

DEC. 18, 2017

**MINUTES OF A MEETING OF THE AGRICULTURAL SERVICE BOARD OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON MONDAY DECEMBER 18, 2017 COMMENCING AT 9:30 A.M.**

PRESENT AT THE MEETING:

**MEMBERS PRESENT:**

Allan McLachlan ASB Member  
Kent Moskalyk ASB Member  
Phil Kolodychuk Councillor – Chairman  
Bev Wieben Councillor  
Kelsie Kramer ASB Member

**REGRETS**

**OTHERS IN ATTENDANCE**

Sandra Fox CAO  
Fred Sawchuk Agricultural Fieldman  
Sandra Rendle Recording Secretary

**CALL TO ORDER**

Chairman Kolodychuk called the meeting to order at 9:28 a.m.

**AGENDA**

Member Wieben

**Moved that the Agricultural Service Board (ASB) adopt the agenda for the December 18, 2017, ASB Meeting as presented.**

**CARRIED.**

**MINUTES -  
OCT. 17, 2017**

Member McLachlan

**Moved that the Agricultural Service Board (ASB) approve the October 17, 2017 ASB Meeting Minutes as presented.**

**CARRIED.**

**FINANCE**

**FINANCIAL  
STATEMENT**

Members reviewed the Financial Statement to November 30, 2017.

Member Wieben

**Moved that the Agricultural Service Board (ASB) accept the Financial Statement to November 30, 2017 as presented.**

**CARRIED.**

**2018  
ASB  
DRAFT  
BUDGET**

The members discussed purchasing additional rental equipment. Discussion to be continued later in the meeting.

**VSI  
SERVICES  
(1980) LTD.**

The board was presented with information regarding the VSI Program. The program provides producers a discounted rate for veterinary services, which is subsidized by the Agricultural Service Board.

Member Wieben

**Moved that the Agricultural Service Board (ASB) accept the VSI information as presented.**

**CARRIED.**

**STAFF REPORTS**

**AG. FIELDMAN REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to the Agricultural Service Board (ASB) for review.

The members discussed clubroot and the need for crop rotation. Also discussed, was the recent break-in at the Ag. Farm.

Agricultural Fieldman, Fred Sawchuk brought up the MD Employee/Staff Christmas Party. Currently seasonal employees are not invited to the MD Christmas Party. Invitations are only extended to full-time employees and any seasonal employees employed at November 15, 2017. Agricultural Fieldman, Fred Sawchuk feels that an invitation should be extended to all seasonal employees.

Member Wieben

**Moved that the Agricultural Service Board (ASB) recommend to Council to invite seasonal employees to the MD Christmas Party.**

**CARRIED.**

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) receive the Agricultural Fieldman's report as presented.**

**CARRIED.**

**AGRONOMY UPDATE**

Agricultural Fieldman, Fred Sawchuk provided the members with information for the Agronomy Update that is scheduled for January 18, 2018 at Dunvegan Motor Inn.

Member Kramer

**Moved that the Agricultural Service Board (ASB) accept the Agronomy Update as information.**

**CARRIED.**

**MEMBER/  
COUNCILLORS –  
CONCERNS/  
REPORTS**

Members presented verbal reports to the board.

**DELEGATIONS**

No delegations scheduled.

**Broke at 10:42 a.m**

**Member Wieben left at 10:42 a.m.**

Resumed at 10:50 a.m.

**OLD BUSINESS**

**2018  
ASB  
DRAFT  
BUDGET**

Discussion continued from earlier in the meeting. The members discussed purchasing a Fencing Stapler. The cost is approx. \$1925.00 plus the cost of staples. A Fencing Stapler rents for \$75.00 per day.

Member McLachlan

**Moved that the Agricultural Service Board (ASB) approves the purchase of a Fencing Stapler to a maximum of \$2000.00 plus the cost of staples be added to the ASB Rental Equipment.**

**CARRIED.**

Member McLachlan

**Moved that the Agricultural Service Board (ASB) approve the 2018 Draft Budget as presented with the additional of the Fencing Stapler to the maximum of \$2000.00.**

**CARRIED.**

**SCRAPER  
USAGE**

Agricultural Fieldman, Fred Sawchuk provided the members with information on usage of the scraper in past years. The members discussed liability issues surrounding the rental of the scraper with the new Wetlands Policy. Discussion ensued, and the members are not in favor of selling the scraper. The ASB directed Agricultural Fieldman, Fred Sawchuk to create a liability form for landowners to sign when renting the scraper. It should mention the Wetlands Policy and Pipelines.

**NEW BUSINESS**

**AG SERVICE  
BOARD ACT  
REVIEW**

The board was presented with a copy of the Agricultural Service Board Act for review.

Member Kramer

**Moved that the Agricultural Service Board (ASB) accept the copy of the Agricultural Service Board Act as information.**

**CARRIED.**

**AG SERVICE  
BOARD  
ORIENTATION  
MANUAL  
REVIEW**

The board was presented with a copy of the Agricultural Service Board Orientation Manual for review. Agricultural Fieldman, Fred Sawchuk highlighted some areas of importance that the members needed to be aware of.

Member Wieben returned at 11:57 a.m

**Broke for Lunch at 11:58 a.m.**

**Resumed at 12:31 p.m.**

The board discussed trespassing and hunting on private property. They feel if larger fines we implemented that it may deter trespassing and hunting. They would like to see a resolution brought forward on the issue.

The board discussed the Fairview Coop Seed Cleaning Plant and dividends that are paid to the members.

Member Wieben

**Moved that the Agricultural Service Board (ASB) recommend to Council that Reeve Johnson bring forward at the next Fairview Coop Seed Cleaning Plant board meeting, that no dividends shall be paid to members until the MD loan is paid in full.**

**CARRIED.**

Member McLachlan

**Moved that the Agricultural Service Board (ASB) accept the copy of the Agricultural Service Board Orientation Manual as information.**

**CARRIED**

**AG SERVICE BOARD POLICY MANUAL**

The board was presented with a copy of the Agricultural Service Board Policy Manual for review.

Agricultural Fieldman, Fred Sawchuk updated the Policy Manual in 2017. The members discussed Fusarium Graminearum in length. Agricultural Fieldman, Fred Sawchuk is to include the M.D. Fusarium Graminearum, Clubroot and Black Leg Policies in the manual.

Member Wieben

**Moved that the Agricultural Service Board (ASB) accept the Agricultural Service Board Policy Manual as information.**

**CARRIED.**

**PER DIEM FORM REVIEW**

The board was presented with a copy of the Per Diem Form for review.

Member McLachlan

**Moved that the Agricultural Service Board (ASB) accept the Per Diem Form as information.**

**CARRIED.**

**TERMS OF REFERENCE AND PEACE REGION GUIDELINES**

The board was presented with a copy of the Terms of Reference and Peace Regional Guidelines.

The board discussed incorporating some of the Peace Region Guidelines into the ASB Policy Manual. The members required more time to review the Regional Guidelines.

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) table the Peace Regional Guidelines to the next meeting.**

**CARRIED.**

**2018  
PROVINCIAL  
CONFERENCE  
DRAFT  
AGENDA  
AND  
ATTENDANCE**

The board was presented with information regarding the 2018 Provincial Conference

Member Moskalyk

**Moved that the Agricultural Service Board (ASB) accept the 2018 Provincial Conference Draft Agenda and attendance as information.**

**CARRIED.**

**2018  
RESOLUTIONS**

The board was presented with the 2018 Resolutions that will be presented at the Provincial Conference.

Member McLachlan

**Moved that the Agricultural Service Board (ASB) accept the 2018 Resolutions as information.**

**CARRIED.**

**WORKSHOP  
ATTENDANCE**

Agricultural Fieldman, Fred Sawchuk discussed workshop attendance. He explained that members need prior approval before they can attend a workshop. A motion is required.

**2018  
FARM  
FAMILY**

The board discussed the eligibility requirements for the Farm Family award.

**INFORMATION  
ITEMS**

The following items were presented for review

- 10A. Weed Inspection Services for Town of Fairview
- 10B. Weed Inspectors Year-end Reports.
- 10C. Farm Tech 2018, January 30<sup>th</sup> to February 2<sup>nd</sup>.
- 10D. Strathcona County Summer Tour July 10<sup>th</sup> to 13<sup>th</sup>, 2018

Member Wieben

**Moved that Agricultural Fieldman, Fred Sawchuk and Member Kelsie Kramer attend Farm Tech 2018 from January 30 to February 2, 2018.**

**CARRIED.**

The members discussed the Strathcona County Summer Tour, Agricultural Fieldman, Fred Sawchuk to book rooms.

**ROUND  
TABLE**

Nothing brought forward.

**NEXT  
ASB  
MEETING**

The next Agricultural Service Board (ASB) meeting is to be determined

**ADJOURNMENT**

Member Kolodychuk

**Moved that the December 18,  
2017 ASB Meeting be adjourned  
at 2:04 p.m.**

**CARRIED.**



CHAIRMAN



AGRICULTURAL FIELDMAN