

OCT. 13, 2020

**AGENDA OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA ON TUESDAY, OCTOBER 13, 2020 AT 9:00 A.M.**

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9:00 A.M.

1. CALL TO ORDER
2. OATH OF OFFICE FOR COUNCILLORS
3. ELECTION OF REEVE
4. OATH OF OFFICE FOR REEVE
5. ELECTION OF DEPUTY REEVE
6. OATH OF OFFICE FOR DEPUTY REEVE
7. ADOPTION OF AGENDA
8. COUNCIL PERSONAL CODE OF CONDUCT - REVIEW
9. DATE, TIME & PLACE OF REGULAR MEETINGS
10. PER DIEM AND EXPENSE REIMBURSEMENT – POLICY # 97-P-1
11. APPOINTMENT OF ASSESSOR (Kevin Lawrence - KCL Consulting)
12. APPOINTMENT OF AUDITOR (Doyle & Co.)
13. COMMITTEE/BOARD APPOINTMENTS
  - A. Agricultural Service Board
    - 1) Council Members
    - 2) Members-at-Large
    - 3) Chairman
  - B. Local Assessment Review Board (3 members)
  - C. Composite Assessment Review Board (2 members)
  - D. Chamber of Commerce
  - E. Economic Development Committee
  - F. E.E. Oliver Joint Operating Committee
  - G. E.E. Oliver Liaison
  - H. Emergency Management Committee
  - I. Emergency Management – Director
  - J. Emergency Management – Deputy Director
  - K. Fairview and District Volunteer Fire Department
  - L. Fairview Library Board
  - M. Fairview Medical Clinic Operating Society
  - N. Fairview Recreation Advisory Committee
  - O. Fairview Regional Airport Advisory Committee
  - P. Fairview Rural Water Project
  - Q. Fairview Ski Club Committee
  - R. FCSS
  - S. Fort Dunvegan Historical Society
  - T. Grimshaw Gravel Aquifer Management Advisory Association
  - U. Health Professional Enhancement Committee
  - V. IDP/ICF Working Committee
  - W. Joint Budget Discussion Group
  - X. Mackenzie Municipal Services Agency (MMSA)
  - Y. Mighty Peace Tourist Association
  - Z. North Peace Housing Foundation
  - AA. North Peace Protocol Steering Committee
  - BB. North Peace Regional Landfill Commission
  - CC. North Western Right-of-Way Acquisition Committee
  - DD. Northern Transportation Advocacy Bureau
  - EE. Peace Library System
  - FF. Peace Regional Economic Development Assoc.
  - GG. Peace Regional Subdivision and Development Appeal Board
  - HH. Peace Valley Conservation, Recreation & Tourism Society
  - II. Rural Crime Watch
  - JJ. Seed Cleaning Plant
  - KK. V.S.I. Services 1980 Ltd.
  - LL. Weed Enforcement Appeal Board
  - MM. Heart of the Peace Recreation Society
14. ADJOURNMENT

**OCTOBER 13, 2020 MINUTES OF ORGANIZATIONAL MEETING, OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 HELD IN COUNCIL CHAMBERS, THE MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, OCTOBER 13, 2020 AT 9:00 A.M.**

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

James Adams                      Phil Kolodychuk  
Bev Wieben                        Ray Skrepnek  
Peggy Johnson

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox - Chief Administrative Officer  
Sandra Rendle - Recorder

CALL TO ORDER

CAO Sandra Fox called the organizational meeting to order at 9:02 A.M.

OATH OF OFFICE FOR COUNCILLOR

Peggy Johnson, Ray Skrepnek, James Adams, Phil Kolodychuk and Bev Wieben signed the oath of office as the Councillors of the Municipal District of Fairview No. 136. Sandra Rendle witnessed and commissioned the signatures of the Councillors. Attached as Schedule "A".

ELECTION OF REEVE

CAO Sandra Fox called for nominations for Reeve.

**20-433**

Councillor Skrepnek

**Nominated Councillor Johnson  
for the position of Reeve for the  
Municipal District of Fairview No. 136.**

**Councillor Johnson accepted the nomination.**

CAO Sandra Fox called a 2<sup>nd</sup> time for nominations for Reeve.

Sandra Fox called a 3<sup>rd</sup> time for nominations for Reeve.

**20-434**

Councillor Skrepnek

**Moved that nominations cease.  
CARRIED**

CAO Sandra Fox declared Councillor Johnson elected as Reeve of the Municipal District of Fairview No. 136.

Reeve Johnson thanked Council for the confidence they have entrusted in her for the position of Reeve for the upcoming term.

OATH OF OFFICE FOR REEVE

Reeve Johnson signed the oath of office as the Reeve of the Municipal District of Fairview No. 136. Sandra Rendle witnessed and commissioned the signature of the Reeve. Attached as Schedule "B".

**ELECTION OF  
DEPUTY REEVE**

Council decided to continue with a rotational basis with each Councillor taking the responsibility of Deputy Reeve on a quarterly basis.

**20-435**

Reeve Johnson

**Moved that each Councillor be appointed as Deputy Reeve as per the following 3-month terms:**

**Councillor Kolodychuk  
November 1, 2020 - January 31, 2021**

**Councillor Wieben  
February 1, 2021 - April 30, 2021**

**Councillor Skrepnek  
May 1, 2021 - July 31, 2021**

**Councillor Adams  
August 1, 2021 - October 31, 2021**

**CARRIED**

**OATH OF OFFICE  
DEPUTY REEVE**

Councillor Skrepnek, Councillor Adams, Councillor Kolodychuk and Councillor Wieben signed the oath of office as Deputy Reeve. Sandra Rendle witnessed and commissioned the signatures of the Deputy Reeves. Attached as Schedule "C".

**ADOPTION OF  
AGENDA**

**Deletion: MM – Heart of the Peace Recreation Society.**

**20-436**

Councillor Adams

**Moved that Council adopt the agenda for the October 13, 2020 Organizational Meeting as presented with the above noted deletion.**

**CARRIED**

**COUNCIL PERSONAL  
CODE OF  
CONDUCT**

**20-437**

Councillor Kolodychuk

**Moved that Council receive the Council Personal Code of Conduct as information.**

**CARRIED**

**DATE, TIME &  
PLACE OF  
REGULAR  
MEETINGS**

**20-438**

Councillor Adams

**Moved that the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month be scheduled for Council Meetings, as day meetings. Meetings commence at 9:00 A.M.**

**CARRIED**

**PER DIEM  
AND EXPENSE  
REIMBURSEMENT -  
POLICY #  
97-P-1**

**20-439**

Councillor Kolodychuk

**Moved that Council approve the Per Diem and Expense Reimbursement Policy # 97-P-1 with the noted change; add 2 hours or less at \$100.00 to Part IV A, B and C.**

**CARRIED**

**APPOINTMENT  
 OF  
 ASSESSOR**

**20-440**  
 Councillor Adams

**Moved that Council appoint Kevin Lawrence with KCL Consulting Inc. as the assessor for the Municipal District of Fairview No. 136, as per the agreement.**

**CARRIED**

**APPOINTMENT  
 OF  
 AUDITOR**

**20-441**  
 Councillor Wieben

**Moved to appoint Doyle & Company from Edmonton, Alberta as the auditor for the Municipal District of Fairview No.136.**

**CARRIED**

**COMMITTEE/BOARD APPOINTMENTS**

**AGRICULTURE SERVICE BOARD (ASB)**

**20-442**  
 Councillor Skrepnek

**Moved Councillor Kolodychuk and Councillor Wieben as members.**

**CARRIED**

**20-442**  
 Councillor Wieben

**Moved that Lorne Frank be appointed as the Member-at-Large for the Agriculture Service Board for a three year term ending October 2023.**

**CARRIED**

**20-443**  
 Councillor Wieben

**Moved Councillor Kolodychuk be appointed as Chairman to the Agriculture Service Board.**

**CARRIED**

**LOCAL ASSESSMENT REVIEW BOARD**

**20-444**  
 Councillor Adams

**Moved that Council postpone the Local Assessment Review Board appointments until such time the Assessment Review Boards Bylaw is passed.**

**CARRIED**

**COMPOSITE ASSESSMENT REVIEW BOARD**

**20-445**  
 Councillor Adams

**Moved that Council postpone the Composite Assessment Review Board until such time the Assessment Review Boards Bylaw is passed.**

**CARRIED**

**CHAMBER OF COMMERCE**

**20-446**  
 Councillor Skrepnek

**Moved Councillor Adams as member and Councillor Wieben as alternate.**

**CARRIED**

**ECONOMIC DEVELOPMENT COMMITTEE**

**20-447**  
 Councillor Kolodychuk

**Moved that Council as a whole is the Economic Development Committee.**

**CARRIED**

<b><u>E.E. OLIVER JOINT OPERATING COMMITTEE</u></b>		
	<b>20-448</b> Councillor Skrepnek	Moved Reeve Johnson and Councillor Adams as members. <b>CARRIED</b>
<b><u>E.E. OLIVER LIASON</u></b>		
	<b>20-449</b> Councillor Wieben	Moved CAO, Sandra Fox as member. <b>CARRIED</b>
<b><u>EMERGENCY MANAGEMENT ADVISORY COMMITTEE</u></b>		
	<b>20-450</b> Councillor Kolodycuk	Moved Reeve Johnson and Councillor Skrepnek as members. <b>CARRIED</b>
<b><u>EMERGENCY MANAGEMENT – DIRECTOR</u></b>		
	<b>20-451</b> Councillor Adams	Moved CAO Sandra Fox be appointed as Director of Emergency Management. <b>CARRIED</b>
<b><u>EMERGENCY MANAGEMENT – DEPUTY DIRECTOR</u></b>		
	<b>20-452</b> Councillor Adams	Moved Lyndsey Lawrence be appointed as Deputy Director of Emergency Management. <b>CARRIED</b>
<b><u>FAIRVIEW AND DISTRICT VOLUNTEER FIRE DEPARTMENT</u></b>		
	<b>20-453</b> Councillor Wieben	Moved Councillor Kolodychuk as member and Councillor Skrepnek as alternate. <b>CARRIED</b>
<b><u>FAIRVIEW LIBRARY BOARD</u></b>		
	<b>20-454</b> Councillor Kolodychuk	Moved Councillor Skrepnek as member and trustee. <b>CARRIED</b>
<b><u>FAIRVIEW MEDICAL CLINIC OPERATING SOCIETY</u></b>		
	<b>20-455</b> Councillor Skrepnek	Moved Councillor Kolodychuk as member and Reeve Johnson as alternate. <b>CARRIED</b>
<b><u>FAIRVIEW RECREATION ADVISORY COMMITTEE</u></b>		
	<b>20-456</b> Reeve Johnson	Moved Councillor Adams and Councillor Wieben as members. Councillor Kolodychuk as alternate. <b>CARRIED</b>
<b><u>FAIRVIEW REGIONAL AIRPORT ADVISORY COMMITTEE</u></b>		
	<b>20-457</b> Councillor Skrepnek	Moved Reeve Johnson and Councillor Adams as members. Councillor Kolodychuk as alternate. <b>CARRIED</b>

**FAIRVIEW RURAL WATER PROJECT**

20-458  
Councillor Adams

Moved Councillor Kolodychuk as  
member and Reeve Johnson as alternate.  
CARRIED

**FAIRVIEW SKI CLUB COMMITTEE**

20-459  
Councillor Wieben

Moved Councillor Kolodychuk  
as member and Councillor Adams as  
alternate.  
CARRIED

**FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)**

20-460  
Councillor Adams

Moved Reeve Johnson and Councillor  
Kolodychuk as members. Councillor  
Adams as alternate.  
CARRIED

**FORT DUNVEGAN HISTORICAL SOCIETY**

20-461  
Councillor Wieben

Moved Reeve Johnson as member.  
CARRIED

**GRIMSHAW GRAVEL AQUIFER MANAGEMENT ADVISORY ASSOC.**

20-462  
Councillor Kolodychuk

Moved Councillor Skrepnek as member.  
CARRIED

**HEALTH PROFESSIONAL ENHANCEMENT COMMITTEE**

20-463  
Councillor Wieben

Moved Councillor Kolodychuk  
as member and Reeve Johnson  
as alternate. CAO Fox as Treasurer.  
CARRIED

**IDP/ICF WORKING COMMITTEE**

20-464  
Councillor Skrepnek

Moved Reeve Johnson and Councillor  
Kolodychuk as members and Councillor  
Wieben as alternate.  
CARRIED

**JOINT BUDGET DISCUSSION GROUP**

20-465  
Councillor Wieben

Moved CAO Fox, Councillor Skrepnek  
and Councillor Kolodychuk as members.  
CARRIED

**MACKENZIE MUNICIPAL SERVICES AGENCY (MMSA)**

20-466  
Councillor Kolodychuk

Moved Councillor Adams as member and  
Reeve Johnson as alternate.  
CARRIED

**MIGHTY PEACE TOURIST ASSOCIATION**

20-467  
Councillor Skrepnek

Moved Councillor Adams as member and  
Councillor Wieben as alternate.  
CARRIED

**NORTH PEACE HOUSING FOUNDATION**

20-468  
Councillor Kolodychuk

Moved Councillor Skrepnek as member.  
CARRIED

**NORTH PEACE PROTOCOL STEERING COMMITTEE**

20-469  
Councillor Adams

Moved Reeve Johnson as member and  
Councillor Skrepnek as alternate.  
CARRIED

**NORTH PEACE REGIONAL LANDFILL COMMISSION**

20-470  
Councillor Adams

Moved Councillor Kolodychuk  
as member and Councillor Wieben  
as alternate.  
CARRIED

**NORTH WESTERN RIGHT-OF-WAY ACQUISITION COMMITTEE**

20-471  
Councillor Adams

Moved Reeve Johnson as member.  
CARRIED

**NORTHERN TRANSPORTATION  
ADVOCACY BUREAU**

20-472  
Councillor Wieben

Moved Councillor Adams as member and  
Reeve Johnson as alternate.  
CARRIED

**PEACE LIBRARY SYSTEM**

20-473  
Councillor Kolodychuk

Moved Councillor Skrepnek as member  
and Councillor Wieben as alternate.  
CARRIED

**PEACE REGIONAL ECONOMIC DEVELOPMENT ASSOC. (PREDA)**

20-474  
Councillor Skrepnek

Moved Councillor Adams as member and  
Councillor Wieben as alternate.  
CARRIED

**PEACE REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

20-475  
Councillor Kolodychuk

Moved that Councillor Adams and  
Theresa Hrab be appointed as members  
and Fiona Ness as clerk.  
CARRIED

**PEACE VALLEY CONSERVATION, RECREATION & TOURISM SOCIETY**

20-476  
Councillor Wieben

Moved Reeve Johnson as member and  
Councillor Adams as alternate.  
CARRIED

**RURAL CRIME WATCH**

20-477  
Councillor Adams

Moved Reeve Johnson as member and  
Councillor Kolodychuk as alternate.  
CARRIED

**SEED CLEANING PLANT**

20-478  
Councillor Skrepnek

Moved Councillor Wieben as member  
and Reeve Johnson as alternate.  
CARRIED

**V.S.I. SERVICES (1980) LTD.**

20-479  
Councillor Wieben

**Moved Reeve Johnson as member and  
Councillor Kolodychuk as alternate.**

**CARRIED**

**WEED ENFORCEMENT APPEAL BOARD**

20-480  
Councillor Adams

**Moved the Municipal District of Fairview  
No. 136 Council as the Soil and Weed  
Enforcement Appeal Board for the  
Municipal District of Peace No. 135.**

**CARRIED**

**ADJOURNMENT**

20-481  
Reeve Johnson

**Moved that the Organizational Meeting  
at adjourned at 9:53 A.M.**

**CARRIED**

  
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REEVE

  
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CHIEF ADMINISTRATIVE OFFICER