441
Councillor Skrepnek

Moved Councillor Adams as member and
Councillor Wieben as alternate.
CARRIED

NORTH PEACE HOUSING FOUNDATION

18-442
Councillor Adams

Moved Councillor Skrepnek as member.
CARRIED

**NORTH PEACE MEDICAL RECRUITMENT &
RETENTION COMMITTEE**

18-443
Councillor Adams

Moved Councillor Kolodychuk as
member and Reeve Johnson as alternate.
CAO, Sandra Fox as Treasurer.
CARRIED

NORTH PEACE PROTOCOL STEERING COMMITTEE

18-444
Councillor Wieben

Moved Reeve Johnson as member and
Councillor Skrepnek as alternate.
CARRIED

NORTH PEACE REGIONAL LANDFILL COMMISSION

18-445
Councillor Adams

Moved Councillor Kolodychuk as
member and Councillor Wieben as
alternate.
CARRIED

NORTH WESTERN RIGHT-OF-WAY ACQUISITION COMMITTEE

18-446
Councillor Adams

Moved Reeve Johnson as member.
CARRIED

PEACE LIBRARY SYSTEM

18-447
Councillor Kolodychuk

Moved Councillor Skrepnek as member
and Councillor Wieben as alternate.
CARRIED

PEACE VALLEY CONSERVATION, RECREATION & TOURISM SOCIETY

18-448
Councillor Skrepnek

Moved Reeve Johnson and Councillor
Adams as member. Councillor Wieben as
alternate.
CARRIED

PEACE REGIONAL ECONOMIC DEVELOPMENT ASSOC. (PREDA)

18-449
Councillor Skrepnek

Moved Councillor Adams as member and
Councillor Wieben as alternate.
CARRIED

RURAL CRIME WATCH

18-450
Councillor Adams

Moved Reeve Johnson as member and
Councillor Kolodychuk as alternate.
CARRIED

SEED CLEANING PLANT

18-451
Councillor Skrepnek

Moved Reeve Johnson as member and
Councillor Wieben as alternate.
CARRIED

V.S.I. SERVICES (1980) LTD.

18-452
Councillor Wieben

Moved Councillor Kolodychuk as
member and Reeve Johnson as alternate.
CARRIED

WEED ENFORCEMENT APPEAL BOARD

18-453
Councillor Adams

Moved the Municipal District of Fairview
No. 136 Council as the Soil and Weed
Enforcement Appeal Board for the
Municipal District of Peace No. 135.
CARRIED

**NORTHERN TRANSPORTATION
ADVOCACY BUREAU**

18-454
Councillor Skrepnek

Moved Councillor Adams as member and
Reeve Johnson as alternate.
CARRIED

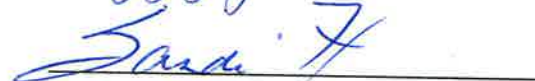
ADJOURNMENT

18-455
Councillor Adams

**Moved that the Organizational Meeting
at adjourned at 10:29 A.M.**

CARRIE


REEVE


CHIEF ADMINISTRATIVE OFFICER


Schedule "A"

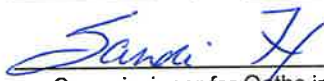
OFFICIAL OATH

I, James Adams

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)
 Fairview in the Province of Alberta, this)
 16TH day of October A.D., 2018)


Signature


Commissioner for Oaths in the Province of Alberta
Sandra Fox
Print Name and Expiry Date

Sandra M. Fox
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires June 23, 2019.

OFFICIAL OATH

I, Phil Kolodychuk

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

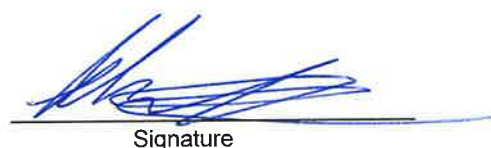
SWORN before me at the Town of)

 Fairview in the Province of Alberta, this)

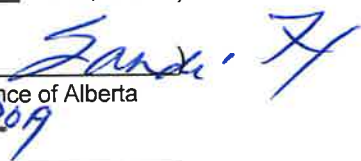
16TH day of October A.D., 2018)

Sandra M. Fox
A Commissioner of Oaths

Commissioner for Oaths in the Province of Alberta
My Appointment Expires June 23, 2019



Signature



Print Name and Expiry Date

OFFICIAL OATH

I, Ray Skrepnek

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)

 Fairview in the Province of Alberta, this)

 16TH day of October A.D., 2018)

Ray Skrepnek
Signature

CAROL MICHELE RUETHER

A Commissioner of Oaths

Commissioner for the Province of Alberta

My Appointment Expires November 9, 19

Carol Ruether

Print Name and Expiry Date

OFFICIAL OATH

I, Peggy Johnson

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the ___ Town ___ of)
Fairview ___ in the Province of Alberta, this)
16TH day of October A.D., 2018)

Peggy Johnson
Signature

Sandra M. Fox
Commissioner for Oaths in the Province of Alberta

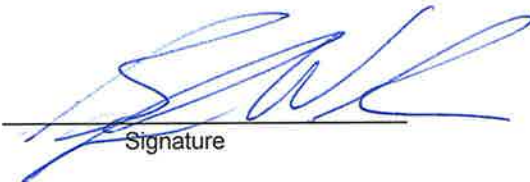
Sandra M. Fox
A Commissioner of Oaths
Print Name and Expiry Date
For the Province of Alberta
My Appointment Expires June 23, 2019

OFFICIAL OATH

I, Beverly Wieben

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)
 Fairview in the Province of Alberta, this)
 16TH day of October A.D., 2018)


Signature

Sandra Rendle
Commissioner for Oaths in the Province of Alberta
Sandra Rendle
Print Name and Expiry Date
Nov 9, 2021

Schedule 'B'

OFFICIAL OATH

I, Peggy Johnson

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)
Fairview in the Province of Alberta, this)
16TH day of October A.D., 2018)

Peggy Johnson
Signature

Sandra Rendle
Commissioner for Oaths in the Province of Alberta

Sandra Rendle exp. Nov 9, 2018
Print Name and Expiry Date

SANDRA LEE RENDLE
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 2018

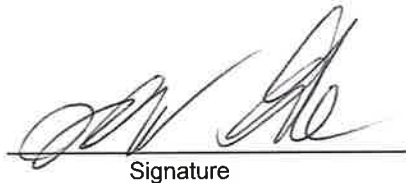
Schedule 'C'

OFFICIAL OATH

I, James Adams

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)
 Fairview in the Province of Alberta, this)
 16TH day of October A.D., 2018)


Signature

Sandra Rendle
Commissioner for Oaths in the Province of Alberta

Sandra Rendle exp. Nov. 9/18
Print Name and Expiry Date

SANDRA LEE RENDLE
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 2018

OFFICIAL OATH

I, Phil Kolodychuk

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)

 Fairview in the Province of Alberta, this)

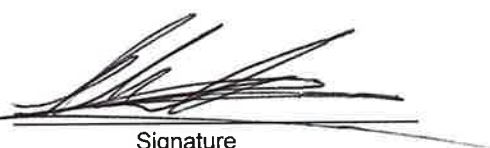
 16TH day of October A.D., 2018)

Sandra Rendle)

Commissioner for Oaths in the Province of Alberta

Sandra Rendle exp. Nov. 9/18

Print Name and Expiry Date



Signature

SANDRA LEE RENDLE

A Commissioner of Oaths
For the Province of Alberta

My Appointment Expires November 9, 2018

OFFICIAL OATH

I, Beverly Wieben

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)

 Fairview in the Province of Alberta, this)

 16TH day of October A.D., 2018)

 Sandra Rendle)

Commissioner for Oaths in the Province of Alberta

 Sandra Rendle exp. Nov 9/18

Print Name and Expiry Date


Signature

SANDRA LEE RENDLE
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 2018

OFFICIAL OATH

I, Ray Skrepnek

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of)

Fairview in the Province of Alberta, this)

16TH day of October A.D., 2018)

Sandra Rendle
Commissioner for Oaths in the Province of Alberta

Sandra Rendle exp. Nov 9/18.
Print Name and Expiry Date

Raymond Skrepnek
Signature

SANDRA LEE RENDLE
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires November 9, 2018