

APR. 14, 2020

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS VIA TELECONFERENCE, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, APRIL 14, 2020.

9:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, March 24, 2020
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Director, Agriculture and Parks Report
 - * B. Director, Public Works Report
 - * C. CAO Report
6. COUNCILLOR CONCERNS
7. DEVELOPMENT & SUBDIVISIONS
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from March 24, 2020
11. NEW BUSINESS
 - * A. Personnel Policy – Family Medical Leave
 - * B. RMA – Spring 2020 Resolution Session
 - * C. Joint Emergency Management COVID-19 Report
 - * D. Fees & Rates Bylaw No. 968/ADM/2020
 - * E. 2019 Audited Financial Statements
 - * F. Uncollectable Accounts
 - * G. Flooding Prevention Road Maintenance
 - * H. COVID-19 Tax Deferral
12. INFORMATION ITEMS
 - * A. Mighty Peace Tourism – March 30, 2020 Board Meeting Minutes
 - * B. Northern Woods & Water Highway Spring Newsletter
 - * C. NPHF – April 1, 2020 Meeting Synopsis
 - * D. COVID-19 Response Federal & Provincial (all of Canada)
13. NEXT MEETING
14. CLOSED SESSION
 - A. Fairview Coop Seed Cleaning Plant – Closed per Section 16(b) of FOIP
 - B. Regional Collaboration – Closed per Section 24(1)(b)(i) of FOIP
15. ADJOURNMENT

NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS

APR. 14, 2020

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS VIA TELECONFERENCE, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, APRIL 14, 2020 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve – via Teleconference
Ray Skrepnek	Councillor - via Teleconference
James Adams	Councillor – via Teleconference
Phil Kolodychuk	Councillor – via Teleconference
Bev Wieben	Councillor – via Teleconference

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Kevin Morrison	Director, Public Works

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:08 a.m.

AGENDA

MOTION #20-141
Councillor Skrepnek

Moved that Council adopt the agenda for the April 14, 2020 regular Council meeting as presented.

CARRIED.

MINUTES - MAR. 24, 2020

MOTION #20-142
Councillor Adams

Moved that Council approve the March 24, 2020 regular Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

MOTION #20-143
Councillor Kolodychuk

Moved that Council accept the Accounts Payable Report in the amount of \$183,843.92 as presented.

CARRIED.

DIRECTOR, AGRICULTURE AND PARKS REPORT

The Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

MOTION #20-144
Councillor Wieben

Moved that Council receive the Director, Agriculture and Parks report as presented.

CARRIED.

**DIRECTOR,
PUBLIC WORKS
REPORT**

The Director, Public Works, Kevin Morrison's report was provided to Council for review.

MOTION #20-145

Councillor Kolodychuk

Moved that Council receive the Director, Public Works report as presented.

CARRIED.

CAO REPORT

The Chief Administrative Officer, Sandra Fox's report was provided to Council for review.

MOTION #20-146

Councillor Adams

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

**COUNCILLOR
CONCERNS**

Councillor Adams provided Council with pictures of road conditions in his area. CAO Fox explained the Public Works crews are out but it does take a few days to complete all areas.

Councillor Wieben mentioned that she had received a complaint from a ratepayer regarding the Fairview Rural Water Coop and estimating meter readings. Councillor Kolodychuk explained the ratepayer should contact the Fairview Rural Water Coop directly.

**DEVELOPMENT &
SUBDIVISIONS**

No new development or subdivisions were brought forward.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from March 24, 2020 to April 14, 2020:

- March 27, 2020 – Grimshaw Gravel Aquifer Society AGM.
- April 1, 2020 – North Peace Housing Foundation Board Meeting.

Councillor Adams reported on the following Committee/Board Meetings from March 24, 2020 to April 14, 2020:

- March 30, 2020 – Mighty Peace Tourism Association Meeting.

Councillor Kolodychuk reported on the following Committee/Board Meetings from March 24, 2020 to April 14, 2020:

- April 8, 2020 – Medical Clinic Meeting.

Councillor Wieben reported on the following Committee/Board Meetings from March 24, 2020 to April 14, 2020:

- Nothing to Report.

Reeve Johnson reported on the following Committee/Board Meetings from March 24, 2020 to April 14, 2020:

- April 9, 2020 – RMA Member Meeting.

UNFINISHED BUSINESS

**PENDING
REPORT**

MOTION #20-147
Councillor Adams

Moved that the March 24, 2020 Pending Report be accepted as presented.

CARRIED.

NEW BUSINESS

**PERSONNEL
POLICY -
FAMILY
MEDICAL
LEAVE**

MOTION #20-148
Councillor Skrepnek

Moved to temporarily amend the Personnel Policy to allow staff to use an additional 14 days of their medical leave for family medical needs related to COVID-19 in 2020.

CARRIED.

**RMA –
SPRING 2020
RESOLUTION
SESSION**

MOTION #20-149
Councillor Adams

Moved that Council receive the RMA – Spring 2020 Resolution Session as information.

CARRIED.

**JOINT
EMERGENCY
MANAGEMENT
COVID-19
REPORT**

MOTION #20-150
Councillor Wieben

Moved that Council receive the Joint Emergency Management COVID-19 Report as information.

CARRIED.

**FEES &
RATES BYLAW
NO. 968/ADM/2020**

MOTION #20-151
Councillor Kolodychuk

Moved that 1st Reading be given to Bylaw No. 968/ADM/2020 – Fees & Rates.

CARRIED.

MOTION #20-152
Councillor Adams

Moved that 2nd Reading be given to Bylaw No. 968/ADM/2020 – Fees & Rates.

CARRIED.

MOTION #20-153
Councillor Skrepnek

Moved to proceed with 3rd Reading of Bylaw No. 968/ADM/2020 – Fees & Rates.

UNANIMOUSLY CARRIED.

MOTION #20-154
Councillor Wieben

Moved that 3rd and final Reading be given to Bylaw No. 968/ADM/2020 – Fees & Rates.

CARRIED.

**2019
AUDITED
FINANCIAL
STATEMENTS**

MOTION #20-155
Councillor Skrepnek

Moved that Council approve the 2019 Audited Financial Statements as presented.

CARRIED.

**UNCOLLECTABLE
ACCOUNTS**

MOTION #20-156
Councillor Adams

Moved that Council approve the transfer of uncollectable accounts to related tax rolls and to write-off bad debt as presented.

CARRIED.

Director of Public Works, Kevin Morrison arrived at 10:37 a.m.

**COVID-19
TAX
DEFERRAL**

MOTION #20-157
Councillor Wieben

Moved that Council approve deferring all municipal property taxes to September 30, 2020.

CARRIED.

**FLOODING
PREVENTION
ROAD
MAINTENANCE**

Council discussed concerns with the cleaning of snow from ditches prior to spring runoff. Public Works clean the ditches to prevent road flooding and to protect road infrastructure.

Director, Public Works Kevin Morrison addressed the concerns brought forward from Councillor Adams earlier in the meeting.

MOTION #20-158
Councillor Wieben

Moved that Council accept the information provided regarding Flooding Prevention Road Maintenance as presented.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – Mighty Peace Tourism – March 30, 2020 Board Meeting Minutes
- 12B – Northern Woods & Water Highway Spring Newsletter
- 12C – NPHF – April 1, 2020 Meeting Synopsis
- 12D - COVID-19 Response Federal & Provincial (all of Canada)

MOTION #20-159
Councillor Skrepnek

Moved that Council accept the information items as presented.

CARRIED.

COUNCIL MEETING

Next meeting scheduled for April 28, 2020.

Director of Public Works, Kevin Morrison left at 11:09 a.m.

Recorder, Sandra Rendle left at 11:09 a.m.

Council broke at 11:09 a.m.

Council resumed at 11:15 a.m.

CLOSED SESSION

MOTION #20-160
Councillor Skrepnek

Moved that Council close the meeting to the public for Agenda item 14A – Fairview Coop Seed Cleaning Plant - Closed Per Section 16(b) of the FOIP ACT RSA 2000 , Chapter F-25 and 14B – Regional Collaboration - Closed Per Section 24(1)(b)(ii) of the FOIP ACT RSA 2000, Chapter F-25 at 11:15 a.m.
CARRIED.

MOTION #20-161
Councillor Kolodychuk

Moved that Council return to the public meeting at 11:28 a.m.
CARRIED.

Meeting recessed at 11:28 a.m. to allow the return of public to the meeting.

Meeting resumed at 11:34 a.m.

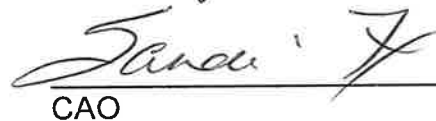
ADJOURNMENT

MOTION #20-162
Reeve Johnson

Moved that the April 14, 2020 Council Meeting be adjourned at 11:35 a.m.
CARRIED.



REEVE JOHNSON



CAO