

**MAY 23, 2017**

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, MAY 23, 2017.**

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10:00 A.M.

1. CALL TO ORDER
2. IN-CAMERA
3. ADOPTION OF AGENDA
4. ADOPTION OF MINUTES
  - \* A. Council Meeting Minutes, April 25, 2017
  - \* B. Special Meeting Minutes, May 3, 2017

5. FINANCE
  - \* A. Payment of Accounts

6. STAFF REPORTS
  - \* A. Ag. Fieldman Report
  - B. Public Works Superintendent Report
  - \* C. CAO Report

7. COUNCILLOR CONCERNS

8. DELEGATIONS
  - A. Glenda Farden - STARS

11:00 A.M.

9. DEVELOPMENT & SUBDIVISIONS

10. COMMITTEE/BOARD REPORTS

11. OLD BUSINESS
  - \* A. Pending report from April 25, 2017

12. NEW BUSINESS
  - \* A. 2017 Capital and Operating Budgets
  - \* B. 2017 Tax Rate Bylaw
  - \* C. In the Woods Animal Rescue – Invoice
  - \* D. FCSS – Member-at-Large Appointment
  - \* E. Development Appeal Board – Member-at-Large Appointments
  - \* F. Ditch Work – Request for Authorization
  - \* G. Request to Waive Utility Charges
  - \* H. Lions Club Old Time Music Festival – Donation Request
  - \* I. Fairview Minor Soccer Association – Donation Request
  - \* J. Northwest Species at Risk Committee – Stakeholder Open House Event
  - \* K. Community Futures Peace County – AGM
  - \* L. Alberta Transportation – 2017 Peace Regional Golf Tourney

13. INFORMATION ITEMS
  - \* A. AAMDC Contact Newsletter – April 21, 27 and May 3, 11, 2017
  - \* B. AMMDC – President’s Update
  - \* C. Fire Department Meeting Minutes
  - \* D. Fairview Detachment Crime Stats - April 2017
  - \* E. Unharvested Acres by Municipality
  - \* F. Communications – Re. Medivac Services
  - \* G. Dunvegan-Central Peace-Notley – April Newsletter
  - \* H. NPHF - Audit of 2016 Financial Statements
  - \* I. Peace Library System Board Meeting Highlights – May 13, 2017
  - \* J. Letter from RCMP – AAMDC Meeting Follow-up
  - \* K. NTAB – Meeting Minutes – May 15, 2017
  - \* L. NADC – Newsletter
  - \* M. Letter from Municipal Affairs – Re: MSI Capital Program
  - \* N. Senate of Canada Contribution Award
  - \* O. NAEL – Municipal Infrastructure Projects
  - \* P. Alberta Recreation and Parks Assoc. – Honour Outstanding Work in your Community
  - \* Q. AAMDC – Boundaries of AAMDC Districts

14. ADJOURNMENT

MAY 23, 2017

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, MAY 23, 2017 COMMENCING AT 10:00 A.M.**

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman           Councillor – Reeve  
Ray Skrepnek           Councillor  
Phil Kolodychuk       Councillor  
Peggy Johnson         Councillor

REGRETS

Bev Wieben             Councillor

OTHERS IN ATTENDANCE

Sandra Fox             Chief Administrative Officer  
Sandra Rendle         Recorder  
Chris Eakin             The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:08 a.m.

IN-CAMERA

**17-193**

Councillor Johnson

**Moved that Council go in camera at 10:09 a.m.**

**CARRIED.**

**17-194**

Councillor Kolodychuk

**Moved that Council come out of in camera at 10:32 a.m.**

**CARRIED.**

**Recorder, Sandra Rendle arrived at 10:35 a.m.**

AGENDA

**17-195**

Councillor Skrepnek

**Moved that Council adopt the agenda for the May 23, 2017, regular Council Meeting as presented.**

**CARRIED.**

MINUTES –  
APR. 25, 2017

Corrections:

Pg. 3 – Spelling of “expires”

Pg. 4 – Friedenstal Cemetery – change “for” to “from”

**17-196**

Councillor Johnson

**Moved that Council approve the April 25, 2017 regular Council Meeting Minutes as presented with above noted corrections.**

**CARRIED.**

MINUTES –  
MAY 3, 2017

**17-197**

Councillor Kolodychuk

**Moved that Council approve the May 3, 2017 special Council Meeting Minutes as presented.**

**CARRIED.**

**FINANCE**

**PAYMENT OF  
ACCOUNTS**

A list of expenditures for the period was provided for Council's review.

**17-198**

Councillor Johnson

**Moved that Council accept the Accounts Payable Report in the amount of \$208,675.91 as presented.**

**CARRIED.**

**STAFF REPORTS**

**AG. FIELDMAN  
REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

**17-199**

Councillor Johnson

**Moved that Council receive the Agricultural Fieldman's report as presented.**

**CARRIED.**

**CAO'S REPORT**

Chief Administrative Officer, Sandra Fox's report was presented to Council.

- In the Woods Animal Rescue – Invitation
- Visitors Centre Building – Offered for Tender
- June 19, 2017 – AAMDC doing Member Visits, MD of Spirit River would like to organize River Tour.
- Notification that Dunvegan Bridge is down to one lane.

**17-200**

Councillor Skrepnek

**Moved that Council receive the Chief Administrative Officer's report as presented.**

**CARRIED.**

**Chris Eakin with the Fairview Post arrived at 11:01 a.m.**

**DELEGATION**

Glenda Farden with STARS arrived at 11:01 a.m.

Glenda provided Council with an update on STARS:

- Grande Prairie base has been operational for 11 years.
- Helicopter equipped with Leading Edge Technology.
- Have Universal Blood on board.
- Types of Missions;
  - 52% Medical Emergencies
  - 20% Motor Vehicle Collisions
  - 15% Trauma Related
  - 10% Recreational Accidents
  - 2% Industry/Workplace Accidents
  - 1% Agricultural Accidents
- Update on Funding – 79% from Fundraising and 21% from Government
- Alberta Municipal Initiatives – close to 90% of Rural Municipalities help fund STARS, funding ranges from \$2/capita to \$65/capita. Urban Municipalities funding ranges from \$2/capita to \$4.75/capita generating \$1.7 Million annually.
- The MD of Fairview has supported STARS since 2007.
- STARS is requesting a funding commitment of \$20,000.00 per year for the next 4 years, starting in 2018.

Glenda Farden with STARS left at 11:40 a.m.

**DEVELOPMENT &  
SUBDIVISIONS**

No new development or subdivisions were brought forward.

**COMMITTEE/  
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

**Councillor Skrepnek** reported on the following Committee/Board Meetings from April 26, 2017 to May 23, 2017:

- Attached as Schedule "B".

**Councillor Kolodychuk** reported on the following Committee/Board Meetings from April 26, 2017 to May 23, 2017:

- April 25, 2017 – Fairview Ski Club Meeting.
- May 3, 2017 – ICSP/Budget Meeting.
- May 17, 2017 – Peace River School Division Meeting.

**Councillor Johnson** reported on the following Committee/Board Meetings from April 26, 2017 to May 23, 2017:

- April 26, 2017 – Peace River SDAB Advisory Meeting.
- April 26, 2017 – Recreation Advisory Committee Meeting.
- May 3, 2017 – ISCP/Budget Meeting.
- May 10, 2017 – Recreation Advisory Committee Meeting.
- May 17, 2017 – HOPEDC Meeting.

**Councillor Wieben** reported on the following Committee/Board Meetings from April 26, 2017 to May 23, 2017:

- Not in attendance.

**Reeve Newman** reported on the following Committee/Board Meetings from April 26, 2017 to May 23, 2017:

- May 3, 2017 – ISCP/Budget Meeting.

**COUNCILLOR  
CONCERNS**

Councillor Johnson had a ratepayer concern regarding garbage bins at Sand Lake. This is Crown Land and they will have to contact the Province.

Councillor Johnson had a ratepayer concern regarding the usage of the Fairview Fire Hall for the MS Group.

**UNFINISHED BUSINESS**

**PENDING  
REPORT**

**17-201**

Councillor Skrepnek

**Moved that the April 25, 2017  
Pending Report be accepted as  
presented.**

**CARRIED.**

**NEW BUSINESS**

**2017 CAPITAL  
AND OPERATING  
BUDGET**

**17-202**

Councillor Kolodychuk

**Moved that Council approve the 2017  
Capital and Operating Budget as  
presented.**

**CARRIED.**

**2017 TAX  
RATE  
BYLAW**

**17-203**  
Councillor Johnson

**Moved that 1<sup>st</sup> Reading be given to  
Bylaw No. 935/TAX/2017.  
CARRIED.**

**17-204**  
Councillor Skrepnek

**Moved that 2<sup>nd</sup> Reading be given to  
Bylaw No. 935/TAX/2017.  
CARRIED.**

**17-205**  
Councillor Kolodychuk

**Moved to proceed with 3<sup>rd</sup> Reading of  
Bylaw No. 935/TAX/2017.  
UNANIMOUSLY CARRIED.**

**17-206**  
Councillor Johnson

**Moved that 3<sup>rd</sup> and final Reading be  
given to Bylaw No. 935/TAX/2017.  
CARRIED.**

**IN THE WOODS  
ANIMAL RESCUE -  
INVOICE**

**17-207**  
Councillor Johnson

**Moved that Council direct  
administration not pay the invoice  
from In the Woods Animal Rescue.**

**CARRIED.**

Council directed CAO, Sandra Fox to discuss this issue with our Animal Control Officer.

**FCSS –  
MEMBER-AT-  
LARGE  
APPOINTMENT**

**17-208**  
Councillor Kolodychuk

**Moved that Council appoint Nan  
Bartlett as the MD of Fairview No.  
136 Member-at-Large for FCSS for a  
2-year term expiring April 30, 2019.  
CARRIED.**

**DEVELOPMENT  
APPEAL BOARD  
MEMBER-AT-  
LARGE  
APPOINTMENT**

**17-209**  
Councillor Skrepnek

**Moved that Council appoint Chit  
Moffat and Theresa Hrab the  
Members-at-Large for the  
Development Appeal Board.  
CARRIED.**

**17-210**  
Councillor Kolodychuk

**Moved that Council appoint  
Councillor Peggy Johnson as the MD  
Council member for the  
Development Appeal Board.  
CARRIED.**

**DITCH WORK –  
REQUEST FOR  
AUTHORIZATION**

**17-211**  
Councillor Kolodychuk

**Moved that Council authorizes the ratepayer to do the required ditch work located at NE-11-82-03-W6 as requested.**

**CARRIED.**

**REQUEST TO  
WAIVE UTILITY  
CHARGES**

**17-212**  
Councillor Johnson

**Moved that Council deny the request to waive the utility charge.**

**CARRIED.**

**LIONS CLUB  
OLD TIME  
MUSIC FESTIVAL –  
DONATION  
REQUEST**

**17-213**  
Councillor Skrepnek

**Moved that Council provide a \$500.00 donation to the Lions Club Old Time Music Festival.**

**CARRIED.**

**FAIRVIEW MINOR  
SOCCER  
ASSOCIATION –  
DONATION  
REQUEST**

**17-214**  
Councillor Kolodychuk

**Moved that Council accept the donation request from Fairview Minor Soccer as information.**

**CARRIED.**

**NORTHWEST  
SPECIES AT  
RISK COMMITTEE –  
STAKEHOLDER  
OPEN HOUSE  
EVENT**

**17-215**  
Councillor Johnson

**Moved that Council accept the Northwest Species at Risk Committee – Stakeholder Open House Event as information.**

**CARRIED.**

**COMMUNITY  
FUTURES  
PEACE COUNTRY –  
AGM**

**17-216**  
Councillor Johnson

**Moved that Councillor Skrepnek attend the Community Futures AGM in Hines Creek on June 19, 2017.**

**CARRIED.**

**ALBERTA  
TRANSPORTATION –  
2017 PEACE  
REGIONAL GOLF  
TOURNEY**

17-217

Councillor Johnson

**Moved that Council accept the Alberta Transportation – 2017 Peace Regional Golf Tourney as information.**

**CARRIED.**

**INFORMATION  
ITEMS**

Council was presented with the following information for review:

- 12A – AAMDC Contact Newsletters – April 21, 27 and May 3, 11, 2017
- 12B – AAMDC President's Update
- 12C – Fire Department Meeting Minutes
- 12D – Fairview Detachment Crime Stats – April 2017
- 12E – Unharvested Acres by Municipality
- 12F – Communications – Re: Medivac Services
- 12G – Dunvegan-Central Peace-Notley – April Newsletter
- 12H – NPHF – Audit of 2016 Financial Statements
- 12I – Peace Library System Board Meeting Highlights – May 13, 2017
- 12J – Letter from RCMP – AAMDC Follow-up
- 12K – NTAB – Meeting Minutes – May 15, 2017
- 12L – NADC – Newsletter
- 12M – Letter from Municipal Affairs – Re: MSI Capital Program
- 12N – Senate of Canada Contribution Award
- 12O – NAEL – Municipal Infrastructure Projects
- 12P – Alberta Recreation and Parks Assoc. – Honour Outstanding Work in your Community
- 12Q – AAMDC – Boundaries of AAMDC Districts

17-218

Councillor Skrepnek

**Moved that Council accept the information items as presented.**

**CARRIED.**

**COUNCIL  
MEETING**

The next Council Meeting is scheduled for June 13, 2017 at 10:00 a.m.

**Public Works Superintendent, Kevin Morrison arrived at 1:03 p.m.**

**PUBLIC WORKS  
SUPERINTENDENT  
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Graders were out grading and patching roads.
- Crews have been working long hours and Saturday to get the roads passable.
- Some roads have large sink holes that need repair. A couple of roads had to be closed.
- Gravel truck are gravelling.
- Pratt's Landing road is still closed. Hopefully will be opening soon.
- Boat Launch is silted in again.
- Garbage Bins in the Hamlet have been dumped many times.
- Appliance round-up in the Hamlets is Friday, May 26, 2017.
- Watered the Pit Road on Saturday and will be watering again today.

**COUNCILLOR  
CONCERNS  
FROM STAFF  
REPORTS**

Councillor Kolodychuk asked when the dust control will be applied. Public Works is trying to apply dust control by the end of May.

**17-219**  
Councillor Skrepnek

**Moved that Council receive the  
Public Works Superintendent report  
as presented.**

**CARRIED.**

**Public Works Superintendent, Kevin Morrison left at 1:37 p.m.**

**ADJOURNMENT**

**17-220**  
Councillor Johnson

**Moved that the May 23, 2017  
Council Meeting be adjourned at  
1:37 p.m.**

**CARRIED.**

  
\_\_\_\_\_  
REEVE NEWMAN

  
\_\_\_\_\_  
CAO



Schedule "A"

### AG FIELDMANS REPORT MAY 18, 2017

- My 2 weed inspectors have started on May 8<sup>th</sup> and have been working in the office preparing for the 2017 season. There is a weed inspector workshop coming up in Peace River on May 25<sup>th</sup> that they will be attending. The Peace Region Fieldman host this workshop. In the mean-time starting after the long weekend, they will begin inspections on grass lands and pastures. They will also check for cutworms on the grasslands while they are inspecting these fields.
- The mower operator has gone through the equipment he will be using for roadside grass mowing, ie greasing, blade changes and general fluid level checks etc. Gabby has started with the ASB effective May 15<sup>th</sup>. He and I are also working on rental equipment making sure they are in good working order. Some minor repairs were required on some pieces but I did purchase a new 12 volt ATV seeder as the one we have is basically done.
- I had a meeting with a lady from CRO, (Gateway Research Organization). CRO has partnered with Alberta Ag and Forestry to help deliver the Growing Forward 2 – On-Farm Energy Management Program, (OFEMP), in North-Western Alberta. OFEMP shares the cost of investments that improve energy efficiency on Alberta Farms. The program enables producers to conserve energy and reduce carbon emissions ultimately reducing the environmental footprint in Alberta's agriculture industry. Presently, she is doing an outreach program to various entities so people are aware of this program when it becomes available this summer. I asked her to speak at the Regional Conference we are hosting this fall and she has accepted.
- The In-Service-Training and Provincial ASB Conference that the Peace Region is hosting is coming along very well. We have had a few more committee meetings and some conference calls and our committee seems to be ahead of the timelines we usually work towards.
- I drew up a formal letter of monetary donations and have gone to a few local businesses to see if they would like to donate towards the Regional ASB conference as sponsors for coffee breaks or towards the lunch.
- On May 17<sup>th</sup>, Dave from Alberta Ag and Forestry Pest Surveillance Branch stopped by my office. He is basically making formal connections with Ag Fieldman across the province to enhance the relationships with the Pest branch. They do appreciate the work we do on their behalf across the province as there is no way for them to gather all the information they receive from the Fieldman in all counties that take part in their surveillance on various pests.
- Some harvesting has been done here in our municipality and it seems to be going slow. Producers were able to get some 2016 crop off, then we received another one inch plus of rain. Some seeding has been done also and some pre-burn with glyphosates.
- Shawna and I worked together gathering information on the Alberta Wetland Policy for a flyer she put together that was put into M.D. producer mailboxes.
- All items on the March 29<sup>th</sup> ASB Mtg Pending Report have been completed by myself, Shawna and Kirsten.
- Everything has been going smoothly here in the Ag department and I hope it continues throughout the summer season.

**HAVE A GREAT MEETING**

## Schedule "B"

April 26 to May 23, 2017 Committee/Board Reports Ray Skrepnek, Ward 1

May 1 Fairview Fire Department Meeting

Minutes in Agenda as item 13C.

May 3 MD Special Meeting – Budget

Minutes in Agenda as item 4B.

May 5 PREDA Membership Meeting Rycroft

Updates: Community Broadband Project should be completed by the end of August.

Northern Transportation Advisory Bureau – some discussion on Peace River Airport/Medivac Contract.

Municipal Project Fund – list attached.

Presentation on Northern Alberta Development Council.

Presentation on Statistics Canada Federal Census – Outcomes for the PREDA Region. MD of Fairview 2016 Municipal Affairs Population List 1673: 2016 Federal Census 1604, difference is -4.1%

Next Meeting August 4, 2017 location TBA.

May 10 – 12 Water North Coalition (WNC) Meeting City of Cold Lake

Panel Discussion on Reclaimed and Grey Water.

Alberta Water Reuse & Stormwater Use.

Health Considerations & Guidelines for Stormwater & Water Reuse Projects.

Reclaimed Water & Stakeholder Roles.

Support for Water Management in First Nations – Rosey Radmanovich, TSAG Subcommittee updates.

Next Meeting: September 14 in Wabasca.

Tour of the Water Plant followed.

May 13 Peace Library System AGM & Board Meeting

Highlights in Agenda Package as item 13I

May 17 North Peace Housing Foundation (NPHF) Board Meeting

Reports: Executive Director's.

Summary of Operations.

Financial Report.

Business Arising: Central Office/Rotary House Project Update – roof is now on, windows are installed.

Lodge Fire Suppression Systems Installation Update –  
Alberta Seniors & Housing handling complaints.

Northern Sunrise County Re: Cadotte Lake Program/Land –  
money refunded from land purchase.

New Business: 2018 – 2022 Business Plan – Vision, Mission, Values.

2018 – 2022 Draft Business Plan Presented in camera.

Next Meeting; June 7, 2017 4:00 pm Garden Court, Peace River.

May 17 Heart of the Peace Economic Development Committee(HOPEDC) Meeting

Presentation by Randy Hodgkinson, Community Futures Peace River, General  
Manager.

Reports: Chair.

EDO.

Discussed the following: Marketing Budget.

Public Market.

Trade Show.

Farmer's Market.

Next Meeting: June 21, 2017 7:00 pm.

June 28, 2017 Special Meeting 6:00 pm.

Submission	Municipality	Project Name	Total project Cost	MPF Requested	MPF Approved	Received MPF Past
1	Town of Fairview	Local Incubator	19,300	11,000	4875	NO
2	MD of Smoky River	Recreation Expansion	22,000	4,000	declined	Yes \$16,200 Regional Branding / Investment
3	Town of Falher	Canola Crushing – Business Case	55,000	10,000	7500	YES \$2875 – Bee Smart
4	MD of Peace	Truck Stop – Business Case	20,000	5000	5000	No
5	MD of Peace	Digital Assets	10,400	9,400	declined	Yes - Mighty Peace Tourism \$9,500 from MPF through Grimshaw
6	MD of Spirit River	Canola Crushing – Business Case	50,000	10,000	7500	No
7	Town of Manning	Retail Gap & Industrial Review	27,510	7,000	7000	No
8	Big Lakes County	Tours /Sector Analyses	254,750	6,700	declined	Yes 10,000 – Preparing for Potential
<b>TOTAL MPF March 2017 Submissions</b>				<b>\$63,100</b>	<b>31,875</b>	