

NOV. 13, 2018

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, NOVEMBER 13, 2018.

- 9:00 A.M.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, October 31, 2018
 4. FINANCE
 - * A. Payment of Accounts
 5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - * B. Utilities Officer Report
 - C. Public Works Superintendent Report
 - * D. CAO Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 - A. Fairview RCMP – Sgt. Beach
 - B. Seniors Check In Line
- 9:00 A.M.
10:00 A.M.
8. DEVELOPMENT & SUBDIVISIONS
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending report from October 31, 2018
 11. NEW BUSINESS
 - * A. Peace River School Division – Joint Board Municipal Meeting
 - * B. 2019 Salary Grid
 12. INFORMATION ITEMS
 - * A. Correspondence – CAO letters
 - * B. RMA Newsletters – October 31, 2018
 - * C. Fairview & District Chamber of Commerce General Membership Meeting – Minutes
 - * D. AEMA Northwest Region Newsletter
 - * E. AB Municipal Affairs – Municipal Accountability Program Information
 - * F. Peace River Rotary House – Open for Business
 - * G. AB Government Bill 23 – An Act to Renew Local Democracy in Alberta
 13. NEXT MEETING
 14. CLOSED SESSION– Bluesky Street and Maples Trail Paving Project – Closed PER Section 25(1)(c)(iii) of the FOIP Regulation AR 186/2008
 15. ADJOURNMENT

NOV. 13, 2018

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, NOVEMBER 13, 2018 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve
Ray Skrepnek	Councillor
Phil Kolodychuk	Councillor
James Adams	Councillor
Bev Wieben	Councillor

REGRETS

Sandra Rendle	Recorder
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OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer, Recorder
Chris Eakin	The Fairview Post

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:06 a.m.

AGENDA

18-513

Councillor Skrepnek

Moved that Council adopt the agenda for the November 13, 2018, regular Council meeting as presented.

CARRIED.

DELEGATION

Sgt. Beach with the Fairview RCMP arrived at 9:06 a.m.

Sgt. Beach thanked Council for the invitation to attend the meeting. He provided a brief history of his RCMP career including postings in Halifax, Grande Prairie and Fort Vermillion. While in Halifax, as part of an exchange program, Sgt. Beach also spent time teaching law enforcement in Gambia, Africa. He was also involved in a UN Mission to Haiti.

Since assuming duties at the Fairview detachment in May of 2018, he has been busy becoming familiar with our community and he and his family enjoy the strong sense of community in our small setting.

Sgt. Beach discussed the importance of citizen reporting of incidents and concerns in the community. Information provided to the RCMP can be used to initiate investigations by specialized units including the Crime Reduction Unit. The information is also used to determine detachment statistics used in evaluating staffing needs in a community. Discussion also included Rural Crime Watch, SCAN, and municipal bylaw enforcement. In an effort to encourage citizen reporting of incidents and concerns, the Fairview RCMP members will follow up with complainants and victims to share the results of their incident report. It is important for these people to know "their call did make a difference".

Sgt. Beach explained the new PROS DATA dictation system which allows members to dictate their reports to report writing staff at the Centre. This reduces much of the administration work and allows members more time for policing.

Councillor Wieben arrived at 9:23 a.m.

Reeve Johnson thanked Sgt. Beach for attending the meeting.

Sgt. Beach left at 10:00 a.m.

DELEGATION

Betty Sewall and Karin Wilson from the Fairview and Area Seniors Check In Line Society arrived at 10:05 a.m.

A review of activities of the past year was provided to Council. Highlights include:

- over 2000 Check-In Line contacts
- an average of 12 seniors or individuals in need of daily contact
- the Monthly Community Kitchen program is very successful, providing a social contact opportunity as well as the food aspect for the 200 people who have attended
- over 80 people have been served with advocacy support for seniors. Check-In Line volunteers have assisted Fairview Long-term Care in establishing their Resident Family Council as per Bill 22.
- 40 people have attended the Wellness Events. These events are usually held in conjunction with the Community Kitchen program
- Board members and employees have contributed over 1600 volunteer hours and have had over 160 community contacts through promotional activities
- Fairview Seniors Check-In Line Society was the recipient of the 2018 Minister's Seniors Service Award for Outstanding Commitment to Alberta Seniors
- The society has received approval from AGLC to participate in casinos for financial support beginning in 2021

Future plans include to maintain their 4 core programs, pursue funding through the new Aging Well in Community grant, hire a part-time administrative employee and to hold a social fund-raising event for the society.

The group is also very concerned about the lack of affordable transportation for seniors and others in the community requiring travel to Grande Prairie for medical appointments. There are people in Fairview that require the 'door to door' travel assistance – not just a commercial bus line.

Fairview and Area Seniors Check-In Line Society is grateful for the support of the M.D. of Fairview which allows seniors to live in their homes feeling safe, secure, independent and valued. Financial support allows the society volunteers to focus on preventing seniors from being isolated, promoting their connection to our community and providing information sharing.

The society is requesting \$6,500 in support from the MD of Fairview in 2019.

Council expressed their gratitude for the service provided by the Fairview and Area Seniors Check-In Line Society and thanked them for providing an update of the 2018 activities to date. The request will be included in the 2019 budget deliberations.

Betty Sewall and Karin Wilson left at 10:33 a.m.

Council broke at 10:33 a.m

Council resumed at 10:38 a.m.

**MINUTES -
OCT 31, 2018**

18-514

Councillor Adams

**Moved that Council approve the
October 31, 2018 regular Council
Meeting Minutes as presented.**

CARRIED.

Councillor Wieben returned at 10:40 a.m.

FINANCE

**PAYMENT OF
ACCOUNTS**

A list of expenditures for the period was provided for Council's review.

Councillor Wieben left at 10:43 a.m

18-515

Councillor Skrepnek

Moved that Council accept the Accounts Payable Report in the amount of \$157,412.86 as presented. CARRIED.

STAFF REPORTS

AG. FIELDMAN REPORT

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

Councillor Wieben returned at 10:50 a.m.

18-516

Councillor Kolodychuk

Moved that Council receive the Agricultural Fieldman's report as presented.

CARRIED.

UTILITIES OFFICER REPORT

The Utilities Officer, Norbert Luken's report was provided to Council for review. Attached as Schedule "B".

18-517

Councillor Adams

Moved that Council receive the Utilities Officer's report as presented.

CARRIED.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her report to Council. Attached as Schedule "C".

Public Works Superintendent, Kevin Morrison arrived at 10:55 a.m.

18-518

Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

PUBLIC WORKS SUPERINTENDENT REPORT

The Public Works Superintendent Kevin Morrison presented his report to Council.

- graders have been out snowplowing the roads following the snowfall. They had been grading up until the snowfall and then had to have the wings put on. This first grading was done leaving some snow on the roads for compaction since there isn't much frost yet. The packers are also being used.
- Bluesky, Whitelaw and the country residential subdivision have been plowed using the bucket loader and the loader with the blade attached.
- Driveway inspections should be completed by the end of the week for the snow plow service. Some driveways have been done so the new operators can get some experience before the snow accumulates too

- much. Hoping to start the full driveway plowing service in the very near future once the priority roads are cleared
- Received the school bus route map from Peace River School Division
 - Overburden continues to be removed at the Whitelaw Gravel Pit.
 - Airport has been plowed. Will try to get it down to bare pavement in the next few days with the warmer weather.
 - Still short-handed with staff due to vacations
 - Gravel inventory will be tight for 2019 including consideration for the stockpiles purchased this summer. Will be hauling from those stockpiles in early spring of 2019 for our roads. Gravel crushing should be completed in 2019.
 - traffic signs have been posted through the newly constructed BF 8352 and TSP Rd 812. The speed limit has been reduced to 70 km/hr until further notice while the road and gravel on it cures following the construction. New curve signs have also been installed.

COUNCILLOR CONCERNS

Councillor Adams inquired whether any damage was done to the grader when it hooked a stump while clearing a driveway. No damage was reported.

Councillor Adams mentioned that the link on the Facebook advertisement for e-notification subscription does not work.

Councillor Skrepnek inquired whether residents are leaving ridges on municipal roads when they cleaned their driveways. Kevin informed Council that this is already a problem. In fact a landowner plowing snow to access grain storage in his field has completely blocked a section of Range Road 54 by piling the snow across the road. This will be further investigated by public works staff and administration and corrective action will be taken. Administration was directed to once again advertise that leaving ridges or blocking passage on our roads while private snowplowing occurs is an extreme safety hazard and is not acceptable.

18-519

Councillor Adams

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison left at 11:20 a.m.

DEVELOPMENT & SUBDIVISIONS

No new development or subdivisions.

COMMITTEE/ BRD REPORTS

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from November 1, 2018 to November 13, 2018:

- Attached as Schedule "D".
- Nov. 8, 2018 - Fine Arts Center Chili Cook-Off

Councillor Adams reported on the following Committee/Board Meetings from November 1, 2018 to November 13, 2018:

- Attached as Schedule "E"

Councillor Kolodychuk reported on the following Committee/Board Meetings from November 1, 2018 to November 13, 2018:

- Nov. 9, 2018 – VSI AGM and Directors Meeting

Councillor Wieben reported on the following Committee/Board Meetings from November 1, 2018 to November 13, 2018:

- Nov. 1, 2018 – North Peace Regional Landfill Commission
- Nov. 2, 2018 – Peace Region Economic Development Association AGM
- Nov. 3, 2018 – Doug Griffiths Presentation, “13 Ways to Kill your Community”
- Nov. 6, 2018 – Peace Valley Conservation, Recreation and Tourism Society

Reeve Johnson reported on the following Committee/Board Meetings from November 1, 2018 to November 13, 2018:

- Nov. 1, 2018 – Airport Advisory Committee
- Nov. 3, 2018 – Doug Griffiths Presentation, “13 Ways to Kill your Community”
- Nov. 6, 2018 – Municipalities and Wetlands Management
- Nov. 6, 2018 – Peace Valley Conservation, Recreation and Tourism Society
- Nov. 11, 2018 – Remembrance Day Service

UNFINISHED BUSINESS

PENDING REPORT

18-520

Councillor Adams

Moved that the October 31, 2018 Pending Report be accepted as presented.

CARRIED.

NEW BUSINESS

PRSD – Joint Board Municipal Meeting

18-521

Councillor Skrepnek

Moved that Reeve Johnson and Councillors Skrepnek, Kolodychuk and Wieben attend the Peace River School Division Joint Board Municipal Meeting on Feb. 5, 2019 at 7:00 pm at the Lloyd Garrison School.

CARRIED.

Administration will forward Council's agenda suggestions of provision of an update on the new Grimshaw School operations and an update regarding the consolidation of services to Grimshaw.

2019 SALARY GRID

18-522

Councillor Adams

Moved that the 2019 Salary Grid be postponed to the Nov. 27, 2018 regular Council Meeting

CARRIED.

INFORMATION ITEMS

Council was presented with the following information for review:

- 12A - Correspondence – CAO letters
- 12B - RMA Newsletters – October 31, 2018
- 12C - Fairview & District Chamber of Commerce General Membership Meeting – Minutes
- 12D - AEMA Northwest Region Newsletter
- 12E - AB Municipal Affairs – Municipal Accountability Program Information

- 12F - Peace River Rotary House – Open for Business
- 12G - AB Government Bill 23 – An Act to Renew Local Democracy in Alberta

18-523

Councillor Wieben

**Moved that Council accept the information items as presented.
CARRIED.**

COUNCIL MEETING

The Next Council Meeting is scheduled for Tuesday, November 27, 2018 at 9:00 a.m.

Chris Eakin left at 11:58 a.m.

Council broke at 11:58 a.m.,
Resumed at 12:15 p.m.

CAO Fox remained in attendance for item 14 to advise Council during the closed session.

CLOSED SESSION

18-524

Councillor Skrepnek

**Moved that council close the meeting to the public for Agenda item;
- 14 Bluesky Street and Maples Trail Paving Project CLOSED as per Section 25(1)(c)(iii) of the FOIP Regulation AR 186/2008 at 12:15 p.m.
CARRIED.**

18-525

Councillor Kolodychuk

**Moved that Council return to the open meeting at 12:28 p.m.
CARRIED.**

Meeting recessed at 12:28 p.m. to allow the return of public to the meeting.

Meeting resumed at 12:34 p.m.

18-526

Councillor Kolodychuk

Moved that the Municipal District of Fairview No. 136 charge liquidated damages of \$10,800 and site occupancy costs of \$24,000 totaling \$34,800 to the Bluesky Street and Maples Trail Paving Contractor.

CARRIED.

ADJOURNMENT

18-527

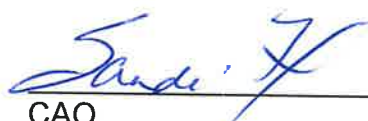
Councillor Skrepnek

Moved that the November 13, 2018 Council Meeting be adjourned at 12:40 p.m.

CARRIED.



REEVE JOHNSON



CAO

AG FIELDMANS REPORT NVEMBER 7, 2018

- As of November 2nd, the ditch mowing came to an end. Marina was mowing ditch bottoms for public works drainage areas but with the snow fall we received over the weekend, we called it a year. She spent Monday and Tuesday washing equipment and prepared the mower and sidearm for winter storage. She also washed the tractor and cleaned the cab. November 6th was her last day and she indicated she would love to come back and work for us if I would have her back. There were many good compliments not only from the grader operators but from the public. She is a cautious operator as the lack of breakdowns was a great indicator and yes, I would have her back in a heartbeat to perform our mowing operations in 2019.
- The Peace Region Conference is now behind us as it was held October 30th at the David Thompson Hall hosted by Clear Hills County. Only one resolution was presented for our region, "Wildlife Predator Compensation Program Enhancement".
- I have had a change of mind with the trade-in of our Degelman Sidearm. I discussed my idea with Phil stating that even though a new mower and sidearm has been budgeted for purchase in the spring of 2019, we will keep the sidearm for another 3 years and see how it works out for us. If we do have issues with it, we can always purchase a new one seeing it's been budgeted for. I spoke to some of my colleagues that run Degelman sidearms and they said they don't really have any issues with them by keeping them for 6 years, as long as they have been maintained and serviced as per manuals. The trade-in value on a sidearm is not very good because not many people want them but yet a mower, producers or oilfield contractor's will snap them up. There is a good chance we will still get close to the same trade-in price we were just given recently versus 3 more years from now. I am waiting for new tenders to come back to me just for a mower trade-in from the two companies I have been dealing with locally.
- I do not have anything more to report on at this time as I did initially take Nov 1st to 12th off for holidays but have come in for 3.5 hours a day Nov 5, 6, and 7th mainly because of Marina's job ending and me helping her get the equipment ready for winter, some repairs on 2 pieces of rental equipment, plus a few important office duties that needed attention. I will be taking the 8th and 9th totally off though.

Have a great meeting.

Schedule "B"

Utilities report

Repaired airlines in public works shop

Ordered and installed 100ll av gas fuel hose at airport changed to slightly smaller and longer hose for convenience of pilots original hose leaked

Started annual draining of sewage lagoons

Preparing md highway sign for sand blasting also taking waterhole cemetery sign to have repainted

Regular daily rounds with lots of small repairs which is common

Have some more meters to change hoping temperature rises due to work under trailers

CAO Report Nov 13, 2018

- Meeting with Minister Anderson during RMA Convention – Tuesday, Nov 20 from 11:30 to 11:50 at the Shaw Conference Center – specific room not determined yet
- The Road Tour planned for Nov. 14 has been cancelled. Public Works staff are not available on that day.
- NAEL is requesting any agenda items for the upcoming meeting on Dec 14 at St. Isidore that Peggy and I will be attending. Suggestions need to be provided by Friday, Nov. 23
- Our Executive Assistant received a reply from our local Rural Crime Watch Group Coordinator following her inquiry about the meetings held in the MD of Peace that one of our residents attended. She was informed that the group that met is serviced by the Peace River RCMP detachment. As our group area is serviced by Fairview RCMP detachment we are not connected to the MD of Peace group at all.
- We have received numerous complaints regarding the Private Driveway SnowPlow Service. When we received the large snowfall over the weekend after the Oct 31 deadline, we had a number of requests to apply for the service. All requests were denied as per the policy and our staff had to deal with many upset residents some of whose actions bordered on harassment and verbal abuse. We were also dealing with angry residents who had applied for the service prior to the deadline but did not have a flag as the driveway inspections were not completed. They wanted their driveways plowed even though the flags were not posted. We explained the snow plowing priority schedule and people were informed that no driveways, whether there was a flag or not, would be plowed until all municipal infrastructure was cleared. Needless to say, admin and public works staff had to deal with some very difficult residents recently. I thank and commend all our staff for keeping their composure and maintaining their professionalism.
- As an effort to promote our property owners and residents to keep informed of MD business (we continue to be told they don't read the local paper, have not liked us on Facebook and don't look at our website) we are promoting their participation in the MD e-subscriber program. With this program, any property owner or resident who signs up to be part of the automatic email list will receive emails informing them of notices and other material related to municipal services and operations. We have initiated a sign up campaign offering a draw for an Apple iPad for all participants on the list at midnight, March 31, 2019. The draw will be made April 1, 2019. The promotion will be advertised in the local paper, on Facebook and our website, included in billing mailouts and included in a Newsletter planned for early January 2019. There is a sign up sheet at the front counter or people can email mdinfo@mdfairview.ab.ca or call the office to sign up.
- Meetings/sessions that I have attended:
 - Airport Advisory Committee
 - Landfill Commission
 - MMSA and Cummings Lake Developer
 - Peace Valley Conservation, Recreation & Tourism Society

November 1 to 13, 2018 Committee/Board Reports Ray Skrepnek, Ward 1

Nov. 3 Doug Griffiths 13 Ways to Kill Your Community St. Isidore

It was a working presentation as questions were to be answered by each group. The groups were formed by numbering people thereby forming new groups. Discussions centred around youth & how to keep them in, or get them to return to, the community; adapting to changing technologies; updating infrastructure; finding new opportunities; and planning for the future. The Presentation was high energy and very effective.

Nov. 5 Fairview Fire Department Meeting

Reports: SCBA working good - to be brought up training night.

Training to bring everyone up to speed for a controlled burn.

Maintenance/Fire Hall - outside lights to be changed to LEDs
- boilers to be cleaned.

Safety - bunker gear still being repaired - problem with suppliers.

New Business: Food & Toy Drive December 1st at 10 am.

Nov. 6 Municipalities & Wetlands Management Grande Prairie

This all day course was supposed to give municipalities guidance in how we deal with problems about wetlands. By the end of the 'course', I think people were more confused about who to contact and how to deal with problems. The course was given by Warren Robb from Ducks Unlimited who kept reminding us that he did not work for the government.

There were several people there from AEP but even they did not seem to know how to answer the many questions that came forward. There were 4 Objectives in the course: 1/ Ecosystem Services, 2/ Why a Wetland Management Strategy?, 3/ Achieving Wetland Policy Goals, & 4/ Assessing a Course of Action with a final session of Putting It All Together. The bottom line seems to be that Municipalities are having the problems downloaded on to them with no solid solutions.

Nov. 7 North Peace Housing Foundation AGM/ Board Meeting Peace River

AGM - adopted the agenda

Approved AGM minutes from November 1, 2017

Board Orientation - reviewed the Orientation Booklet.

Election of Officers - Hazel Reintjes - Chair

Sandra Eastman - Vice Chair

AGM adjourned.

Board Meeting: Consent Agenda for August 2018 was passed.

Consent Agenda for September 2018 was passed.

Executive Director Performance Review was tabled.

AEDs were purchased - 17 + trainer + cabinets.

Audit Services - MNP was approved as auditor.

2019 Salary & Wages Review - cola was 2.5% and

several changes were made to the benefit plans. This took the most time during the meeting as we covered the Wage & Salary Items page by page (14 pages).

We responded to a letter from Northern Sunrise County dealing with Homelessness stating that NPHF is committed to learning more about the issue and how to address the existing gaps.

Village of Berwyn requested a decrease in their requisition by 50% - this was refused

AHESP grant - discussed.

Letter sent to Town of Fairview requesting stairs to be repaired between the Harvest Lodge Resident Parking Lot and the tennis court area. This lead into a discussion about the lack of parking at the lodge and in the surrounding area with little chance of expansion. Item was referred to staff.

Governance: reviewed the Role of Board Members & the Code of Conduct.

Next Meeting: Wednesday, December 5th at 4:00 pm at Central Office, Peace River.

James Adams Council report Nov. 1 - Nov 13, 2018

November 1, 2018 - Airport advisory meeting

- Met to discuss operating budget, lowered projected deficit by ~ \$30k
Due to last year's costs' being lower.
- Runway will need resurfacing in 2-5 years at a projected cost of ~ \$1 Mil

November 2, 2018 - PREDA AGM

- Provincial funding for PREDA ends in 2020, we are in discussions to have that extended.
- Held our elections for the board of directors, all positions were kept the same by acclamation.
- Looking to do a fee increase, currently 50 cents/head, looking to raise to 75 cents or even a dollar. Fees have been unchanged for a long time.

November 3, 2018 - How to kill a community

- Listened to the presentation on the ways communities fall into decline and steps that can be taken to prevent it.