

March 23, 2021

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, MARCH 23, 2021

- 9:00 A.M.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes – March 9, 2021
 4. FINANCE
 5. STAFF REPORTS
 - * A. Director of Agriculture and Parks Report
 - * B. Director of Public Works Report
 - * C. CAO Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 - A. Fairview RCMP – Sgt. Greg Beach
- 9:30 A.M.
8. DEVELOPMENT & SUBDIVISIONS
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending Report from March 9, 2021
 11. NEW BUSINESS
 - * A. Delegation Discussion
 - * B. RMA Insurance – Genesis Reciprocal Insurance Exchange AGM
 - * C. Fairview & District Victim Services – Funding Request
 - * D. Highland Park Community Assn – Pratt’s Landing Service Agreement
 - * E. Interim AB Police Advisory Board – Survey
 - * F. Outsmartin Technology Ltd. – Council Chambers Sound System Quote
 - * G. Agricultural Service Board - 2021-2023 Budget
 - * H. Bylaw No. 969/ADM/2021 – Designated Officers Bylaw
 - * I. Employee Recruitment and Selection Policy - Policy ADM34
 - * J. Brushing Policy - Policy TRN26
 - * K. Regional Governance Next Steps
 - * L. Peace River Voyageur Canoe Brigade – Camping Request
 12. INFORMATION ITEMS
 - * A. Accounts Payable Cheque List
 - * B. AB Municipal Affairs – Letter from Minister McIver – DRP Changes
 - * C. Mayor Snodgrass - Town of High River Email
 - * D. AB Community Crime Prevention Assn – Virtual Conference
 13. NEXT MEETING
 14. CLOSED SESSION
 - A. Business Interest of Third Party – Closed per Section 16(1)(c)(i) of the FOIP ACT RSA 2000, Chapter F-25
 15. ADJOURNMENT

NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS

**CALL-IN 1-833-353-8610
PARTICIPANT ACCESS CODE 5893346**

MARCH 23, 2021

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, MARCH 23, 2021 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve
Ray Skrepnek	Councillor
James Adams	Councillor – via teleconference
Phil Kolodychuk	Councillor
Bev Wieben	Councillor – via teleconference

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Lyndsey Lawrence	Director of Legislative Services/Development Officer

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:00 a.m.

AGENDA

Addition: 10B – FARS Runway Extension Work
 Addition: 14B – Closed Session – Tax Recovery – Closed as per Section 17(1) of the FOIP Act, RSA 2000, Chapter F-25.
 Addition: 14C – Closed Session – Fairview Chamber of Commerce – Closed as per Section 23(1)(b) of the FOIP Act, RSA 2000, Chapter F-25.

MOTION ##21-119

Councillor Skrepnek

Moved that Council adopt the agenda for the March 23, 2021 Council meeting with the above noted additions.

CARRIED.

MINUTES

MOTION #21-120

Councillor Adams

Moved that Council approve the March 9, 2021 Council Meeting Minutes as presented.

CARRIED.

FINANCE

No items.

STAFF REPORTS

DIRECTOR, AGRICULTURE AND PARKS REPORT

Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

MOTION #21-121
Councillor Kolodychuk

Moved that Council receive the Director, Agriculture and Parks report as presented.
CARRIED.

**CAO
REPORT**

Chief Administrative Officer, Sandra Fox presented her report to Council.

MOTION #21-122
Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.
CARRIED.

**DIRECTOR,
PUBLIC WORKS
REPORT**

Kevin Morrison, Director, Public Works, joined the meeting at 9:15 a.m.

Kevin Morrison, Director, Public Works, presented his report to Council.

MOTION #21-123
Councillor Kolodychuk

Moved that Council receive the Director, Public Works report as presented.
CARRIED.

COUNCILLOR CONCERNS

Councillor Adams mentioned that there is equipment and vehicles that are not identifiable (no signage installed). It is important that M.D. vehicles be recognizable.

Reeve Johnson brought forward a ratepayer concern regarding the time and expense of the Public Works Department spring ditchwork. Further, the equipment is disturbing the earth and large pieces of sod may dislodge and plug culverts resulting in additional flooding.

Councillor Kolodychuk commented that the ratepayers may be displeased that the sod is pushed onto private property. However, the ditchwork is necessary as it mitigates flooding and large expense to ratepayers.

Reeve Johnson advised that the ditchblock installed by the Municipality along Range Road 35 is no longer in place, and expressed concern regarding the flow of water in that area.

Kevin Morrison, Director, Public Works, left the meeting at 9: 32 a.m.

DELEGATION—Fairview RCMP (Sgt. Greg Beach)

Delegation, Sgt. Beach and Corporal Fleury, joined the meeting at 9:30 a.m.

With the end of the fiscal year, the detachment is setting priorities for the upcoming year. Property crime, mental health and traffic safety (particularly stunting and school zones) were the three priorities that the RCMP Facebook live session revealed.

Councillor Skrepnek inquired as to whether the RCMP are monitoring Facebook or other social media. The RCMP does not actively monitor such social media; they rely primarily on ratepayers reporting their concerns directly to the RCMP.

The RCMP discussed the importance of cameras installed by private property owners to their ongoing investigations; Sgt. Beach is looking into a database or registry of private property owners' cameras in the area. This would likely take the form of a partnership with the surrounding Municipalities (as opposed to the direct responsibility of the RCMP); Sgt. Beach is hoping to collaborate with the surrounding Municipalities to launch this project. Other Municipalities, such as Red Deer, have been successful in developing and maintaining such partnerships with the RCMP.

Councillor Skrepnek inquired as to whether "Lightwatch" is used by the RCMP; Sgt. Beach advised that they do receive information from community groups, but that his focus going forward is privately owned cameras and the value they can provide. Sgt. Beach also hopes to launch the Rural Crime Watch initiative in the near future.

In this region, break and enters, assaults and mischief to property are the primary issues highlighted by the statistics. There tends to be dips and spikes in terms of prevalence of crime in the area; this is due to a number of factors, including the weather, incarcerated offenders, lack of youth programming due to COVID-19 pandemic etc. In 2020, there were almost 2000 calls for service in this region; this is down approximately 200 calls for service since 2016.

Upcoming traffic safety initiatives will include school zones, seat belts, and use of cell phones while driving. Traffic safety initiatives have a large impact with minimal effort. Sgt. Beach intends to increase these such initiatives in the region.

CAO Fox inquired as to the legality of highly tinted windows; Sgt. Beach highlighted the safety issues relating to tinted windows (impaired visibility, windows remaining intact after an accident etc.). If they tackle this issue, it will be zero tolerance; the RCMP will first seek to educate the public and will then focus on enforcement.

Councillor Kolodychuk inquired as to trailers that are left on-street, but not hooked to a vehicle. Corporal Fleury explained that if it is registered and it is legally parked, then there is no violation. However, Municipalities can enact bylaws and enforce accordingly.

Councillor Wieben inquired as to whether local individuals are reporting concerns online; Sgt. Beach advised that there is no online reporting in this area and the primary means of reporting is by telephone. Councillor Wieben also expressed concern regarding a landowner's right to protect private property; Corporal Fleury advised that there is a right to protect private property, however, if you commit a crime when protecting your property you may be held accountable.

Councillors Adams and Kolodychuk questioned the importance of signage in terms of trespassing. There is provincial legislation regarding trespassing as well as criminal code provisions regarding mischief that may be applicable. Further, there may be consequences at civil law. The importance of signage differs accordingly.

Sgt. Beach discussed the effect of addiction on crime in any area; there must be a focus on addressing addiction as a means of decreasing crime.

Council advised that they do not wish to meet with the K-Division Commander.

The delegation left the meeting at 10:25 a.m.

Council recessed at 10:25 a.m.
Council resumed at 10:35 a.m.

DEVELOPMENT & SUBDIVISIONS

No Items.

COMMITTEE/ BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from March 9 to March 22, 2021:

- March 11: Joint Council meeting with Town of Fairview
- March 16 & 17: RMA Convention – Via Zoom
- March 18: Fairview Public Library Board

MOTION #21-124

Councillor Kolodychuk

Moved that Councillor Skrepnek attend the Public Library Services Branch Symposium on April 14 and 15, 2021, via Zoom.

CARRIED.

Councillor Adams reported on the following Committee/Board Meetings from March 9 to March 22, 2021:

- March 11: Joint Council meeting with Town of Fairview – Via teleconference
- March 16 & 17: RMA Convention – Via Zoom
- March 18: Chamber of Commerce
- March 18: Chamber of Commerce AGM – Via Zoom

Councillor Kolodychuk reported on the following Committee/Board Meetings March 9 to March 22, 2021:

- March 11: Joint Council meeting with Town of Fairview
- March 16 & 17: RMA Convention – Via Zoom
- March 20: Peace Country Beef and Forage Association AGM

Councillor Wieben reported on the following Committee/Board Meetings from March 9 to March 22, 2021:

- March 11: Joint Council Meeting with Town of Fairview
- March 16 & 17: RMA Convention—Via Zoom

Reeve Johnson reported on the following Committee/Board Meetings from March 9 to March 22, 2021:

- March 11: Joint Council Meeting with Town of Fairview
- March 15: Mayors and Reeves Meeting
- March 16 & 17: RMA Convention—Via Zoom

OLD BUSINESS

PENDING REPORT

MOTION #21-125

Councillor Wieben

Moved that the March 9, 2021 Pending Report be accepted as presented.

CARRIED.

**FARS –
RUNWAY
EXTENSION
WORK**

MOTION #21-126
Councillor Wieben

Moved that Council refer this item to the March 30, 2021 Council as a Whole Committee meeting.

CARRIED.

NEW BUSINESS

**DELEGATION
DISCUSSION –
FAIRVIEW RCMP**

MOTION #21-127
Councillor Adams

Moved that Council accept the delegation presentation as information.

CARRIED.

**RMA INSURANCE
GENESIS
RECIPROCAL
INSURANCE
EXCHANGE AGM**

MOTION #21-128
Councillor Kolodychuk

Moved that Reeve Johnson attend the Genesis Reciprocal Insurance Exchange AGM on April 8, 2021.

CARRIED.

**FAIRVIEW &
DISTRICT
VICTIM SERVICES
FUNDING
REQUEST**

MOTION #21-129
Councillor Wieben

Moved that Council provide \$6,500.00 to Fairview and District Victim Services in 2021, 2022 and 2023.

CARRIED.

**HIGHLAND PARK
COMMUNITY
ASSOCIATION –
PRATT'S LANDING
SERVICES
AGREEMENT**

MOTION #21-130
Councillor Skrepnek

Moved that Council amend the 5-year Pratt's Landing Service Agreement with the Highland Park Community Association expiring on October 31, 2024, to an annual service period of 22 weeks per year at \$75.00 per week for 2021, 2022, 2023 and 2024.

CARRIED.

**INTERIM AB
POLICE
ADVISORY
BOARD**

MOTION #21-131
Councillor Wieben

Moved that Council refer this item to the March 30, 2021 Council as a Whole Committee meeting.

CARRIED.

**OUTSMARTIN
TECHNOLOGY
LTD. – COUNCIL
CHAMBERS
SOUND SYSTEM**

MOTION #21-132
Councillor Wieben

Moved that Council approve the purchase of the complete sound system as per the \$1,605.00 quote provided by Outsmartin Technology Ltd.

CARRIED.

**ASB
2021-2023
BUDGET**

MOTION #21-133
Councillor Kolodychuk

Moved that Council approve the ASB 2021-2023 Agricultural Service Board Budget as presented and integrate it into the 2021 municipal budget.

CARRIED.

**BYLAW NO.
969/ADM/2021 –
DESIGNATED
OFFICER BYLAW**

MOTION #21-134
Councillor Skrepnek

Moved that Council give first reading to Bylaw No. 969/ADM/2021.

CARRIED.

MOTION #21-135
Councillor Kolodychuk

Moved that Council give second reading to Bylaw No. 969/ADM/2021.

CARRIED.

MOTION #21-136
Councillor Wieben

Moved that Council proceed to third reading of Bylaw No. 969/ADM/2021.

CARRIED UNANIMOUSLY.

MOTION #21-137
Reeve Johnson

Moved that Council give third reading to Bylaw No. 969/ADM/2021.

CARRIED.

**EMPLOYEE
RECRUITMENT
AND SELECTION
POLICY –
POLICY ADM34**

MOTION #21-138
Councillor Skrepnek

Moved that Council adopt Employee Recruitment and Selection Policy ADM34 as presented.

CARRIED.

**BRUSHING
POLICY –
POLICY TRN26**

MOTION #21-139
Councillor Kolodychuk

Moved that Council adopt Brushing Policy TRN26 as presented. Further, that the Forms and Agreements be revised.

CARRIED.

**REGIONAL
GOVERNANCE –
NEXT STEPS**

MOTION #21-140
Councillor Adams

Moved that Council reaffirm Motion #21-036.

Councillor Wieben requested a recorded vote.

Councillor Adams – In favour
Councillor Kolodychuk – In favour
Councillor Skrepnek – In favour
Councillor Wieben – In favour
Reeve Johnson – In favour
CARRIED.

**PEACE RIVER
VOYAGEUR
CANOE BRIGADE –
CAMPING
REQUEST**

MOTION #21-141
Reeve Johnson

Moved that Council approve the Peace River Voyageur Canoe Brigade request to camp in the Municipally owned land north of the Maples Day Use Area for the nights of August 20 and 21, 2021, provided that any COVID-19 restrictions in place are complied with.

CARRIED.

INFORMATION ITEMS

Council was presented with the following information for review:

- 12A: Accounts Payable Cheque List
- 12B: AB Municipal Affairs Letter from Minister McIver – DRP Changes
- 12C: Mayor Snodgrass – Town of High River Email
- 12D: AB Community Crime Prevention Association – Virtual Conference

MOTION #21-142
Councillor Skrepnek

Moved that Council accept the information items as presented.
CARRIED.

**COUNCIL
MEETING**

Next Council Meeting is scheduled for April 13, 2021 at 9:00 a.m.

Council recessed at 12:33 p.m.
Council returned at 12:41 p.m.

Development Officer, Lyndsey Lawrence, was invited to attend the Closed Session for Item 14A.

**CLOSED
SESSION**

MOTION #21-143
Councillor Skrepnek

Moved that Council close the meeting to the public at 12:42 p.m. for:
Item 14A – Business Interest of Third Party – Closed per Section 16(1) of the FOIP Act, RSA 2000, Chapter F-25;
Item 14B – Tax Recovery – Closed per Section 17(1) of the FOIP Act, RSA 2000, Chapter F-25; and,
Item 14C – Fairview Chamber of Commerce – Closed per Section 23(1)(b) of the FOIP Act, RSA 2000, Chapter F-25.

CARRIED.

Council entered closed session at 12:42 p.m.

Lyndsey Lawrence left the meeting at 1:19 p.m.

MOTION #21-144
Councillor Kolodychuk

Moved that Council return to public meeting at 1:35 pm.

CARRIED.

Meeting recessed at 1:35 p.m. to allow for the return of the public.

Meeting resumed at 1:40 pm.

MOTION #21-145
Councillor Wieben

Moved that Council approve entering into an airport commercial lot lease with Arty's Air Service Ltd. for Site #1 as presented.

CARRIED.

MOTION #21-146
Councillor Adams

Moved that Council support the actions of administration regarding the September 24, 2019 tax payment to Tax Roll 002233

CARRIED.

ADJOURNMENT


MOTION #21-147
Reeve Johnson

Moved that the March 23, 2021 Council Meeting be adjourned at 1:45 p.m.

CARRIED.



REEVE JOHNSON



CAO