

**Jan. 3, 2018**

**AGENDA OF A SPECIAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA ON WEDNESDAY, JANUARY 3, 2018 AT 10:00 A.M. FOR THE PURPOSE OF POLICY REVIEW AND 2018 ICSP PLANNING AND BUDGET DISCUSSION**

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9:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. COUNCIL NEW INFORMATION TECHNOLOGY PRODUCT - CHROMEBOOKS
4. POLICY REVIEW
  - A. Personnel Policy
  - B. Staff Departure Policy #11-S-5
5. 2018 ICSP PLANNING AND BUDGET
  - A. Review of 2017 Project List
  - B. Review of 2017 ICSP Action Plans
6. ADJOURNMENT

Jan 3, 2018

**MINUTES OF A SPECIAL COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON WEDNESDAY, JANUARY 3, 2018 COMMENCING AT 9:00 A.M. FOR THE PURPOSE OF POLICY REVIEW AND 2018 ICSP PLANNING AND BUDGET DISCUSSION**

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**PRESENT AT THE MEETING:**

**COUNCIL MEMBERS PRESENT:**

Peggy Johnson	Reeve
Bev Wieben	Councillor
James Adams	Councillor
Ray Skrepnek	Councillor
Phil Kolodychuk	Councillor

**OTHERS IN ATTENDANCE**

Sandra Fox	Chief Administrative Officer – Recorder
Carol Ruether	Director of Corporate Services and Finance

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**CALL TO ORDER**

Reeve Johnson called the meeting to order at 9:10 a.m.

**AGENDA**

**ICSP18-01  
Councillor Wieben**

**Moved that Council adopt the agenda for the January 3, 2018 Special Council Meeting as presented.**

**CARRIED.**

**New Information  
Technology Product  
- Chromebook**

Director of Corporate Services and Finance, Carol Ruether distributed the new Chromebooks to the Councillors. She provided a hands on training session.

**Council broke at 10:10 am**

**Resumed at 10:20 am**

**Personnel  
Policy Review**

Council reviewed the draft revised Personnel Policy as presented by Administration.

**Council broke for lunch at 11:50 am**

**Resumed at 1:05 pm**

Following continued review of the draft Personnel Policy, administration was directed to make further revisions for presentation at the January 9, 2018 regular Council meeting.

**Staff Departure  
Policy #11-S-5**

Council reviewed the draft revised Staff Departure Policy #11-S-5.

**ICSP18-02  
Councillor Wieben**

**Moved to repeal the current Staff  
Departure Policy #11-S-5, effective  
January 3, 2018.**

**CARRIED**

**ICSP18-03  
Councillor Wieben**

**Moved to have administration present  
a draft Employee Long Term Service  
Award Policy and a draft Employee  
Recognition Policy.**

**CARRIED**

**2018 ICSP  
Planning and  
Budget  
Discussion**

**ICSP18-04  
Councillor Adams**

**Moved to postpone the 2018 ICSP  
Planning and Budget discussions to  
a Special Council Meeting to be held  
on Monday, January 8, 2018 at 8:30  
am.**

**CARRIED**

**ADJOURNMENT ICSP18-05  
Councillor Skrepnek**

**Moved that the January 3, 2018  
Special Council Meeting be  
adjourned at 3:43 p.m.**

**CARRIED**

  
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REEVE PEGGY JOHNSON

  
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CHIEF ADMINISTRATIVE OFFICER