

JUNE 11, 2019

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, JUNE 11, 2019.

- 9:00 A.M.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, May 28, 2019
 - * B. Special Meeting Minutes, June 6, 2019
 4. FINANCE
 - * A. Payment of Accounts
 5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - * B. Public Works Superintendent Report
 - * C. Utilities Report
 - * D. CAO Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 8. DEVELOPMENT & SUBDIVISIONS
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending report from May 28, 2019
 - * B. IDP/ICF Subcommittee of Council
 11. NEW BUSINESS
 - * A. Alberta Recreation & Parks – 2019 ARPA Conference
 - * B. Alberta Recreation & Parks – Awards
 12. INFORMATION ITEMS
 - * A. Correspondence -
 - i. Letter to Whitelaw Drop in Center – re: Funding Request
 - * B. RMA Contact Newsletters – May 24 and May 31, 2019
 - * C. Fairview Silver Blades – Thank you
 - * D. AUMA/AMSC – Alberta Government announces property tax incentives for municipalities
 - * E. Peace Library System - Board Meeting Highlights May 25, 2019
 - * F. NADC – Spring 2019 Newsletter
 - * G. 2019 Mighty Peace Watershed Alliance Report
 - * H. Peace Library System's 2018 Annual Report
 - * I. Regional Connector and Weekly Economic Briefing
 13. NEXT MEETING
 14. CLOSED SESSION
 - A. Parkland Geo Report – BF # 8352 Failures - Closed per Section 16(a) of the FOIP Regulation AR 186/2008
 15. ADJOURNMENT

JUNE 11, 2019

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JUNE 11, 2019 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Bev Wieben	Deputy Reeve
Ray Skrepnek	Councillor
James Adams	Councillor
Phil Kolodychuk	Councillor

REGRETS:

Peggy Johnson	Reeve
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OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Jesse Boily	The Post

CALL TO ORDER

Deputy Reeve Wieben called the meeting to order at 9:00 a.m.

AGENDA

- Move agenda item 10C to 14A. – Closed Session

19-242

Councillor Adams

Moved that Council adopt the agenda for the June 11, 2019 regular Council meeting as amended.

CARRIED.

MINUTES - MAY 28, 2019

19-243

Councillor Adams

Moved that Council approve the May 28, 2019 regular Council Meeting Minutes as presented.

CARRIED.

MINUTES - JUNE 6, 2019

19-244

Councillor Skrepnek

Moved that Council approve the June 6, 2019 special Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

19-245

Councillor Adams

Moved that Council accept the Accounts Payable Report in the amount of \$171,517.689 as presented.

CARRIED.

**AG FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

19-246
Councillor Kolodychuk

Moved that Council receive the Agricultural Fieldman's report as presented.

CARRIED.

**UTILITIES
OFFICER
REPORT**

The Utilities Officer, Norbert Luken's report was provided to Council for review. Attached as Schedule "B".

19-247
Councillor Skrepnek

Moved that Council receive the Utilities Officer's report as presented.

CARRIED.

**CAO
REPORT**

The Chief Administrative Officer, Sandra Fox's report was presented to Council for review. Attached as schedule "C".

19-248
Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

DELEGATION No delegation scheduled.

**DEVELOPMENT &
SUBDIVISIONS** No development or subdivision items brought forward.

**COMMITTEE/
BRD REPORTS** Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from May 28, 2019 to June 11, 2019:

- Attached as Schedule 'D'.

Councillor Adams reported on the following Committee/Board Meetings from May 28, 2019 to June 11, 2019:

- June 3, 2019 – MD Shop Clean Up.
- June 4, 2019 - PVCRTS Meeting.
- June 5, 2019 – Seniors BBQ.
- June 6, 2019 – ICSP Budget Meeting.

Jesse Boily with the Fairview Post arrived at 9:47 a.m.

Public Works Superintendent. Kevin Morrison arrived at 9:53 a.m.

Councillor Kolodychuk reported on the following Committee/Board Meetings from May 28, 2019 to June 11, 2019:

- May 27, 2019 – Medical Professional Enhancement Committee Meeting.
- May 30, 2019 – June 2, 2019 – FCM Conference.
- June 6, 2019 – ICSP Budget Meeting.

Councillor Wieben reported on the following Committee/Board Meetings from May 28, 2019 to June 11, 2019:

- June 5, 2019 – Seniors BBQ.
- June 6, 2019 – ICSP Budget Meeting.

Reeve Johnson reported on the following Committee/Board Meetings from May 28, 2019 to June 11, 2019:

- Not in attendance.

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Public Works Superintendent Kevin Morrison presented his report to Council.

- Repairing washouts on the Green Island Road.
- New grader operator hired.
- Seniors BBQ went well.
- Graveling is ongoing.
- The little bit of rain received is helping with the grading.
- Mowing is ongoing.
- Barricades at the Little Burnt have been damaged again.

**COUNCILLOR
CONCERNS**

Deputy Reeve Wieben mentioned that the dust control is holding up pretty good so far.

Deputy Reeve asked how the Spillman is doing this year, Kevin and Adam will be inspecting soon.

19-249

Councillor Skrepnek

Moved that Council receive the Public Works Superintendent report as presented.

CARRIED.

Public Works Superintendent, Kevin Morrison left at 10:12 a.m.

UNFINISHED BUSINESS

**PENDING
REPORT**

19-250

Councillor Kolodychuk

Moved that the May 28, 2019 Pending Report be accepted as presented.

CARRIED.

**IDP/ICF
SUBCOMMITTEE
OF
COUNCIL**

19-251

Councillor Adams

Moved that Council rescind motion # 18-108.

CARRIED.

19-252

Councillor Skrepnek

Moved that Reeve Johnson and Councillor Kolodychuk be appointed to the IDP/ICF Working Committee. Further, Councillor Wieben be appointed as the alternate.

CARRIED.

NEW BUSINESS

**ALBERTA
RECREATION &
PARKS -
2019 ARPA
CONFERENCE**

19-253
Councillor Skrepnek

**Moved that Council accept the
Alberta Recreation & Parks - 2019
ARPA Conference as information.
CARRIED.**

**ALBERTA
RECREATION &
PARKS –
AWARDS**

19-254
Councillor Adams

**Moved that Council postpone the
Alberta Recreation & Parks – Awards
to the next meeting scheduled for
June 25, 2019.
CARRIED.**

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – Correspondence
 - i. Letter to Whitelaw Drop In Center – re: Funding Request
- 12B – RMA Contact Newsletters – May 24 and May 31, 2019
- 12C – Fairview Silver Blades – Thank you
- 12D – AUMA/AMSC – Alberta Government announces property tax incentives for municipalities
- 12E – Peace Library System – Board Meeting Highlights May 25, 2019
- 12F – NADC – Spring 2019 Newsletter
- 12G – 2019 Mighty Peace Watershed Alliance Report
- 12H – Peace Library System’s 2018 Annual Report
- 12I - Regional Connector and Weekly Economic Briefing

19-255
Councillor Kolodychuk

**Moved that Council accept the
information items as presented.
CARRIED.**

**COUNCIL
MEETING**

Next Council Meeting scheduled for June 25, 2019 at 9:00 a.m.

19-256
Councillor Skrepnek

**Moved that Council cancel their
regular scheduled meetings in July.
Further, set July 16, 2019 as the
regular council meeting.
CARRIED.**

**Recorder, Sandra Rendle and Jesse Boily with the Fairview Post left at
10:28 a.m.**

**Recessed at 10:28 a.m.
Resumed at 10:38 a.m.**

Council invited CAO Sandra Fox, Public Works Superintendent Kevin Morrison and Assistant Public Works Superintendent Adam Bjornson to attend the closed session to provide information and advice.

**CLOSED
SESSION**

**PARKLAND
GEO REPORT –
BF # 8352
FAILURES**

19-257
Councillor Adams

Moved that Council close the meeting to the public for Agenda item:

14A. – Parkland Geo Report – BF #8352 Failures CLOSED Per Section 16(a) of the FOIP Regulation AR 186/2008 at 10:38 a.m.

CARRIED.

19-258
Councillor Adams

Moved that Council return to the open meeting at 12:13 p.m.

CARRIED.

Meeting recessed at 12:13 p.m. to allow the return of public to the meeting.

Meeting resumed at 12:18 p.m.

19-259
Councillor Adams

Moved that Council have administration tender the repair work on Township Road 812 at the BF 8352 project site by invitational tender.

CARRIED.

ADJOURNMENT **19- 260**
Deputy Reeve Wieben

Moved that the June 11, 2019 Council Meeting be adjourned at 12:21 p.m.

CARRIED.



DEPUTY REEVE WIEBEN



CAO

AG FIELDMANS REPORT JUNE 7, 2019

- The road-side mowing is going very well. Before we started Rge Rd 11, the airport was mowed. As of today, June 7th, Rge Rd 11-15 is complete and the Twp Rds in between and she is now working on Rge Rd 20. I will have her come in sometime the week of June 10th and have her mow the airport again in preparation of the Father's Day fly-in breakfast.
- The weed inspectors have been going out and doing inspections. They attended the Weed Inspector Workshop in Rycroft and were quite pleased with the information given to them by the speakers. The organizers try to get Courtney Hughes with Fish and Wildlife out of Peace River to do a bear awareness talk at these workshops for the inspectors. I started this by inviting her to do a workshop when I was an organizer and it's been a hit ever since, 4 years now! She also does a demonstration on how to properly use bear spray by using a product called "Inert" which is a can of a pressurized product. The cans resemble the actual bear spray cans. She also has a target that is a bear look alike and she demonstrates the distances where the bear spray would do well. The attendees get to use the Inert product and practice also. We will be participating in setting up Bertha Armyworm traps for the Pest Surveillance Branch, (PSB), setting traps Monday, June 10th. A weekly moth count is done for 6 weeks and the information each week is sent to the PSB. The PSB is also doing a pea-leaf weevil count with their own personnel so the inspectors found 4 fields of peas in various areas that they require. It saves them time trying to locate fields and contacting landowners for permission, so we volunteer to help locate them. They do pea leaf weevil counts across Alberta.
- One of my rental seeders requires a 12-volt motor which is on order. I should have it on Monday, June 10th and have it back together by days end.
- Our tree seedling program went fairly well. There were many species we the Peace Region municipalities that participate in this program were shorted on due to what Jeff from Woodmere Nurseries contributes to non-viable seed. He sources a lot of the seed from various distributors from different countries such as France. At least he had given us substitute seedlings that grew well and the people who ordered from us that were shorted seedlings were happy to take the other choices.
- I attended the Applicators Workshop May 30th in Rycroft. There were approximately 74 attendees registered. This workshop not only gives us updated environmental information for pesticide use but various new and old products are discussed as the label may change. This workshop also allows us industrial applicators to receive credits towards our applicators license.
- I had attended the second half of the Emergency Management workshop Monday June 3rd here in Fairview.

Have a great meeting

Utilities Report – June 11, 2019 meeting

Fuel sumping at airport is installed

New camera system at airport installed

Work truck had some warranty work done

Basketball nets at Bluesky installed and turned out great. Had a Bluesky resident ask about painting basketball lines for free throws. Told them we would work together for a solution

Fencing project to start at Whitelaw spring any day

Planning on holidays so staff training ongoing

Stair system for airplane fuel delivered to airport

Lots of locates for Atco and ratepayers

Regular rounds and maintenance

CAO Report June 11, 2019

- Although we have had some rain in some parts of the municipality, the wildfire rating for the Peace River Wildfire Area is still high. Our fire ban will remain in effect. A notice reminding people of this has been put on Facebook and our website.
- Have been working with Saddle Hills County to finalize a draft ICF. We are hoping to have it completed by the end of June. Have had no response from the Minister regarding our request for exemption for an IDP with Birch Hills County that was submitted a year ago.
- I had a meeting with WSP regarding the penalties charged to the 2018 Bluesky Street paving contractor. The contractor has requested that we reconsider the amount charged and grant a reduction of close to \$15,000. WSP looked over the charges for days not on site and have recommended a reduction of \$7,500.00 based on 5 days that penalties were charged that did have rainfall that may have been sufficient to keep the contractor off site. I directed WSP to inform the contractor that we will consider a reduction for the 5 days only. If this does not satisfy the contractor, they have the ability to initiate arbitration by a third party.
- Staff have gathered and we have submitted all the required documents and info for the Municipal Affairs Audit Program. MA staff will be here on Monday June 24 and will attend the Council meeting on Tuesday June 25 to observe and speak with Council.
- 6 staff members attended the Emergency Management Communication Workshop held the morning of June 3. Very good training, both for EM and also for all communication needs.
- Attended the PVCRTS meeting on June 4 to review the Peace River Access Points Study proposals. Councillors can report details of the meeting. The next Board of Directors meeting and AGM will be held on Wednesday June 26 in our Council Chambers
- Once again the Seniors BBQ went very well. Huge thanks to all for the work put in by so many of our staff and also the Councillors. The seniors certainly appreciate the outing and the great meal. Further to our discussion about possibly changing the location, I think we should continue to hold it in the shop. The setting is very informal and comfortable for everyone and it gives a real MD of Fairview feel to the event as opposed to if it was held elsewhere.
- I will be attending the Zone ARMAA/LGAA meeting in Manning on June 18
- Reminder of Joint Council meeting to be held at the Provincial building on Thursday, June 13. Agenda will be sent to everyone early next week.
- Corporate Services Assistant has been away all week attending AB Municipal Health and Safety Training
- Utility Officer will be attending AB Airport Managers Conference next week

May 29 to June 11, 2019 Committee/Board Reports Ray Skrepnek, Ward 1

May 29 - June 3 FCM Conference Quebec City

Started networking at breakfast in the Hotel Manoir de l'Esplanade. A small hotel in Old Quebec, with a view of the Saint-Louis Gate (from our room). The walk to the Conference Centre was through the Gate and the gardens in front of the Parliament Buildings.

Registered and visited the Trade Show.

Attended the Opening Ceremonies, Trudeau's Speech (nothing new), Presidential Forum, and the Study Tour of Quebec City Libraries.

Heard Andrew Sheer's Speech (well received).

Visited the Trade Show. The Trade Show closes on Saturday and the draws are made then.

Went on the Study Tour on Quebec City's public art.

The AGM and elections were held on Sunday and Darren Hill of Saskatoon, SK was elected 3rd Vice President. All the Resolutions and bylaw changes were dealt with quickly except when the click a pads totally failed. We had to vote in sections after that.

Attended the Alberta group for selection of candidates for Board of Directors, Regional Chairs, and PTA Executive Representatives.

The Closing Plenary was 'The Walrus Talks' which was a series of speakers on Well-Being. The talks were very interesting and thought provoking.

I spoke with many people from across the country who are on our side in the energy problem. We were very obvious with our t-shirts and buttons so people approached us to discuss the possibilities. There was a booth in the Trade Show giving out buttons, t-shirts, and information sheets. and also a hospitality suite in the Hilton one evening, doing the same thing.

All in all a good Conference with lots of networking. Alberta had the largest number of voting delegates at 368.

June 5 MD Senior's BBQ

Good turnout, all the NPHF buses came, seemed like a good time was had by all. cooked lots of burgers.

June 5 NPHF Board Meeting Peace River at Heritage Tower

Adopted the Consent Agenda.

New Business:

Generative (Brainstorming) Session - a lot of discussion on a new idea to produce ideas and where to place it in our schedule.

Long Service Award Debrief - discussion on how often to have them and their format. This years went very well and it would be nice to have them more often.

Manning Evacuation - NPHF Emergency Management Policies and Protocols - the evacuation went well, most residents went to Homesteader Lodge in Hines Creek. An Open Letter was sent to all staff and others who assisted in this event thanking them for their help.

Business Plan Review - passed as amended

Annual Resident Survey - will continue as before.

Governance - update - moved to proceed as suggested.

Next Meeting: Wednesday, July 3, 2019 at Hines Creek Council Chambers.

Hopefully, the Synopsis is in the Information items.

June 6 MD Special Meeting - 2019 ICSP & Budget

Adopted the Draft ICSP Action Plan

Approved the Capital Budget.

Amended the Operating Budget.

Project List & Reserve Schedule for information.

2019 Tax Rate Bylaw was passed.

June 10 Fire Department Special Meeting

Review Terms of Reference for New Fire Department Executive Committee.

Revise Fairview Volunteer Fire Department Committee items as set out in the 2017 Agreement between the MD & Town.