

APR. 10, 2019

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON WEDNESDAY, APRIL 10, 2019.

9:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, March 26, 2019
4. FINANCE
 - * A. Payment of Accounts
5. STAFF REPORTS
 - * A. Ag. Fieldman Report
 - B. Public Works Superintendent Report
 - * C. Utilities Report
 - * D. CAO Report
6. COUNCILLOR CONCERNS

10:00 A.M.

7. DELEGATIONS
 - * A. Tom Spicer – Ring Creek Recreation Company Ltd.
8. DEVELOPMENT & SUBDIVISIONS
9. COMMITTEE/BOARD REPORTS
10. OLD BUSINESS
 - * A. Pending report from March 26, 2019
 - * B. Fairview Ag Research Farm – Lease Agreement with Peace County Beef & Forage Association
 - * C. Peace Regional Subdivision and Development Appeal Board
 - * D. Bylaw Enforcement Order – Review Request
 - * E. St. Helen's Anglican Church – Bench at the Maples
11. NEW BUSINESS
 - * A. Fairview & District Lions Club – Music Festival Sponsorship
 - * B. 2018 Draft Financial Statements
12. INFORMATION ITEMS
 - * A. RMA Contact Newsletters – March 29, 2019
 - * B. RMA Presidents Update March 2019
 - * C. Peace Library System – Board Meeting Highlights, March 16, 2019
 - * D. Grain Bag Recycling – Video Link
13. NEXT MEETING
14. CLOSED SESSION
 - B. Parcel Boundaries – CLOSED Per Section 27(2) of the FOIP Regulation AR 186/2008.
15. ADJOURNMENT

APR. 10, 2019

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, APRIL 10, 2019 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve
Ray Skrepnek	Councillor
James Adams	Councillor
Bev Wieben	Councillor

REGRETS

Phil Kolodychuk	Councillor
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OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Chris Eakin	The Post

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:09 a.m.

AGENDA

Addition:

14B. – Closed Session - Parcel Boundaries SE-26-81-02-W6 - Closed per section 27(2) of FOIP Regulation AR 186/2008.

Deletion:

14A. – Bridge File 8352 – Closed per Section 23(1)(a) & 25(c)(iii) of the FOIP Regulation AR 186/2008.

19-151

Councillor Skrepnek

Moved that Council adopt the agenda for the April 10, 2019 regular Council meeting as presented with the above noted addition and deletion.

CARRIED.

MINUTES - MAR. 26, 2019

19-152

Councillor Wieben

Moved that Council approve the March 26, 2019 regular Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

19-153

Councillor Adams

Moved that Council accept the Accounts Payable Report in the amount of \$97,762.51 as presented.

CARRIED.

**AG FIELDMAN
REPORT**

The Agricultural Fieldman, Fred Sawchuk's report was provided to Council for review. Attached as Schedule "A".

19-154

Councillor Wieben

**Moved that Council receive the
Agricultural Fieldman's report as
presented.**

CARRIED.

**Assistant Public Works Superintendent, Adam Bjornson arrived at
9:17 a.m.**

**UTILITIES
OFFICER
REPORT**

The Utilities Officer, Norbert Luken's report was provided to Council for review. Attached as Schedule "B".

19-155

Councillor Adams

**Moved that Council receive the
Utilities Officer's report as presented.
CARRIED.**

**PUBLIC WORKS
SUPERINTENDENT
REPORT**

The Assistant Public Works Superintendent Adam Bjornson presented his report to Council.

- Graders out grading, wings have been taken off.
- Sandblasting and Painting of Gravel Trailers is complete.
- Spring run-off has been mild this year.
- Most frozen culverts have been opened up.
- Trucks have been gravelling and fixing washouts.
- Having issue with last year's bridge construction. Bridge File 8352.
- Sloping at the Border Pit.
- With crews at the Border Pit, we can sell gravel if anyone needs gravel before the Whitelaw Pit opens.

**COUNCILLOR
CONCERNS**

No concerns brought forward.

19-156

Councillor Wieben

**Moved that Council receive the
Public Works Superintendent report
as presented.**

CARRIED.

Assistant Public Works Superintendent, Adam Bjornson left at 9:27 a.m.

**CAO
REPORT**

The Chief Administrative Officer, Sandra Fox presented her report to Council.
- Attached as schedule "C".

19-157

Councillor Skrepnek

**Moved that Council receive the Chief
Administrative Officer's report as
presented.**

CARRIED.

DELEGATION

Tom Spicer with Ring Creek Recreation Company Ltd. arrived at 9:56 a.m.

Chris Eakin with the Fairview Post arrived at 9:59 a.m.

**Council broke at 9:56 a.m.
Resumed at 10:02 a.m.**

Tom Spicer with Ring Creek Recreation Company Ltd. provided Council with an update on the Cummings Lake re-development;

- Fish Farm doing great.
- Working on a new aeration system for the lake (micro bubble).
- Attended the Grande Prairie Sports Show.
- Working on Public Awareness.
- Working on cleaning up the campground and cleaning ditches.
- Will be doing maintenance on the internal road ways (adding gravel in low areas).
- Requesting a letter of intent from the Council (no taxation on the development or any cabins, he is hoping people donate their cabin to Ring Creek in lieu of free long-term lot lease).
- Looking to build tree houses. Also, other adventure type accommodations (ex. plane fuselage)
- Asking if he can complete structures and then apply for a building permit. We explained building permit are not issued by the MD of Fairview. A requirement of a development permit is obtaining a building permit and any other applicable safety code permits before starting a development.
- He would like to start the parking lot development as soon as possible, before the subdivision registration. Council was ok with this; he will be submitting a development permit next week.
- He will also be sending a list of things he proposes to be changed in the LUB including adding tree house and adventure type accommodations. Also, wants cabins to be permitted in camping stalls (so that no cabin lots need to be created).

Tom Spicer with Ring Creek Recreation Company Ltd. left at 10:50 a.m.

**DEVELOPMENT &
SUBDIVISIONS**

Nothing brought forward.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from March 27, 2019 to April 10, 2019:

- Attached as Schedule 'D'.

Councillor Adams reported on the following Committee/Board Meetings from March 26, 2019 to April 10, 2019:

- Nothing to report.

Councillor Kolodychuk reported on the following Committee/Board Meetings from March 26, 2019 to April 10, 2019:

- Not in attendance.

Councillor Wieben reported on the following Committee/Board Meetings from March 26, 2019 to April 10, 2019:

- April 2, 2019 - PRSD Meeting.

Reeve Johnson reported on the following Committee/Board Meetings from March 26, 2019 to April 10, 2019:

- Attached as Schedule "E".

UNFINISHED BUSINESS

PENDING REPORT

19-158
Councillor Skrepnek

Moved that the March 26, 2019 Pending Report be accepted as presented.

CARRIED.

**FAIRVIEW
AG RESEARCH
FARM – LEASE
AGREEMENT
WITH PEACE
COUNTRY BEEF &
FORAGE
ASSOCIATION**

Council was present an amended draft Ag Research farm lease agreement.

19-159
Councillor Wieben

Moved that Council approve the 25-year lease of the Fairview Ag Research Farm lands with Peace Country Beef & Forage Association as presented effective November 1, 2018.

CARRIED.

**PEACE
REGIONAL
SUBDIVISION
AND
DEVELOPMENT
APPEAL
BOARD**

19-160
Reeve Johnson

Moved that Council approve the MD of Fairview No. 136 entering into an agreement to establish the Peace Regional Subdivision and Development Appeal Board in form and content acceptable to the CAO and to authorize the CAO to authorize and the Reeve to sign the Agreement.

CARRIED.

19-161
Councillor Skrepnek

Moved that Councillor Adams and Theresa Hrab be designated as the MD of Fairview No. 136 nominees as members of the Peace Regional Subdivision and Development Appeal Board.

CARRIED.

19-162
Councillor Skrepnek

Moved that Kirsten Portsmouth be designated as the MD of Fairview No. 136 nominee as a clerk to the Peace Regional Subdivision and Development Appeal Board.

CARRIED.

**BYLAW
ENFORCEMENT
ORDER –
REVIEW
REQUEST**

19-163
Councillor Skrepnek

Moved that Council grant an extension to June 15, 2019 for the property owner of Lot 1, Block 4, Plan 3598CL to comply with the Enforcement Order dated March 27, 2019.

CARRIED.

**ST. HELEN'S
ANGLICAN
CHURCH –
BENCH AT
THE MAPLES**

19-164
Councillor Wieben

Moved that Council receive the St. Helen's Anglican Church – Bench at the Maples as information.

CARRIED.

NEW BUSINESS

**FAIRVIEW &
DISTRICT
LIONS CLUB –
MUSIC FESTIVAL
SPONSORSHIP**

19-165
Councillor Adams

Moved that the MD of Fairview No. 136 donate \$1000.00 to the Fairview & District Lions Club Music Festival to be held June 14-16, 2019.

CARRIED.

**2019 DRAFT
FINANCIAL
STATEMENTS**

19-166
Councillor Adams

Moved that Council approve the 2018 Financial Statements as presented.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – RMA Contact Newsletters – March 29, 2019
- 12B – RMA Presidents Update March 2019
- 12C – Peace Library System – Board Meeting Highlights, March 16, 2019
- 12D – Grain Bag Recycling – Video Link

19-167
Councillor Wieben

Moved that Council accept the information items as presented.

CARRIED.

**COUNCIL
MEETING**

Next Council Meeting scheduled for April 23, 2019 at 9:00 a.m.

Sandra Rendle, Recorder left the meeting at 12:40 p.m.

Chris Eakin with the Fairview Post left at 12:40 p.m.

Council requested CAO, Sandra Fox to attend the Closed Session.

**CLOSED
SESSION**

19-168

Councillor Skrepnek

Moved that council close the meeting to the public for Agenda item;
14B. - Parcel Boundaries SE-26-81-02-W6 - Closed per section 27(2) of FOIP Regulation AR 186/2008 at 12:48 p.m.
CARRIED.

19-169

Councillor Adams

Moved that Council return to the open meeting at 1:01 p.m.
CARRIED.

Meeting recessed at 1:01 p.m. to allow the return of public to the meeting.

Meeting resumed at 1:06 p.m.

19-170

Councillor Skrepnek

Moved that Council direct CAO Fox not to send a letter to Alberta Municipal Affairs regarding the parcel boundary dispute related to SE-26-81-02-W6.
CARRIED.

ADJOURNMENT

19-171

Reeve Johnson

Moved that the April 10, 2019 Council Meeting be adjourned at 1:07 p.m.
CARRIED.



PEGGY JOHNSON



CAO

AG FIELDMANS REPORT APRIL 4, 2019

- The ASB held a meeting on March 27th. We had plenty of discussion on the lease agreement between PCBFA and the M.D. A motion was made to recommend to Council that the lease agreement include that no peas, corn, or soybeans be grown within 200 meters from the center of the airstrip. The center was chosen because if the airstrip was to ever be widened, the center probably would not change.
- A neighboring county Fieldman had sent out an email to all Peace Region Fieldman and Rik, manager of VSI, about possibly including bee keeping to the VSI program and getting feed-back from the ag service board members with their thoughts. With the new rules across Alberta of the need to have veterinarians distribute medications etc after inspecting the producer's animals/bees, there is an expense to the bee people. I contacted our local apiary to ask them what average dollar amount he paid over the last 2 years so we know what we may be looking at for costs but haven't heard back yet. This will be a discussion point at the fall VSI AGM.
- The Peace Region Fieldman discussed the possibility of doing a municipal clubroot survey by using identical protocols for the survey. We were all on board so an application for funding was made to the Canadian Agricultural Partnership, (CAP), program. We were approved for \$110,083.00. CAP covers 75% while the municipalities/counties cover 25% of the expenses. The total estimated cost for this project is \$140,538.00. That includes 2 samples per township with a total of 428 townships in our region. The total cost for the municipalities is about \$36,695.00 and of course will vary to each municipality depending on the number of townships they have. We have 17 townships so estimated cost for us is approximately \$5582.00 and that includes expenses to cover a truck, 2 weed inspectors, documenting, field booties, disinfectant, shipping of samples, lab tests etc. We all feel this would be a very beneficial survey.
- I attended a Peace Region Fieldmans meeting in Peace River Tuesday April 2nd. We had 4 delegations from herbicide companies and a delegate from the Alberta Goat Association. There was discussion on the 2 workshops we Fieldman will be hosting and decided the Weed Inspector Workshop will be held May 29th and the Spray-crew Workshop on May 30th. Both will be held in Rycroft. Most of the speakers have been confirmed. There was plenty to discuss as we haven't had a Fieldmans mtg since the beginning of January.
- I will be placing my order shortly for herbicide requirements for the 2019 roadside spraying program now that we have the information we require from our delegates, pricing etc.
- I continue to work at day-to-day tasks so not bored.

Have a great meeting

Utilities report

Responded to fire call in bluesky

Hydrovac service at burnt structure to shut off water

Over ground water issues at airport trailers

Meter replacements

Furnace repairs

Did a few conference calls for rural utilities

On conference call on airport for city of Camrose

Regular rounds and maintenance

CAO Report April 10, 2019

- Upcoming meeting reminders:
 - Mighty Peace Tourist Assn. AGM and General Board Meeting, April 29, 2019 at 7pm at the Pomeroy Inn Grimshaw, Meeting Room
 - PREDA AGM, April 18, 2019 1:00pm to 3:30 pm, Evergreen Tech Center (TARA), Grande Prairie
- The Town will no longer be supplying a recorder for Fire Dept. Committee meetings effective immediately
- A couple of new directional signs will be put up at EE Oliver Community Center to better identify the entrance to the Community Center
- I will be meeting with WSP in the near future to discuss the Site Occupancy Penalties applied to the Bluesky Paving Project contractor last year.
- The RFP for the Paid Fire Chief /CPO 1 position has been advertised by CAO Greenhill. After further discussion with the Fire Dept., the RFP has been re-titled 'Feasibility Study for Paid Fire Chief or Other Fire Dept Personnel/CPO 1". RFP closes on May 8, 2019
- The RFP for the "Regional Peace River Access Points Study" on behalf of PVCRTS has been released. It closes on May 21, 2019
- Kelly McIntyre was the winner of the ipad draw held on April 1 to promote our residents to sign up for the auto email list.
- I received an email from CAO Greenhill regarding possible GPRC promo item suggestions he has received from Reeve Johnson. Reeve Johnson can bring them up with her report for further Council discussion as there is a meeting with GPRC to discuss promotion on April 17 at 10:00
- As you all probably know, the Little Burnt Bridge Replacement and realignment of TNSP 812 has suffered erosion problems. There will be a Special Council Meeting on Tuesday April 16 at 9:00 am to discuss solutions. Brian Cote from MPA Engineering will be in attendance for that meeting. The discussion will be held in a session closed to the public due to FOIP regulation requirements. The road will remain closed until repairs are complete. At this point, it is impossible to predict when that may be.
- Our Development Officer and myself had a conference call with MMSA and other municipalities regarding licensing and bylaw revisions required to address Cannabis outdoor production development for micro-production.
- Carol and I have a meeting with Disaster Recovery Program personnel on April 12. Two staff members from Edmonton are travelling to meet with us.
- We have had our two new staff members join our team. Fiona Ness started on April 1 in the Admin Asst position and Lindsey Lawrence started on April 8 as the Corporate Services and Finance Assistant. With Viv having officially retired, Kirsten has now taken over the Finance Clerk position.
- I will be away April 19 to 26 inclusive for family vacation.

March 27 to April 10, 2019 Committee/Board Reports Ray Skrepnek, Ward
1

April 1 Fairview Fire Department Meeting

Barn burn to be scheduled; UTV training will be in the last week of April;
Fireworks Course & Radio Practice will be done shortly.

Radio System is being upgraded, should work more efficiently.

MCR/Medical - training on the report sheets will be done.

PARTY Program will be May 21st at 9 am.

Alarm System just about finished.

UFA Tour/Fire Extinguisher Course coming soon.

New Safety App can be installed on phones.

Discussion on Policy/Protocol.

Next Meeting - Monday, May 6 at 7:00 pm.

April 3 Joint Municipalities Meeting with Peace River School Division Berwyn

Capital Plan introduction of Value Scoping - involves community
members in decisions & ideas.

Menno Simmons - addition/modernization.

Kennedy - portables removed - Town of Grimshaw will be
moving in shortly .

Manning K-12 school will be built on elementary school site

Red Earth Creek - gym too small - value scoping to be done
-cost share with MD of Opportunity - needs extensive upgrades.

Fairview High - needs extensive interior/exterior upgrades.

Worsley Central K-12 - extensive upgrades.

T A Norris - modernization - priority plan.

E E Oliver - modernization/upgrades.

Board Engagement & Advocacy - discussion.

Multiplex Grant for Field House use is year by year instead of
continuous/permanent as requested.

Report on the operations of new Grimshaw School - seem to be going well.

Update on the Consolidation of Services at the former Grimshaw High School - Facilities Department has moved in and central office will move when upgrades are complete. Transportation will remain the same for now.

Berwyn School Status & Viability - school has over 80 students due to the influx of the Mennonites. Has speciality courses for the Mennonites.

April 3 NPHF Board Meeting

All the regular Reports were on the consensus agenda and were approved.

MNP presented their audit report and we received a clean audit.

Communications have greatly improved with our newsletters, tenant meetings, trade shows, etc. Our new website (www.nphf.ca) is running now.

Staff is receiving service training sessions to give them information to help them increase the level of tenant/resident satisfaction.

ASCHA Convention will be held April 15 - 17 at the River Cree Resort and most of the board members are attending.

The Board Retreat will be held at the Sawridge Inn in Peace River on April 26 - 27

Next Meeting: Friday May 10th in Manning prior to the NPHF Long Service Recognition Event.

April 9 Grimshaw Gravels Aquifer Open House Grimshaw
Presentation of our Source Water Protection Plan
Will present verbally.



North Peace Housing Foundation

6780-103 Ave Peace River, AB T8S 0B6
Phone: (780) 624-2055 Fax (780) 624-2065

North Peace Housing Foundation Board Meeting Synopsis March 6, 2019

Highlights from the Executive Director's Report:

Resident/Tenant Levels

As of February 28, 2019, we had a total of 195 lodge residents, up 2 residents from the month of January. Our lodge unit occupancy currently equates to 87% occupied of the 224 lodge suites.

We had 123 occupied senior apartment suites at the end of February, up 1 tenant from the previous month; this equates to a 95% occupancy rate.

Garden Court Seniors Apartments had 50 out of 63 units occupied at the end of February, which is up 3 tenants from the month of January. Once again, there was no change with the occupancy of the Cadotte Lake trailers; 5 of the 8 units remain occupied.

The occupancy in our Family Housing units has decreased by one unit over the February reporting period. Overall, there are 79 of the 123 community housing units occupied, and 25 of the 40 R&N units occupied at the end of February. Overall, occupancy is at 64%.

Rent Supplement tenancies are down 2 for the month of February, for a total of 4 recipients in total; we are currently at our maximum capacity as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

Communications

Also, we have been focusing much of our efforts on continuing our communication and marketing strategy over the last month. These efforts have included newsletters, both corporate and tenant/resident, website content, tenant/resident meetings, facility visits, trade shows, seniors' fairs etc. We are very excited that the new website (www.nphf.ca) is up and running and our first client newsletter is out.

Regular Agenda Items

MNP Audit Presentation:

Brandon Sperling from MNP gave the report and they found no deficiencies. It was a clean audit. They also stated that we are in a very close 1:1 ratio which means our current assets would cover our liabilities and that this is a good position.



North Peace Housing Foundation

6780-103 Ave Peace River, AB T8S 0B6
Phone: (780) 624-2055 Fax (780) 624-2065

Communications and IT Overview Report:

We held service training sessions with staff from our lodges. Subjects included perceptions of seniors and front-line staff's integral role in improving the day to day engagement with our clients. Staff were left with "homework" on information about NPHF, the lodge and lodge programs. The purpose of these sessions is to give staff information that will help them in increasing the level of customer satisfaction of our tenants and residents.

ASCHA Convention

Most of the board will be attending the ASCHA Convention held on April 15th to the 17th at the River Cree Resort in Enoch Alberta. The ASCHA Convention & Tradeshow is the largest seniors housing industry event in Western Canada and is held annually in Alberta. The event brings together over 300 delegates representing seniors housing operators/providers as well as over 80 vendors and exhibitors offering products and services that enhance the industry.

Board Retreat

The agenda has been finalized and the Board will be attending its yearly retreat on April 26 and 27. It will be held in Peace River at the Sawridge Inn.

Peggy Johnson Committee report to April 10, 2019

April 2, 2019 PRSD

- Capital Plan -
 - a. Paul Bennett explained Value Scoping - bring people together with a consultant eg. common building project needs - how can community partner to build a facility that serves the whole community? What are the possibilities for partnerships?
- Current Capital Plan Projects
 - a. Menno Simons school addition & modernization is 95% complete
June 7, 2019 is the Grand Opening
 - b. Kennedy Elementary - Grimshaw
Removal of portable trailers and site reclamation
- Priority #1 New K-12 in Manning to be built on Manning School site
Larger gym, share parking lot, partnership with community
350 students \$18M
- #2 Red Earth - deficiencies to be addressed
 - collaborate cost can be shared
 - AB Infrastructure really likes collaboration!
- #3 FHS - last upgraded in 1983
 - needs upgrading and modernization
 - est \$13-14M
- #4 Worsley Central School K-12 100 students
 - 1989 last upgrade
 - est \$5.8M
- #5 TA Norris - 1990 last upgrade
 - est \$9.5M
- #6 EEO - 1990 last upgrade
 - community funds came in 1980 & 1990
 - joint use agreement in place
 - est \$10.6M

Community consultation for all partnerships very important
Also need to include First Nations in the consultations

6. On agenda --PRSD Board Engagement & Advocacy - need local school board autonomy

- Wrap around services - services provided by people other than teachers
- More engagement - develop clear outline of what direction to take

- Develop strong partnerships eg. speech pathology, hearing, occupational therapy, mental health

7. On agenda - Multiplex - Grimshaw

- Partnership
- Share of operational costs BUT they have to apply year to year
- Darren asked all present to talk to GoA about continuous permanent funding instead of annual (unknown) ASK GoA to stand behind their commitment to the partnership.

8. On agenda - Operations of the new school in Grimshaw

- share costs - joint use agreement
- PRSD / Town of Grimshaw / Holy Family
- Partnership thriving

9. On agenda - Centralization to old Grimshaw High

- 2007-08 plan
- Renos to facility cap at \$1M
- Relocate central office in 2019
- No plan to dispose of PRSD Fv facilities
- Services & staffing will NOT change
- Transportation department - if there is a change services WILL NOT change
- BEST interests of the students
- Facilities dept will operate from Grimshaw

11. On agenda - Encouraging & Promoting Agriculture with Students

- Bev spoke about this issue
- Paul Bennett - PRSD very receptive to doing whatever they can to promote Ag.

Good meeting and exchange of info

April 3 - Fv Co-op Seed Cleaning Plant

- Booked through April for seed cleaning
- Working till midnight most days

April 5 - MMSA