

February 28, 2018

AGENDA OF A MEETING OF THE AGRICULTURAL SERVICE BOARD OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON FEBRUARY 28, 2018

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. ASB Meeting Minutes, December 18, 2018
4. FINANCE
 - * A. Financial Statement – February 21, 2018
 - * B. Farm Safety Center donation
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - * B. Fred's Notes from Farm Tech 2018
 - * C.
6. MEMBERS/COUNCILLORS - CONCERNS/REPORTS
 - * A.
 - * B.
7. DELEGATIONS
 - A. PCBFA 9:15 a.m.
 - B.
8. OLD BUSINESS
 - * A. Fencing Stapler & staples
 - * B. 2018 ASB Draft Budget #2
 - * C. ASB Policy Manual updates, **(VERBAL)**
 - * D.
9. NEW BUSINESS
 - * A. VSI information
 - * B. Roadside Spraying Tenders
 - * C. Northernlink Agriculture and Home Show
 - * D. GM Alfalfa Letter of reply from Minister Carlier
 - * E. Fusarium Testing, **(VERBAL)**
 - * F. Plug-in Policy, **(VERBAL)**
 - * G.
10. INFORMATION ITEMS
 - * A. Clear Hills County Ag Show
 - * B. Advancing Women in Agriculture
 - * C.
 - * D.
 - * E.
11. ROUND TABLE
12. NEXT ASB MEETING _____
13. ADJOURNMENT _____

FEB. 28, 2018

MINUTES OF A MEETING OF THE AGRICULTURAL SERVICE BOARD OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON WEDNESDAY, FEBRUARY 28, 2018 COMMENCING AT 9:30 A.M.

PRESENT AT THE MEETING:

MEMBERS PRESENT:

Allan McLachlan ASB Member
Phil Kolodychuk Councillor – Chairman
Bev Wieben Councillor
Kelsie Kramer ASB Member

REGRETS

Kent Moskalyk ASB Member

OTHERS IN ATTENDANCE

Sandra Fox CAO
Fred Sawchuk Agricultural Fieldman - Recorder

CALL TO ORDER

Chairman Kolodychuk called the meeting to order at 9:00 a.m.

AGENDA

Member Wieben

**Moved that the Agricultural Service Board (ASB) adopt the agenda for the February 28, 2018, ASB Meeting as presented.
CARRIED.**

**MINUTES -
DEC. 18, 2017**

Member McLachlan

**Moved that the Agricultural Service Board (ASB) approve the December 18, 2017 ASB Meeting Minutes as presented.
CARRIED.**

FINANCE

**FINANCIAL
STATEMENT**

Members reviewed the Financial Statement to February 21, 2018.

Member Wieben

**Moved that the Agricultural Service Board (ASB) accept the Financial Statement to February 21, 2018 as presented.
CARRIED.**

**2018
ASB
DRAFT
BUDGET**

The members discussed purchasing additional rental equipment. Discussion to be continued later in the meeting.

**FARM
SAFETY
CENTRE
DONATION**

The board was presented with a donation request from the Farm Safety Centre in the amount of \$1610.00. The Safety Centre provides a in-school Safety Smarts program to rural and remote elementary schools across the province.

Member McLachlan

**Moved that the Agricultural Service Board (ASB) support the Farm Safety Centre with a donation of \$1610.00 for 2018.
CARRIED.**

STAFF REPORTS

AG. FIELDMAN REPORT

The Agricultural Fieldman, Fred Sawchuk's report was provided to the Agricultural Service Board (ASB) for review.

Member Wieben

Moved that the Agricultural Service Board (ASB) receive the Agricultural Fieldman's report as presented,

CARRIED.

Member Wieben

Moved that the Agricultural Service Board (ASB) receive the Agricultural Fieldman's report on Farm Tech 2018 as information.

CARRIED.

**MEMBER/
COUNCILLORS –
CONCERNS/
REPORTS**

Members presented verbal reports to the board.

DELEGATIONS

Peace Country Beef & Forage Association (PCBFA) briefed the Board on the PCBFA activities in 2017 and what is planned for 2018.

OLD BUSINESS

**FENCING
STAPLER &
STAPLES**

Ag. Fieldman, Fred Sawchuk briefed the members of the purchase of the new Fencing Stapler and Staples.

Member McLachlan

Moved that Fencing Stapler and Staples be accepted as information.

CARRIED.

**2018 ASB
DRAFT
BUDGET
#2**

Brought forward from the last meeting. The Agricultural Service Board was presented with a copy of the revised draft budget including the purchase of additional rental equipment.

Member Wieben

Moved that the Agricultural Service Board (ASB) recommend approval of the 2018 ASB Budget. Further, forward to the MD of Fairview Council for final approval.

CARRIED.

**ASB POLICY
MANUAL
UPDATES**

Member Kramer

Moved that the Agricultural Service Board (ASB) accept the Peace Regional Guidelines for the ASB Policy Manual.

CARRIED.

NEW BUSINESS

**VSI
INFORMATION**

The board was presented with a copy of the 2018 VSI Requisition.

Member McLachlan

Moved that the Agricultural Service Board (ASB) accept the 2018 VSI Requisition as information.

CARRIED.

**ROADSIDE
SPRAYING
TENDERS**

The board was presented with copies of the Roadside Spraying Tenders.

Member Wieben

Moved that the Agricultural Service Board (ASB) accept the Ditch Doctors Roadside Spraying Tender.

CARRIED.

**NORTHERNLINK
AGRICULTURE
AND
HOME SHOW**

The board discussed the ASB involvement in the Northernlink Agriculture and Home Show.

Member McLachlan

Moved that the Agricultural Service Board (ASB) purchase a \$100.00 Gift Card from UFA for a door prize at the Northernlink Agriculture and Home Show.

CARRIED.

**GM ALFALFA
LETTER OF
REPLY
FROM MINISTER
CARLIER**

The board was presented with a letter of reply from Minister Carlier, in response to the bylaw forwarded by the MD of Fairview.

Member Wieben

Moved that the Agricultural Service Board (ASB) accept the letter from Minister Carlier as information.

CARRIED.

**FUSARIUM
TESTING**

The board discussed Fusarium Testing.

Member Kramer

Moved that the Agricultural Service Board (ASB) will reimburse the Fairview Co-op Seed Cleaning Plant to a maximum of four (4) Fusarium Tests per producer effective January 1, 2018.

CARRIED.

PLUG IN POLICY

The board discussed the current Plug-In Policy.

Member Kramer

Moved that the Agricultural Service Board (ASB) increase the Plug-In rate to \$20.00 per night.

CARRIED.

INFORMATION ITEMS

The following items were presented for review

- 10A. Clear Hills County Ag Show
- 10B. Advancing Women in Agriculture

Member McLachlan

Moved that the Agricultural Service Board (ASB) accept the information items as presented.

CARRIED.

ROUND TABLE

Nothing brought forward.

NEXT ASB MEETING


The next Agricultural Service Board (ASB) meeting is to be determined

ADJOURNMENT

Member Kolodychuk

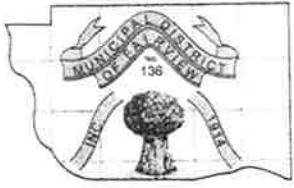
Moved that the February 28, 2018 ASB Meeting be adjourned at 12:04 p.m.

CARRIED.


CHAIRMAN


AGRICULTURAL FIELDMAN

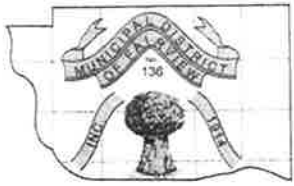
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MD of Fairview
For the Two Months Ending Wednesday, February 28, 2018
Financial Statement

ASB

	<u>Prior year</u>	<u>Year to date</u>	<u>Budget YTD</u>	<u>Variance</u>
REVENUES				
Other Revenue	185.00	70.00		(70.00)
Total Revenues	<u>185.00</u>	<u>70.00</u>		<u>(70.00)</u>
EXPENSES				
Salaries & Benefits	14,852.05	11,355.88		(11,355.88)
Training	30.00			
Meetings & Subsistence	6,746.76	6,211.46		(6,211.46)
General & Administrative Services	1,086.61	1,234.85		(1,234.85)
Office Supplies	16.97			
Supplies	4,705.66	7,153.21		(7,153.21)
Grants	2,500.00	57,100.00		(57,100.00)
Total Expenditures	<u>31,578.11</u>	<u>83,055.40</u>		<u>(83,055.40)</u>
Net Surplus (Deficit)	<u>(31,393.11)</u>	<u>(82,985.40)</u>		<u>82,985.40</u>



MD of Fairview
For the Two Months Ending Wednesday, February 28, 2018
Financial Statement

ASB

	Prior year	Year to date	Budget YTD	Variance
REVENUES				
Other Revenue:				
1-62-560-00 EQUIPMENT RENT...	185.00	70.00		(70.00)
Total Other Revenue	185.00	70.00		(70.00)
Total Revenues	185.00	70.00		(70.00)
EXPENSES				
Salaries & Benefits:				
2-62-111-17 AG. FIELDMAN SA...	11,435.64	8,748.24		(8,748.24)
2-62-130-17 CPP/EI - AF	766.16	589.96		(589.96)
2-62-132-17 BENEFITS - AF	1,048.48	810.78		(810.78)
2-62-134-17 LAPP - AF	1,401.24	987.30		(987.30)
2-62-135-17 WCB-AF	90.24	98.82		(98.82)
2-62-135-20 WCB - SOIL CONS...	8.98	9.84		(9.84)
2-62-135-33 WCB - WEED INSP...	38.02	41.63		(41.63)
2-62-135-34 WCB - TOWN WEE...	3.13	3.43		(3.43)
2-62-135-35 WCB-BRUSHER/M...	56.19	61.53		(61.53)
2-62-135-49 WCB-BLACK LEG I...	3.97	4.35		(4.35)
Total Salaries & Benefits	14,852.05	11,355.88		(11,355.88)
Training:				
2-62-141-17 STAFF TRAINING -...	30.00			
Total Training	30.00			
Meetings & Subsistence:				
2-62-151-16 BOARD MEMBERS...		1,500.00		(1,500.00)
2-62-211-16 LODGING & MILEA...	2,132.95	1,127.11		(1,127.11)
2-62-211-17 LODGING & MILEA...	2,178.81	1,406.64		(1,406.64)
2-62-213-16 MEAL ALLOWANC...		57.14		(57.14)
2-62-213-17 MEAL ALLOWANC...	200.00	120.57		(120.57)
2-62-214-16 CONFERENCE FE...	1,110.00	1,500.00		(1,500.00)
2-62-214-17 CONFERENCE FE...	1,125.00	500.00		(500.00)
Total Meetings & Subsistence	6,746.76	6,211.46		(6,211.46)
General & Administrative:				
2-62-215-16 FREIGHT- ASB	97.49			
2-62-217-16 TELEPHONE - ASB	62.44	124.88		(124.88)
2-62-219-33 GPS Equipment & F...	240.00	480.00		(480.00)
2-62-221-16 ADVERTISING - ASB	217.60			
2-62-540-35 UTILITIES - BRUSH...		160.71		(160.71)
2-62-540-40 UTILITIES - RESEA...	469.08	469.26		(469.26)
Total General & Administrative	1,086.61	1,234.85		(1,234.85)
Services:				
2-62-251-35 Repairs - Heavy Eq...	1,640.06			



MD of Fairview
For the Two Months Ending Wednesday, February 28, 2018
Financial Statement

ASB

	Prior year	Year to date	Budget YTD	Variance
Total Services	1,640.06			
Office Supplies:				
2-62-510-16 OFFICE SUPPLIES...	16.97			
Total Office Supplies	16.97			
Supplies:				
2-62-520-41 SMALL TOOLS/SU...		2,094.90		(2,094.90)
2-62-521-16 FUEL - AF Vehicle...	253.56	411.49		(411.49)
2-62-521-35 FUEL & OIL - Brushi...	4,452.10	4,646.82		(4,646.82)
Total Supplies	4,705.66	7,153.21		(7,153.21)
Grants:				
2-62-770-40 GRANT - TO ORGA...	2,500.00	32,500.00		(32,500.00)
2-62-770-41 V.S.I. GRANT		24,600.00		(24,600.00)
Total Grants	2,500.00	57,100.00		(57,100.00)
Total Expenditures	31,578.11	83,055.40		(83,055.40)
Net Surplus (Deficit)	(31,393.11)	(82,985.40)		82,985.40