

JUNE 14, 2016

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, JUNE 14, 2016.**

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10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - \* A. Council Meeting Minutes, May 24, 2016
  - \* B. Special Meeting Minutes, May 30, 2016
4. FINANCE
  - \* A. Payment of Accounts
5. STAFF REPORTS
  - A. Public Works Superintendent Report
  - B. Ag. Fieldman Report
  - C. CAO Report
6. COUNCILLOR CONCERNS FROM STAFF REPORTS

2:00 p.m.

7. DELEGATIONS
  - A. NRCB
8. DEVELOPMENT & SUBDIVISIONS
  - A. Farmstead Separation – SE-09-82-01-W6
  - B. Farmstead Separation – SE-07-82-05-W6
9. COMMITTEE/BOARD REPORTS
10. COUNCILLOR CONCERNS
11. OLD BUSINESS
  - \* A. Pending report from May 24, 2016
  - \* B. 2016 Budget
  - \* C. MGA Amendments Tabled
  - \* D. AAMDC – Modernized MGA Policy Issues Overview
  - \* E. EE Oliver School Council
12. NEW BUSINESS
  - \* A. 2016 Tax Rate Bylaw – Bylaw # 925/TAX/2016
  - \* B. Bylaw # 898 – Schedule G New Rates
  - \* C. Motorist Request for Compensation
  - \* D. Waterhole Centennial Open House
  - \* E. 2016 Alberta Recreation & Parks Assoc. Conference
  - \* F. Canadian Fallen Heroes Foundation – Sponsorship Request
  - \* G. North Peace Animal Hospital - Veterinary Incentive
  - \* H. North Peace Gas Co-op – Road Crossing Request
13. INFORMATION ITEMS
  - \* A. AAMDC Contact Newsletters – May 20, 26 & June 1, 2016
  - \* B. STARS – Thank you
  - \* C. AAMDC – District 4 MGA Amendments Consultations
  - \* D. AAMDC – President’s Update
  - \* E. PREDA – Re: NADC Executive Directors Position Relocation
  - \* F. Fairview RCMP – April Statistics
  - \* G. Peace Library System – 2015 Annual Report
  - \* H. Town of Wembley – Newterra Water Treatment Plant Open House
  - \* I. Response Letter – AB Infrastructure & Transportation
  - \* J. Ministry of Seniors & Housing Affordable Housing Strategy Survey
  - \* K. Peace River Forest Area – Wildfire Update – June 3, 2016
  - \* L. Town of Fairview – Thank you
14. NEXT COUNCIL MEETING
15. IN-CAMERA
16. ADJOURNMENT

JUNE 14, 2016

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JUNE 14, 2016, COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman	Reeve
Peggy Johnson	Councillor
Ray Skrepnek	Councillor
Bev Wieben	Councillor
Phil Kolodychuk	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:01 a.m.

AGENDA

Addition: 12H – North Peace Gas Co-op – Road Crossing Request

**16-244**  
Councillor Skrepnek

**Moved that Council adopt the agenda for the June 14, 2016 regular Council Meeting as presented with the above noted addition.**

**CARRIED.**

ADOPTION OF MINUTES – MAY 24, 2016

Corrections: Page 3 – Under Delegation spelling of targeted.  
Page 7 – 13G spelling of Tournament

**16-245**  
Councillor Kolodychuk

**Moved that Council approve the May 24, 2016 regular Council Meeting Minutes as amended.**

**CARRIED.**

ADOPTION OF MINUTES – MAY 30, 2016

**16-246**  
Councillor Johnson

**Moved that Council approve the May 30, 2016 special Council Meeting Minutes as presented.**

**CARRIED.**

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

**16-247**  
Councillor Skrepnek

**Moved that Council accept the Accounts Payable Report in the amount of \$155,352.89 as presented.**

**CARRIED.**

**AG. FIELDMAN  
REPORT**

The Agricultural Fieldman, Fred Sawchuk report was provided to Council for review. Attached as Schedule "A".

**16-248**

Councillor Wieben

**Moved that Council receive the Agricultural Fieldman report as presented.**

**CARRIED.**

**Public Works Superintendent, Kevin Morrison arrived at 10:20 a.m.**

**CAO'S  
REPORT**

Chief Administrative Officer, Sandra Fox presented her report to Council.

Council and Public Works Department discussed Cemetery maintenance in great detail.

**16-249**

Councillor Skrepnek

**Moved that Council cancel their July 12, 2016, August 9 and August 23, 2016 Council meetings. Further, re-schedule their regular Council meeting to August 16, 2016.**

**CARRIED.**

**16-250**

Councillor Johnson

**Moved that Council receive the Chief Administrative Officer report as presented.**

**CARRIED.**

**PUBLIC WORKS  
SUPERINTENDENT  
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Culverts have arrived, working out invoicing problems.
- Dust Control is complete, but seems that last years' application worked better.
- New packer has arrived for the grader.
- Crews are cleaning up fallen trees in ditches and at the Maples from the heavy snow we received.
- Culvert installations are ongoing. Completed 4 centre-line, 11 approach culverts and 3 ditch cleans.
- Grading is ongoing, some dust control spots have had to be graded already.
- Gravel hauling is ongoing. Over 50 miles done to date.
- Mowing is ongoing. Crews are working at the Airport today.

**COUNCILLOR  
CONCERNS  
ARISING  
FROM STAFF  
REPORTS**

Reeve Newman mentioned that RR 52 requires gravel and Councillor Johnson commented that TWP 804 needs attention, very rough. Councillor Skrepnek mention the RR 12 north of the bridge needs gravel. Councillor Kolodychuk mentioned that Bluesky requires mowing.

Reeve Newman had attending a meeting where Northern Sunrise County commented on their new dust control product. Kevin will contact Northern Sunrise County.

**16-251**  
Councillor Skrepnek

Moved that Council receive the Public Works Superintendent report as presented.

**CARRIED.**

Public Works Superintendent, Kevin Morrison left at 11:56 a.m.

Broke for Lunch at 11:56 a.m

Council resumed at 1:29 p.m.

**DEVELOPMENT &  
SUBDIVISIONS**

**FARMSTEAD  
SEPARATION  
SE-09-82-01-W6**

Council was presented with a application to subdivide an 13 acre parcel from SE-09-82-01-W6.

**16-252**  
Councillor Skrepnek

Moved that Council recommend approval of a farmstead separation (File #16MK013) of a 13 acre parcel from SE-09-82-01-W6, with the following conditions.

- Taxes have been paid in full.
- Provision of access to the subdivision and the balance of the quarter be one of the three options as stated in the subdivision application and be built in accordance with the standard of the Municipal District of Fairview No. 136 and approved by the Public Works Superintendent.
- MMSA to ensure that the existing sewage disposal be converted to a septic field to satisfy the standard requirements to meet Provincial Regulations.
- Required to meet set-backs as per gravel operations.

**CARRIED.**

**FARMSTEAD  
SEPARATION  
SE-07-82-05-W6**

Council was presented with an application to subdivide a 13.34 acre parcel from SE-07-82-05-W6.

**16-253**  
Councillor Kolodychuk

Moved that Council recommend approval of a farmstead separation (File #16MK014) of an 13.34 acre parcel from SE-07-82-05-W6, with the following conditions.

- Taxes have been paid in full.
- Provision of access to the subdivision and the balance of the quarter be built in accordance with the standard of the Municipal District of Fairview No. 136 and approved by the Public Works Superintendent.
- Current Sewage System was installed prior to 1990, therefore will be grandfathered.

**CARRIED.**

**COMMITTEE/  
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

**Councillor Skrepnek** reported on the following Committee/Board Meetings from May 25, 2016 June 14, 2016:

- Attached as Schedule "E".

**16-254**  
Councillor Johnson

Moved that Councillor Skrepnek attend the Water Coalition Meeting in La Crete on June 23, 2016. Further give permission to stay the night of June 22, 2016.

**CARRIED.**

**16-255**  
Councillor Wieben

Moved that Councillor Skrepnek attend the Rural Library Conference in Grande Prairie on September 22 & 23, 2016. Further give permission to stay the night of September 21 & 22, 2016.

**CARRIED.**

**Councillor Kolodychuk** reported on the following Committee/Board Meetings from May 25, 2016 to June 14, 2016:

- May 24, 2016 – Fairview Rural Co-op Meeting
- May 25, 2016 – ICSP Meeting
- May 30, 2016 - ICSP/Budget Meeting
- June 8, 2016 – Seniors BBQ
- June 13, 2016 – FCSS

**Chris Eakin, Fairview Post left at 1:25 p.m.**

**DELEGATION**

**Andy Cumming – Director, Field Services, Application & Linda Brazel – Information Officer / Web & Intranet Coordinator with NRCB arrived 1:44 p.m.**

Andy Cumming briefed Council on NRCB and the application and compliance processes for CFO's (Confined Feeding Operations).

- Application Process includes; Process, Grandfathering, Permits/amendments and Board Reviews.
- Compliance and Enforcement includes; Inspector role, Complaint process and statistics and Municipal involvement.
- NRCB has a searchable database of CFO's.
- Board and corporate services are in Edmonton and Calgary.
- Field Offices – AOPA: 8 approvals officers and 6 inspectors.
- Field Offices are in Fairview, Mornville, Red Deer and Lethbridge.
- Approval Officers review applications for; new or expanding CFO's, construction of manure storage facilities and amendments to permits.
- Operations below AOPA permitting thresholds fall under municipal jurisdiction.
- All CFO's and manure storage facilities that existed before January 1, 2002 are grandfathered.
- All permit(s) run with the property unless cancelled.

**Andy Cumming – Director, Field Services, Application & Linda Brazel – Information Officer / Web & Intranet Coordinator with NRCB left 2:34 p.m.**

**Councillor Johnson** reported on the following Committee/Board Meetings from May 25, 2016 to June 14, 2016:

- Attached as Schedule "D"

**Councillor Wieben** reported on the following Committee/Board Meetings from May 25, 2016 to June 14, 2016:

- May 30, 2016 – Mighty Peace Tourist Association - AGM and Board Meeting
- June 8, 2016 – Seniors BBQ
- June 8, 2016 – Recreation Meeting

**Reeve Newman** reported on the following Committee/Board Meetings from May 25, 2016 to June 14, 2016:

- May 25, 2016 – ICSP/Budget Meeting
- May 26, 2016 – North Peace Regional Landfill Meeting
- May 30, 2016 – ICSP/Budget Meeting
- June 8, 2016 – Seniors BBQ
- June 9, 2016 – NTAA Meeting

**COUNCILLOR CONCERNS**

No concerns brought forward at this time.

**UNFINISHED BUSINESS**

**PENDING REPORT**

**16-256**  
Councillor Skrepnek

**Moved that the May 24, 2016 Pending Report be accepted as presented.**

**CARRIED.**

**2016  
BUDGET**

Council was presented with a copy of the final draft 2016 Operating and Capital Budget.

**16-257**  
Councillor Wieben

**Moved that Council approve the 2016 Operational and Capital Budget as presented.**

**CARRIED.**

**ALBERTA  
MUNICIPAL  
AFFAIRS –  
MGA  
AMENDMENTS  
TABLED**

Council was presented with information regarding the MGA Amendments tabled in the Alberta Legislative Assembly on May 30, 2016.

**16-258**  
Councillor Johnson

**Moved that Council accept the information regarding the MGA Amendments tabled in the Alberta Legislative Assembly on May 30, 2016 as information.**

**CARRIED.**

**AAMDC-  
MODERNIZED  
MGA POLICY  
ISSUES  
OVERVIEW**

Council was presented with an overview of the tabled MGA Amendments from AAMDC.

**16-259**  
Councillor Kolodychuk

**Moved that Council accept the overview of the tabled MGA Amendments from AAMDC as information.**

**CARRIED.**

**EE OLIVER  
SCHOOL  
COUNCIL**

Council was presented with a funding request from the EE Oliver School Council for Temporary crosswalk lighting.

**16-260**  
Councillor Skrepnek

**Moved that Council approve a contribution of 20% of the project costs to the EE Oliver School Council for their crosswalk lighting project.**

**CARRIED.**

**NEW BUSINESS**

**2016 TAX  
RATE  
BYLAW NO.  
925/TAX/2016**

Council was presented with a copy of the 2016 Tax Rate Bylaw No. 925/TAX/2016.

- 16-261**  
Councillor Skrepnek  
**Moved that 1<sup>st</sup> Reading be given to Bylaw No. 925/TAX/2016.  
CARRIED.**
- 16-262**  
Councillor Kolodychuk  
**Moved that 2<sup>nd</sup> Reading be given to Bylaw No. 925/TAX/2016.  
CARRIED.**
- 16-263**  
Councillor Johnson  
**Moved to proceed with 3<sup>rd</sup> Reading of Bylaw No. 925/TAX/2016.  
UNANIMOUSLY CARRIED.**
- 16-264**  
Councillor Wieben  
**Moved that 3<sup>rd</sup> and final Reading be given to Bylaw No. 925/TAX/2016.  
CARRIED.**

**BYLAW  
NO. 898 –  
SCHEDULE  
“G” NEW  
RATES**

Council was presented with an amended copy of Schedule “G” of Bylaw No. 898.

- 16-265**  
Councillor Johnson  
**Moved that Council approve Bylaw No. 898 - Schedule “G” new rates as presented.  
CARRIED.**

**MOTORIST  
REQUEST  
FOR  
COMPENSATION**

Council was presented with a copy of a letter from a Motorist requesting compensation.

- 16-266**  
Councillor Skrepnek  
**Moved that Council deny the Motorist request for compensation.  
CARRIED.**

**WATERHOLE  
CENTENNIAL  
OPEN HOUSE**

Council was presented with an invitation to the Waterhole Centennial Open House to be held on Thursday, June 30, 2016 at 7:00 p.m.

- 16-267**  
Councillor Wieben  
**Moved that Councillor Skrepnek attend the Waterhole Centennial Open House on Thursday, June 30, 2016 at 7:00 p.m.  
CARRIED.**

**2016 ALBERTA  
RECREATION &  
PARKS ASSOC.  
CONFERENCE**

Council was presented with information on the 2016 Alberta Recreation and Parks Association (ARPA) Annual Conference.



**16-268**  
Councillor Johnson

**Moved that Council accept the 2016 Alberta Recreation & Parks Association - Conference as information.**  
**CARRIED.**

**CANADIAN  
FALLEN  
HEROES –  
SPONSORSHIP  
REQUEST**

Council was presented with a request for sponsorship of Canadian Fallen Heroes online memorial site.

**16-269**  
Councillor Wieben

**Moved that the MD of Fairview No. 136 provide the Canadian Fallen Heroes a Bronze Sponsorship in the amount of \$250.00.**  
**CARRIED.**

**NORTH  
PEACE  
ANIMAL  
HOSPITAL –  
VETERINARY  
INCENTIVE**

Council was presented with a letter from North Peace Animal Hospital regarding Veterinary Incentives.

**16-270**  
Councillor Wieben

**Moved that administration send a letter to North Peace Animal Hospital regarding the Veterinary Incentive, stating the content of the motion #12-127 made at the March 13, 2012 Council Meeting.**  
**CARRIED.**

**NORTH PEACE  
GAS CO-OP –  
ROAD CROSSING  
REQUEST**

Council was presented with road crossing request from North Peace Gas Co-op.

**16-271**  
Councillor Skrepnek

**Moved that Council grant permission for the Road Crossing(s) Request as presented by North Peace Gas Co-op.**  
**CARRIED.**

**INFORMATION  
ITEMS**

Council was presented with the following information for review:

- 13A – AAMDC – Newsletters – May 20,26 & June 1, 2016
- 13B – STARS – Thank you
- 13C – AAMDC – District 4 MGA Amendments Consultations
- 13D – AAMDC – President's Update
- 13E – PREDA – Re: NADC Executive Director Relocation
- 13F – Fairview RCMP – April Statistics
- 13G – Peace Library System – 2015 Annual Report
- 13H – Town of Wembley – Newterra Water Treatment Plants Open House
- 13I – Response Letter – AB Infrastructure & Transportation
- 13J – Ministry of Seniors & Housing Affordable Housing Strategy Survey
- 13K – Peace River Forest Area – Wildfire Update – June 3, 2016
- 13L – Town of Fairview – Thank you

**16-272**  
Councillor Johnson

**Moved that Council accept the information items as presented.  
CARRIED.**

**COUNCIL MEETING**

The next Council Meeting is scheduled for June 28, 2016 at 10:00 a.m.

**Sandra Rendle, Recorder left at 4:15 p.m**

**IN-CAMERA**

**16-273**  
Councillor Skrepnek

**Moved that Council go in camera at 4:15 p.m.  
CARRIED**

**16-274**  
Councillor Johnson

**Moved that Council come out of in camera at 5:09 p.m.  
CARRIED.**

**16-275**  
Councillor Kolodychuk

**Moved that administration proceed with the sale of the municipal owned lots of the historical Dunvegan City plan by public tender.  
CARRIED.**

**16-276**  
Councillor Wieben

**Moved that administration advertise the land surrounding the airport runway for lease for hayland purposes. Approx. 25 acres more or less.  
CARRIED.**

**ADJOURNMENT**

**16-277**  
Councilor Johnson

**Moved that the June 14, 2016 Council Meeting be adjourned at 5:11 p.m.  
CARRIED.**

  
\_\_\_\_\_  
REEVE NEWMAN

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**AG FIELDMANS REPORT JUNE 9, 2016**

- The weed inspector workshop and spray crew workshop the Peace Region Fieldman hosted in Peace River May 24<sup>th</sup> and 25<sup>th</sup> were well attended. There were 106 registered for the WIW and 82 for the SCW. These workshops are open to anyone that would like to get credits towards their herbicide applicators license plus all weed inspectors, park and recreation people and whoever else needs to learn about weed identification and herbicide application plus regulations etc.
- The 26<sup>th</sup> and 27<sup>th</sup> had me taking my first aid course here at the MD Council chambers along with other employees so that week was basically all I had accomplished aside from a few emails.
- Alberta Agriculture had given us the grant we receive yearly as I had all the required information in very early.
- We have been working on our ditch mowing program starting at North Dunvegan, through Dell and carrying on north and west towards Highland Park but the ditches in some places are still very wet from the snowfall and rain we had received. There are areas where we cannot mow the whole width of the mower because of that and the tons of trees that have leaned over or snapped off into our ditches from the wet snow, but we are doing the best we can. We will be redoing those areas later once the rest of the MD is mowed. We need to bring the mower to this side of the Highland Park hill before June 17<sup>th</sup> so we can mow the airport for the Fly-in breakfast on Fathers Day. I also had a request to mow the Green Island school area as the group will hold a picnic there on June 26<sup>th</sup> I believe.
- We did some mulching by request on the angle road that takes you to the airport. The group working on the CANSO needed it widened a bit so they could pull the plane to the airport. The main issue was once again, trees leaning towards the ditch from the heavy wet snow.
- The weed inspectors have been out and about. They started off by returning to fields that needed some checking that were documented from 2015. They have been inspecting some grasslands and now more into the cereals and canola and everything they see fit. Some canola fields had a lot of flea beetles with visible damage along with some lygus bugs etc. Grasshoppers are out there also but we are not finding any damage at this point. We will continue to monitor pest activities during field inspections. If we find heavy infestations, we usually contact the land owner/renter.
- I had my staff share the workload at the senior's bbq of which I feel went very well with very high attendance. Seems everyone that attended were very appreciative.
- It is work as usual for me so I'm continuing with office duties and call outs to producers who need some weed identification or pest ID.

HAVE A GREAT MEETING

- Someone ran over a fire hydrant in Bluesky sometime on the weekend of May 20-22. Norbert is ordering parts to fix it. Total cost including having to excavate around it will be about \$3,500.
- Occupational Health and Safety conducted an inspection at the gravel pit on May 18, 2016. Everything was good and no concerns were noted at the time of inspection. Inspection report filed.
- On the weekend of May 28/29, there was a trespass/theft incident at the gravel pit. A RCMP report has been filed. The trail camera was stolen and trespassers on quads and two wheel motorbikes were all over the pit. The loader belonging to Grimshaw Sand and Gravel was tampered with.
- Our wildfire site has now officially been set the status of extinguished. AB Forestry is working on the invoice to us and hope to open discussion very soon. All the reclamation work required of both AB Forestry and the MD is complete.
- I received an inquiry from FCM admin wondering why we did not renew our membership. I explained that as a small rural municipality we felt we did not have a voice within FCM. She said they had received the same comment from other rural municipalities and FCM is looking into ways to better communicate their advocacy for small rural municipalities and hope we will reconsider our membership in the future.
- The new LAPP employer on-line services site is operational. There have been no issues and none are expected. LAPP did a very good job taking their time rolling this out and testing it thoroughly. We received a letter from LAPP thanking Carol and the MD for our support and efforts to make the transition to the new site successful.
- MPA Engineering has inspected the washout on RR32. They have confirmed that the site is no longer considered a bridge file by AB Transportation. Kevin and I will be reviewing MPA's report next week and will bring further info to an upcoming Council meeting.
- The new Dunvegan Boat Launch sign purchased by PVCRTS has been installed by MD staff. The sign looks really good. MD staff stained the old posts to black as they were in poor visual condition. We have heard a rumor that the bridgework contractor is planning to stage their equipment in the parking area of the boat launch. I have contacted AB Transportation to let them know that is not a good place for them as we have a lot of boat trailers and vehicles parking there – especially on weekends. They are looking into this with the contractor.
- Now that all the furnishings for the airport terminal have been purchased, I have contacted COPA to inquire as to the donation they want to make. We have also been asked about providing wireless internet at the terminal. We will be looking at this more closely later this summer/early fall. With the budget work and now tax season and staff vacations coming up, there just is no time until late summer.
- Can we set the dates for July Council meetings? Staff are taking summer vacation time and we can plan accordingly if we are aware of the dates.

May 25 – June 14, 2016 Committee/Board Reports Ray Skrepnek, Ward 1

May 25 MD Special Meeting – ICSP/Budget

Minutes adopted at May 30, 2016 Meeting.

May 27 Mighty Peace Watershed Alliance AGM Peace River

Received the following reports: Chair's.

Executive Director's.

Financial Report.

Had updates on several ongoing projects.

Election Results Confirmed – still a few openings for directors.

May 30 MD Special Meeting – Budget

Minutes are in the agenda package.

June 1 NPHF Meeting Peace River

See synopsis enclosed.

June 6 Fairview Fire Department Meeting

SCBA Replacement Committee Report – working on obtaining samples to test: need to replace 8 units with 45 minute tanks.

Water Tender to be opened last Friday.

First Aid/CPR course cancelled as EMP was bought out. Other providers are being contacted.

Swift Water Course: 6 signed up for Swift Water & 5 signed up for Boat Safety.

Fireworks Course: 10 signed up also UTV & Chainsaw courses coming up.

New Business: discussion of Hard Hats for Wildfire fighting.

Firefighting coverage for holidays – discussion.

AFCA Conference: report given by Chief & Deputy Chief.

June 8 MD Seniors' BBQ

Very good turnout – 5 buses from local Seniors Lodges showed up.

Everyone seemed to have a good time.

Thanks to our staff for all their hard work preparing for this event.

NOTE: I would like to stay in LaCrete or High Level on June 22<sup>nd</sup> as the Water North Coalition Meeting is in LaCrete at 9:00 am on June 23<sup>rd</sup> so I would need a Motion to allow this.

The Rural Library Conference in Grande Prairie is on September 22 & 23 so I need a motion to allow me to attend and stay Sept 21 & 22 at the Pomeroy Hotel.

# Board Meeting Synopsis

## June 2016

### Projects

#### 1. Westview Area Development

Work on the deep services is nearing completion, with a bit of time lost due to the weather. The contractor believes they should have the project completed around the 10<sup>th</sup> of June. They have approximately one week left to complete the domestic water and sewer lines. From there, they believe they have about one week left to finish up the road crossing on the south west corner with the removal of the old culvert that crossed the road, and for the installation of the down-stream defender.

Ruel Bros. (E Construction) plan to commence the construction of the road network early in June, a bit ahead of schedule. They are also involved in the highway resurfacing project and the neighbourhood upgrades going on in the Saddleback subdivision in Peace River. This project will fit very nicely with the other roadwork projects they have in the queue. It also is working out as far as the timing of the completion of the underground work, so things are going very good at the site as far as site coordination goes. WSP believes that the project work at the site will be completed early into the summer months, so again that should prove to be optimal as far as logistics go, as we move onto the Office/Rotary House construction project.

#### 2. Rotary House/Administration Offices

I checked in with the office of the architectural firm to get an idea of the interest that has been shown for the project to date. To date they have had four general contractors request copies of the drawings and specifications as well as two sub-trades. Both T.H. Gust Builders and Lavergne Construction has requested drawings, so they will likely be bidding. The other generals were United Construction <http://www.unitedconstruction.ca/>, and Krawford Construction <http://www.krawford.com/>, both from the Edmonton area. This is not to say that other companies will not be bidding, as most general contractors use Coolnet, which is the construction association's internet portal where these projects are posted and where the general contractors gain access to complete drawings and specifications. In previous projects they have had more than half of the bids come in without the contractor picking up hard copies of the drawings.

The two sub-trades that picked up drawings are Vandeck Plumbing and Can-Tech Electric, both local area firms.

Update: A total of seven bids were received at the tender opening on June 2, 2016, with the low-tender bid coming from United Construction Company Inc. from Edmonton with a bid of \$4,184,269.00 plus GST. Pre-tender budget on the project was \$4,158,000.00 plus GST. The bids ranged from the low bid to the high bid of \$4,912,298.00 + GST.

Garden Court Seniors Apartments had 56 units occupied at the end of April, 2016, a decrease of one tenancy from March. Four of the Cadotte Lake trailers were occupied in April.

Occupancy in our family housing units improved significantly in April. Overall, we have 89 of the 122 community housing units occupied, and 30 of the 40 R&N units occupied as of the end of April, and increase of eight tenants for the month. We have had a total net increase of eighteen tenants in our family housing units in the past three months. Occupancy overall, stands at 68.5% occupancy rate.

Rent supplement tenancies decreased by two tenants over the reporting period with 40 recipients in total for April.

Richard Walisser  
Executive Director



Peggy Johnson  
Committee Report  
May 25 – June 13, 2016

May 25 – ICSP

May 30 – Special Meeting – Budget

June 8 – Senior's BBQ

June 8 Recreation Advisory meeting

- Cummings Lake – camp host is in place
  - Toilet paper stolen and camp fire wood
  - Lake has been stocked with 1000 fish
  - Manpower intensive
  - High maintenance costs and low revenue
  - ?? Close it down – lease it out?
  - ???? does the MD own North part of Cummings Lake
- Canada Day at Waterhole - Band, fireworks
- Summers End Festival – Brad Simms will be here
  - Rescue dogs society will not be
  - Chamber will be hosting a Flea Market in old Field's Bldg

June 13 – FCSS - going for only one grant approval per year

- Advertise for FCSS in our newsletter and website

June 13 – FDHS - playground and sign