

JUNE 27, 2017

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 10:00 A.M. ON TUESDAY, JUNE 27, 2017.

10:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, June 13, 2017
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - B. Public Works Superintendent Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS
7. DELEGATIONS
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Bylaw No. 936/DEV/2017 First Reading – Land Use Bylaw Amendment (Rezoning Application – Lot 1, Block 1, Plan 1525262)
 - * B. Subdivision Application – NW-09-81-03-W6
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from June 13, 2017
 - * B. Alberta Electoral Boundary Review – Public Hearing
 - * C. BF8352 – MPA Engineering Alignment Redesign
 - * D. Road Tour Date
 - * E. Historic Dunvegan Canada Day Celebration Contribution
11. NEW BUSINESS
 - * A. Policy Review
 - * B. Fairview Motocross Association – Land Lease Taxes
 - * C. Waterhole Cemetery Correspondence
 - * D. Crossroads – Walk in Their Shoes
 - * E. Royal Canadian Legion Military Service Recognition Book
12. INFORMATION ITEMS
 - * A. AAMDC Contact Newsletter – June 14 and June 20, 2017
 - * B. Mighty Peace Watershed Alliance Newsletter
 - * C. National Disaster Mitigation Program: Alberta Addendum
 - * D. Peace River School Division – Joint Municipalities Meeting Minutes
 - * E. Projects Approved for 2017-18 STIP Funding
 - * F. Spring 2017 Water and Wastewater Funded Projects
 - * G. Fairview Fire Department Meeting Minutes
13. IN-CAMERA
14. ADJOURNMENT

JUNE 27, 2017

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JUNE 27, 2017 COMMENCING AT 10:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Ernie Newman	Councillor – Reeve
Ray Skrepnek	Councillor
Phil Kolodychuk	Councillor
Peggy Johnson	Councillor
Bev Wieben	Councillor

REGRETS

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Reeve Newman called the meeting to order at 10:05 a.m.

AGENDA

Addition:

10E – Historic Dunvegan Canada Day Celebration Contribution.

17-250

Councillor Skrepnek

Moved that Council adopt the agenda for the June 27, 2017, regular Council Meeting as presented with above noted addition.

CARRIED.

MINUTES –
JUNE 13, 2017

17-251

Councillor Wieben

Moved that Council approve the June 13, 2017 regular Council Meeting Minutes as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison arrived at 10:17 a.m.

FINANCE

PAYMENT OF
ACCOUNTS

A list of expenditures for the period was provided for Council's review.

17-252

Councillor Kolodychuk

Moved that Council accept the Accounts Payable Report in the amount of \$409,897.27 as presented.

CARRIED.

STAFF REPORTS

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Public Works Superintendent, Kevin Morrison presented his report to Council.

- Graders are out grading. Recent rain is helping with the soft spots.
- Calcium will be reapplied where the truck missed the product in the center of the road.
- Gravel trucks are gravelling.
- Gravel Crushing crew moved in on the weekend. Starting to stockpile.
- Installed centerline culverts on Range Road 51 and did some ditch cleaning.
- Crews are working on the Pratt's Landing Boat Launch. Should take approx. 3 days to complete.
- MD of Spirit River cleaned the Dunvegan Boat Launch last week.
- MD of Fairview crews will check and see if the Dunvegan Boat Launch needs to be cleaned before the weekend.
- Mowing is ongoing. Crews are in Whitelaw mowing and Bluesky is next.
- 2 more people have been hired for mowing.

**COUNCILLOR
CONCERNS
FROM STAFF
REPORTS**

Councillor Wieben asked when Range Road 32 will be worked on. Kevin said the work is scheduled for July 17, 2017.

Councillor Kolodychuk had a ratepayer approach him at the Fly-In Breakfast upset with the condition of Range Road 23 and Range Road 25. Council discussed possible fixes for the roads.

17-253

Councillor Johnson

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison left at 10:52 a.m.

**AG. FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

17-254

Councillor Wieben

Moved that Council receive the Agricultural Fieldman's report as presented.

CARRIED.

CAO'S REPORT

Chief Administrative Officer, Sandra Fox presented her report to Council.

- Talked to Alberta Transportation regarding the traffic lights on the bridge and no work occurring. He said most of the time the work is being done under the bridge.
- The contract for 682 has been awarded to In-Line Contracting. The project is set for completion in the fall.
- Attended the PVCRTS AGM in Rycroft.
- Attended the ESS Training.
- In Grande Prairie last week from Wednesday to Friday for Municipal Affairs training.
- Tax Notices will be mailed out this week.

17-255
Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

DELEGATION

No delegations schedule for this meeting.

DEVELOPMENT & SUBDIVISIONS

**BYLAW NO.
936/DEV/2017
FIRST READING
LAND USE
BYLAW
AMENDMENT**

Council was presented a copy of Bylaw No. 936/DEV/2017. This Bylaw is to amend the Land Use Bylaw to rezone a portion of Lot 1, Block 1, Plan 1525262 from Ag-1 to Country Residential (CR).

17-256
Councillor Johnson

Moved that Council approve first reading of Bylaw No. 936/DEV/2017 for the purpose of rezoning PT SE-28-81-03-W6 (LOT 1, BLOCK 1, PLAN 1525262) from Agriculture Conservation (AG-1) to Country Residential (CR).

DEFEATED.

SUBDIVISION APPLICATION - NW-09-81-03-W6

Council was presented with a subdivision application to subdivide a 7.41 acre parcel from NW-09-81-03-W6 to accommodate an existing farmstead. MMSA File # 17MK016.

17-257
Councillor Skrepnek

Moved that Council recommend approval of a Farmstead Separation File #17MK016 of a 7.41 acre parcel from NW-09-81-03-W6 with the following conditions:

- Taxes have been paid in full;
- Provision of access to the subdivision and the balance of the quarter be built in accordance with the standard of the Municipal District of Fairview No. 136 and approved by the Public Works Superintendent;
- Current sewage system be changed to a subsurface sewage disposal system and that new system meets current regulations.

CARRIED.

COMMITTEE/ BRD REPORTS

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from June 14, 2017 to June 27, 2017:

- Attached as Schedule "B".

Councillor Kolodychuk reported on the following Committee/Board Meetings from June 14, 2017 to June 27, 2017:

- June 17, 2017 – FARS Banquet.
- June 18, 2017 – Fly-In Breakfast.

Councillor Johnson reported on the following Committee/Board Meetings from June 14, 2017 to June 27, 2017:

- June 14, 2017 – Fairview Rec Advisory Committee.
- June 15, 2017 – Seed Cleaning Plant Meeting.
- June 15, 2017 – Chamber of Commerce Meeting.
- June 15, 2017 – PVRCTS AGM in Rycroft.

Broke for Lunch at 12:16 p.m.

Resumed at 1:18 p.m.

- June 17, 2017 – FARS Banquet.
- June 21, 2017 – HOPEDC Meeting.
- June 22, 2017 – Joint Council Meeting.

Councillor Wieben reported on the following Committee/Board Meetings from June 14, 2017 to June 27, 2017:

- June 14, 2017 – Fairview Rec Advisory Committee.
- June 15, 2017 – PVRCTS AGM in Rycroft.
- June 22, 2017 – Joint Council Meeting.

Reeve Newman reported on the following Committee/Board Meetings from June 14, 2017 to June 27, 2017:

- June 16, 2017 – Fairview Lions Club Music Festival
- June 18, 2017 – Fly-In Breakfast.
- June 22, 2017 – Joint Council Meeting.

COUNCILLOR CONCERNS

No concerns we brought forward.

UNFINISHED BUSINESS

PENDING REPORT

17-258

Councillor Skrepnek

Moved that the June 13, 2017 Pending Report be accepted as presented.

CARRIED.

ALBERTA ELECTORAL BOUNDARY REVIEW – PUBLIC HEARING

Council was presented with date for the Alberta Electoral Boundary Review – Public Hearing. It is July 17, 2017 at 1:00 p.m. in Grande Prairie.

17-259

Councillor Wieben

Moved that administration register Councillor Skrepnek for the Alberta Electoral Boundary Review – Public Hearing on July 17, 2017. Further, Councillor Skrepnek will be speaking on behalf of the MD.

CARRIED.

**BF8352 –
MPA
ENGINEERING
ALIGNMENT
REDESIGN**

Public Works Superintendent, Kevin Morrison arrived at 1:33 p.m.

17-260
Councillor Skrepnek

Moved that Council approve the redesign changes as presented by MPA Engineering Ltd. Further, to await AEP Water Act approval before proceeding with engineering.
CARRIED.

**ROAD TOUR
DATE**

17-261
Councillor Wieben

Moved that the Road Tour be scheduled for August 28, 2017 at 8:30 a.m.
CARRIED.

Public Works Superintendent, Kevin Morrison left at 1:49 p.m.

**HISTORIC
DUNVEGAN
CANADA DAY
CELEBRATION
CONTRIBUTION**

17-262
Councillor Wieben

Moved that motion # 17-188 be rescinded.

17-263
Councillor Johnson

Moved that the MD of Fairview directly pay \$1235.35 to Freson Bros. and \$200.00 to the face painter for the Historic Dunvegan Canada Day Celebration.
CARRIED.

NEW BUSINESS

**POLICY
REVIEW**

Council was presented with copies of the revised polices discussed at the June 12, 2017 Council as Whole Committee meeting.

17-264
Councillor Kolodychuk

Moved that Council approve policy # 11-C-2 - Coverall Policy with amendments as discussed.
CARRIED.

17-265
Councillor Skrepnek

Moved that Council approve policy # 11-S-4 – Staff Appreciation Policy as presented.
CARRIED.

17-266
Councillor Johnson

Moved that Council approve policy # 32-S-2 - Signs Policy as presented.
CARRIED.

17-267
Councillor Wieben

Moved that Council approve policy # 97-P-1 – Per Diem and Expense Reimbursement Policy with amendments as discussed.
CARRIED.

Councillor Wieben excused herself declaring pecuniary interest and left Council Chambers at 2:13 p.m.

17-268
Councillor Kolodychuk

Moved that the current lessee of the MD farmland at the Airport be offered the additional 18 acres previously leased by the Fairview Motocross Association at the previously tendered rate.
CARRIED.

Councillor Wieben returned at 2:21 p.m.

**FAIRVIEW
MOTOCROSS
ASSOCIATION –
LAND LEASE
TAXES**

17-269
Councillor Skrepnek

Moved that the MD of Fairview No. 136 refund the Fairview Motocross Association \$2176.32 for property taxes paid in 2014, 2015 and 2016.
CARRIED.

**WATERHOLE
CEMETERY
CORRESPONDENCE**

Council was presented a letter regarding the maintenance of the Waterhole Cemetery.

17-270
Councillor Johnson

Moved that Reeve Newman provide a written response to the letter received regarding the Waterhole Cemetery.
CARRIED.

**CROSSROADS –
WALK IN
THEIR SHOES**

17-271
Councillor Wieben

Moved that Council donate \$500.00 to CROSSROADS for the Walk in Their Shoes event.
CARRIED.

**ROYAL
CANADIAN
LEGION
MILITARY SERVICE
RECOGNITION
BOOK**

17-272
Councillor Skrepnek

Moved that the MD of Fairview No. 136 purchase a ¼ full color ad in the Royal Canadian Legion Military

**Service Recognition Book in the amount of \$570.00 including GST.
CARRIED.**

INFORMATION ITEMS

Council was presented with the following information for review:

- 12A – AAMDC Contact Newsletters –June 14 and June 20, 2017
- 12B – Mighty Peace Watershed Alliance Newsletter
- 12C – National Disaster Mitigation Program: Alberta Addendum
- 12D – Peace River School Division – Joint Municipalities Meeting Minutes
- 12E – Projects Approved for 2017-18 STIP Funding
- 12F – Spring 2017 Water and Wastewater Funded Projects
- 12G – Fairview Fire Department Meeting Minutes

17-273

Councillor Wieben

**Moved that Council accept the information items as presented.
CARRIED.**

COUNCIL MEETING

The next Council Meeting is scheduled for July 25, 2017 at 10:00 a.m.

Recorder, Sandra Rendle left at 2:36 p.m.
Chris Eakin with the Post left at 2:36 p.m.

IN-CAMERA

17-274

Councillor Skrepnek

**Moved that Council go in camera at 2:37 p.m.
CARRIED.**

17-275

Councillor Kolodychuk

**Moved that Council come out of in camera at 4:50 p.m.
CARRIED.**

17-276

Councillor Johnson

**Moved that administration request WSP to evaluate the storm water drainage in the Hamlet of Whitelaw with MD Public Works staff.
CARRIED.**

17-277

Councillor Skrepnek

**Moved to increase the CAO salary to Grid position 4+ on the 2017 salary grid, effective June 1, 2017.
CARRIED.**

ADJOURNMENT

17-278

Councillor Johnson

**Moved that the June 27, 2017 Council Meeting be adjourned at 4:53 p.m.
CARRIED.**



REEVE NEWMAN



CAO

Schedule "B"

June 14 to 27, 2017 Committee/Board Reports Ray Skrepnek, Ward 1

June 15 Fairview Library Board Meeting

Indigenous Signage for the Library will be costed out then submitted for the grant.

Robert reported on his Library Board Training Session.

The Summer Reading Program called "The Great Canadian Road Trip" starts July 4 and runs to August 10. Registration starts June 29 and you must sign up at the Library.

Next meeting – Thursday, August 17, 2017.

June 18 COPA Fly in Breakfast & Canso Flight

Event was well organized and ran smoothly.

Breakfast was very good.

Nice to see the Canso in the air.

June 19 Community Futures Peace River AGM Hines Creek

Audited Financial Statement was presented.

Election of Officers was held: Chair Raoul Johnson

1st Vice Chair Janet Sinkwich

2nd Vice Chair Gordon Nelson

Annual Report was presented.

Roundtable Discussion was open to Board Members & General Public.

Meeting adjourned then supper.

June 21 HOPEDC Meeting

EDO Report was presented.

Welcome Packages were discussed.

Public Market update was given.

Launching ThinkLocalMarket on July 5th

Next Meeting – June 28th Special to discuss Draft Industrial Market Analysis & Draft Fairview Retail Market Analysis.

July 19th Regular Meeting.

June 22 Joint Meeting between MD of Fairview & Town of Fairview

Delegation from the RCMP to meet the Councils and give an update.

Discussion items: Waterhole Cemetery.

Update on Dunvegan Boat Launch.

Update on Waterline Feasibility Study.

Fire Department update.

Next Meeting – September 21st Town Office.